



## APPRENTICESHIP TRAINING STEP BY STEP

### Are you interested in becoming an Apprentice?

If you are working in the carpentry, electrical or automotive service industries, why not become an apprentice?

1. Visit the Industry Training Website ([www.itabc.ca](http://www.itabc.ca)) and download the *Trainee/Apprentice and Sponsor/Employer Registration Form*. Fill out the *Trainee/Apprentice* portion of the form, and have your employer complete the *Sponsor/Employer* section.
2. Fax the completed application to 604-775-3033. In 4-6 weeks, you will receive a Registration number and an Apprenticeship Agreement Number.
3. Contact Judy Hill at the Trades & Technology Department, University College of the Fraser Valley at 604-854 4506, by emailing [apprenticeship@ucfv.ca](mailto:apprenticeship@ucfv.ca), or by filling out the UCFV Training Request Form. You will need to provide your Registration and Apprenticeship numbers in order to be placed on the lists.
4. If you have a confirmed seat for a particular session, we will contact you by mail three months prior to the start date of your training. If you have asked to be waitlisted, you will be contacted by telephone or email if your name comes up. This may occur closer to the training start date.

**For more information contact, [apprenticeship@ucfv.ca](mailto:apprenticeship@ucfv.ca) or call 604-854-4506.**