

RISK MANAGEMENT

Approval Authority	President
Responsible Executive	Chief Financial Officer and Vice President Administration
Related Policies / Legislation	Board Policy Direction on Risk Management (BPD-220) Canadian Standards Association ISO 3100-2009 Risk Management

PURPOSE

The university is committed to thoughtful consideration and integration of risk in decision-making at UFV. This risk management policy sets out the process to be followed at UFV to systematically identify, evaluate, and manage risks in support of the university's strategy, goals, and objectives.

SCOPE

This policy complements other university internal controls and sets out the risk management framework to be implemented at UFV.

DEFINITIONS

In this policy, the following definitions apply:

Risk: The potential for loss or the diminished opportunity for gain caused by factors that can affect the ability to achieve an administrative, academic, operational, or strategic objective or desired outcome

Risk Management: The planned and systematic approach to the identification, evaluation, and control of risk to maximize opportunities and minimize losses

Risk Tolerance: The capacity to accept risk and identify the level of acceptable and unacceptable risk taking for the University.

POLICY

UFV supports a systematic approach to identifying, evaluating, and implementing effective controls to avoid, mitigate or manage risks in support of university activities. Risk and opportunity exist in all activities. Risk is not something to be avoided or eliminated; rather, it is identified and managed within acceptable risk tolerances.

UFV embeds effective risk management practices within the management and planning activities across the university through the implementation of an Enterprise Risk Management

(ERM) process. A university-wide perspective on risk is essential to understand the impact of risk events and to develop comprehensive and integrated approaches to control risk within acceptable levels. Risk management is a continuous activity integrated into the culture, planning, and strategic decision-making of the university.

ROLES AND RESPONSIBILITIES

The following are responsible for ERM activities:

University President: The President ensures risk management is embedded within all planning, decision-making, and activities at the university, including delegating to the senior executive team. This includes the identification and prioritization of strategic risks impacting the university, developing, and implementing strategic risk management plans, and ensuring the university has a systematic and comprehensive risk management program to manage risk.

University Risk Committee: The development, maintenance and administration of a systematic and comprehensive risk management program is delegated to the university risk committee who will coordinate risk management activities and procedures, monitor and report on risk and controls, as well as provide guidance and advice to those involved in the operational management of risk.

Academic and Administrative Managers implement good operational risk management practices and maintain appropriate internal controls that support the effective management of risk. Effective risk management requires timely recognition and disclosure of potential risk and should be incorporated into departmental/unit planning processes and management activities. Managers are accountable for implementation of this policy within their respective areas of responsibility.

UFV Employees: All employees are responsible for the effective management of risk including the identification and disclosure of potential or emerging risks.