

TABLE OF CONTENTS

Acknowledgements and Contacts	i
Table of Contents	ii
Extended Table of Contents	iii
List of Figures and Tables	vi
PART I: INTRODUCTION AND PROGRAM INFORMATION	I
PART II: COURSE GUIDELINES AND EXPECTATIONS, FIELD TRIP AND SUPPLIES	8
PART III: ASSIGNMENT AND STYLE GUIDELINES	14
PART IV: NUMERACY AND MAPPING	44
PART V: DEPARTMENT & CAMPUS RESOURCES	73

EXTENDED TABLE OF CONTENTS

Acknowledgements and Contacts	i
Table of Contents	ii
Extended Table of Contents	iii
List of Figures and Tables	vi
PART I: INTRODUCTION AND PROGRAM INFORMATION	1
Introduction	2
Department Information	2
Faculty and Staff	2
Pursuing a Degree in Geography	3
Honours Program	5
Conferences and Student Awards	6
PART II: COURSE GUIDELINES AND EXPECTATIONS, FIELD TRIPS AND SUPPLIES	8
General Course Expectations and Guidelines	9
Evaluation and Grades	10
Field Trips	11
Study Tours	12
Supplies for Geography Courses	13
PART III: ASSIGNMENT AND STYLE GUIDELINES	14
Plagiarism and Paraphrasing	15
Examples of Plagiarism and Paraphrasing	15
What's the Difference (between plagiarism and paraphrasing)	16
How to Avoid Plagiarism	16
Assignment and Style Guidelines	17
What to Look for Written Work—Checklist	18
Advanced Skills in Written Work and Research Projects	19
Where to Get Help for Writing Assignments	19
Title Pages	20
Paper and Report Formatting—General	20
Citations, Bibliographies, and Reference Lists	21
Citations—Chicago Style	
Chicago style—Scientific	21
Chicago style—Humanities	25
Commonly Asked Citation Questions	29
Using Internet Resources	30
Specific Assignment Types—Guidelines	
Annotated Bibliographies	32
Lab and Field Reports (Physical Geography)	32
Lab report structure	33
Field report structure	33
Field Notes	34
Lab Exercises	35
Oral Presentations	35
Tips for Good Oral Presentations	35

Use of Overheads and Other Visuals (Except PowerPoint)	36
Use of PowerPoint	36
Posters	37
Literature-based Research Papers	38
Other Assignment Types	
Book essays	39
Portfolios	40
Journals	40
Sample Pages—Title Page	41
Sample Pages—Table of Contents	42
Sample Pages—List of Tables and Figures	43
PART IV: NUMERACY AND MAPPING	44
Basic Numeracy	
A: Mathematical Conventions	45
B: The SI System of Units	45
Some commonly derived units	46
Multiples and fractions of SI units	46
Some associated units of measurement	47
Converting from other non-metric systems	47
C: Significant Figures and Orders of Magnitude	47
Operations involving significant figures	48
Significant figures and general notation	49
Some general comments	49
D: Scientific Notation and Using Powers of 10	49
Introduction to Graphing	
Types of Graphs	51
Introduction to Geodesy and Topographic Mapping	
A. Map Projections	54
B. Topographic Maps	56
C. Map Scales	57
D. Absolute Location: The Location of Places on a Map	60
Latitude and longitude	60
Civilian grid reference system (full UTM)	62
Military grid system (Modified UTM)	63
Township-Range	63
E. Directions	
True north, grid north, and magnetic north	65
Magnetic declination	65
Azimuth bearing	66
F. Slope	68
G. Interpreting Topographic Maps	68
G.1. Contour lines	68
G.2. Contour vee-ing	69
G.3. Construction of contour maps (and other isopleth maps)	69
G.4. Topographic profile	71

PART V: DEPARTMENT AND CAMPUS RESOURCES	73
The UCFV Geography Lab	74
Geography Union of Students (GUS)	74
Campus Resources	75
Library	75
Writing Centre	75
REFERENCE LIST	76

LIST OF FIGURES AND TABLES

FIGURES

Figure 1: Street scene in Mexico	12
Figure 2: Example of Line Graph	51
Figure 3: Example of Bar Graph	51
Figure 4: Example of Scatter Plot with trendline and equation shown	52
Figure 5: UTM Grid Designations (Morton 2006; http://www.dmap.co.uk/utmworld.htm). The arrows point to Southwest BC's UTM grid zone, 10U.	54
Figure 6: UTM Zones in Canada, © 2006. Produced under licence from Her Majesty the Queen in Right of Canada, with permission of Natural Resources Canada. (Image can be found at: http://maps.nrcan.gc.ca/topo101/)	55
Figure 7: Division of UTM strip into 100,000m grid, © 2006. Produced under licence from Her Majesty the Queen in Right of Canada, with permission of Natural Resources Canada. (Image can be found at; http://maps.nrcan.gc.ca/topo101/utm3_e.php)	55
Figure 8: Canadian National Topographic System Grid Reference - Alberta example	56
Figure 9: Portion of the margin from the Chilliwack Lake topographic map (92H/4) showing the scale and contour interval © 1992. Produced under licence from Her Majesty the Queen in Right of Canada, with permission of Natural Resources Canada.	57
Figure 10: Latitude and Longitude	60
Figure 11: Coordinates for Mike Lake, Port Coquitlam map sheet 92G/7, © 1992. Produced under licence from Her Majesty the Queen in Right of Canada, with permission of Natural Resources Canada.	62
Figure 12: Estimating coordinates to nearest 100 meters, © 1992. Produced under licence from Her Majesty the Queen in Right of Canada, with permission of Natural Resources Canada	62
Figure 13: Section T3S, R4E, and subsequent section division, under the Township-Range survey—US Public Lands Survey	64
Figure 14: Township-Range and section location and numbering—Dominion Land Survey, Canada. W2 refers to those townships west of the second (principal) meridian. This location would be found in far SE Saskatchewan.	65
Figure 15: Magnetic Declination for Chilliwack, BC, © 1992. Produced under licence from Her Majesty the Queen in Right of Canada, with permission of Natural Resources Canada.	66
Figure 16: Four cardinal and four intermediate points of the compass and their angular equivalents	66
Figure 17: Taking a bearing from a map.	67
Figure 18: Maps and diagrams illustrating topography through the use of contour lines	68
Figure 19: Topographic map showing different contour types and contour vee-ing	68
Figure 20: Topographic profile of Line C-D on Figure 19	68
Figure 21: Interpolation on a contour map	69
Figure 22: Interpreting contour vee-ing	70
Figure 23: Stages in the construction of a topographic profile.	71

TABLES

Table 1. Some energy processes expressed as an order of magnitude fraction of the daily interception of solar energy by the earth (From: Sellers, <u>Physical Climatology</u>)	49
Table 2. Symbols and Equivalents for Metric Distances	57