

STUDENT DECLARATION OF ABSENCE FROM FACE-TO-FACE CLASSES, ACTIVITIES, AND LABS

In order to comply with BC's Public Health Authority, please do not attend campus this semester if you are ill. Students who have **missed a scheduled face-to-face class, required activity, or laboratory session** because of illness or injury are required to submit this Student Declaration of Absence form to their instructor **within 48 hours of the absence**. Your instructor will work with you to accommodate this absence. This will most likely require you to attend a make-up class or lab.

PLEASE NOTE:

- You must submit a separate form for each course affected by your absence.
- Email the form to your instructor using your UFV student email address.
- You will not be penalized for your absence.
- While every effort will be made to ensure students can make up face-to-face coursework, it may not be possible to accommodate prolonged or repeated absences through the term. If you find yourself facing such a situation, or wish to discuss your personal circumstances, please contact studentsupport@ufv.ca for assistance.

TO BE COMPLETED BY THE STUDENT

Student Contact Information

Last Name	First Name	Middle Name	UFV Student Number
Address		City	Postal Code
Telephone/Cell		UFV Student Email	

Missed Class or Lab

Course Code (ex. BIO112)	CRN	Date of absence	Instructor's Name

Student Declaration

By signing this form, I hereby declare that I missed the course requirements listed above for the reasons stated. I understand that a record of this declaration may be kept on file. I acknowledge that this is not an exemption from any exams, papers, or projects that were missed during the time of my absence. I understand and acknowledge that making a false declaration would constitute academic misconduct and could be subject to sanctions under UFV's [Student Academic Misconduct \(70\) policy](#).

Student's Signature	Date (YYYY/MM/DD)
Instructor (or designate) Signature	Date (YYYY/MM/DD)