
AWARD OF CREDENTIALS POSTHUMOUSLY

AUTHORITY	Senate
PRIMARY CONTACT	Vice-President (Academic), Registrar
RELATED POLICIES	Re-Admission (91)

POLICY

A credential will be awarded to a student who died after successfully completing at least 75% of a program but before completing the program. Credentials may also be awarded posthumously at the discretion of the Senate.

DEFINITIONS

Actively enrolled: An actively enrolled student is one who is either currently registered in courses or who has been registered in courses but not yet requiring re-admission as per the Re-Admission policy.

PROCEDURES/GUIDELINES

This process recognizes that the award of a credential posthumously requires a relaxation of the graduation requirements and should be treated with reasonable care.

1. The death of the student must be brought to the attention of A&R. A&R will then confirm the information and notify the appropriate department or program head.
2. The program head or designate determines if, at the time of death, the student:
 - a) was actively enrolled in the program,
 - b) had completed 75% or more of the program, and
 - c) was meeting the continuance requirements.

If these conditions are met, the recommendation for a credential to be awarded posthumously is automatic.

3. The program head submits the existing documentation and recommendation for the credential to be awarded posthumously to those who normally approve that credential at UFV.
4. If approved, the request is brought through the Senate approval process, but with a clear indication of the special nature of the request.
5. A recommendation for a credential to be awarded posthumously can also be made by direct appeal to the appropriate dean and the Senate in the case where all the criteria are not met but there is strong program support and reason for special consideration.

A credential granted posthumously will be recorded on the student's transcript along with the note, "This credential was awarded posthumously."

Those responsible for Convocation will, in consultation with the family of the student, consider how to award the credential.

Reference: Section 35.2 (5) (b) of the University Act

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Editorial changes have been made to support the transition from university college to university. A full review of this policy is to be completed by the review date.