

OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

Note: The University reserves the right to amend course outlines as needed without notice.

Course Code and Number: ARTS 280		Number of Credits: 3 Course credit policy (105)																	
Course Full Title: Practicum/Internship I																			
Course Short Title (if title exceeds 30 characters):																			
Faculty: Choose an item.		Department (or program if no department): College of Arts																	
Calendar Description: This course gives students the opportunity to apply classroom learning in a domestic or international practicum or internship. Note: Students should approach a department head or program chair to learn the process. Note: This course will be offered under different letter designations (e.g. C-Z). The course may be repeated for credit twice, provided the letter designation differs.																			
Prerequisites (or NONE):		45 university-level credits, departmental permission, and Dean of Arts or designate permission. Note: As of January 2019, prerequisites will change to the following: 45 university-level credits, a CGPA of 2.67, departmental permission, and Dean of Arts or designate permission.																	
Corequisites (if applicable, or NONE):																			
Pre/corequisites (if applicable, or NONE):																			
Equivalent Courses (cannot be taken for additional credit) Former course code/number: Cross-listed with: Equivalent course(s): <i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>		Transfer Credit Transfer credit already exists: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Transfer credit requested (OREg to submit to BCCAT): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form) Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No To find out how this course transfers, see bctransferguide.ca .																	
Total Hours: 100 Typical structure of instructional hours: <table border="1"> <tr> <td>Lecture hours</td> <td></td> </tr> <tr> <td>Seminars/tutorials/workshops</td> <td>10</td> </tr> <tr> <td>Laboratory hours</td> <td></td> </tr> <tr> <td>Field experience hours</td> <td></td> </tr> <tr> <td>Experiential (practicum, internship, etc.)</td> <td>90</td> </tr> <tr> <td>Online learning activities</td> <td></td> </tr> <tr> <td>Other contact hours:</td> <td></td> </tr> <tr> <td>Total</td> <td>100</td> </tr> </table>		Lecture hours		Seminars/tutorials/workshops	10	Laboratory hours		Field experience hours		Experiential (practicum, internship, etc.)	90	Online learning activities		Other contact hours:		Total	100	Special Topics Will the course be offered with different topics? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, different lettered courses may be taken for credit: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, 2 repeat(s) <input type="checkbox"/> Yes, no limit <i>Note: The specific topic will be recorded when offered.</i>	
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Total	100																		
		Maximum enrolment (for information only): Varies Expected frequency of course offerings (every semester, annually, every other year, etc.): As requested																	
Department / Program Head or Director: CACC Chair		Date approved: September 2017																	
Faculty Council approval		Date approved: September 15, 2017																	
Campus-Wide Consultation (CWC)		Date of posting: October 13, 2017																	
Dean/Associate VP: Dr. Jacqueline Nolte		Date approved: September 15, 2017																	
Undergraduate Education Committee (UEC) approval		Date of meeting: October 27, 2017																	

Learning Outcomes

Upon successful completion of this course, students will be able to:

1. Articulate the goals and values of the host organization;
2. Demonstrate professionalism in the workplace;
3. Apply skills and knowledge gained in the classroom to a practicum or internship;
4. Reflect on how the placement experience helps them to understand their field of study;
5. Reflect on their ability to apply knowledge and skills;
6. Reflect on their personal and professional development as related to the placement;
7. Reflect on their role within a team; and
8. Articulate the personal benefits and challenges of participating in the practicum or internship.

Prior Learning Assessment and Recognition (PLAR)

☒ Yes ☐ No, PLAR cannot be awarded for this course because

Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Work-integrated learning, workshops/tutorials/seminars, reflective learning, and assignments specific to the discipline.

Grading system: Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.

Typical Text(s) and Resource Materials (if more space is required, download Supplemental Texts and Resource Materials form)

Author (surname, initials)	Title (article, book, journal, etc.)	Current ed.	Publisher	Year
1.	As required and based on student's program/discipline	<input type="checkbox"/>		
2.		<input type="checkbox"/>		
3.		<input type="checkbox"/>		
4.		<input type="checkbox"/>		
5.		<input type="checkbox"/>		

Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)

As required for placement.

Typical Evaluation Methods and Weighting

Final exam:	%	Assignments:	50%	Midterm exam:	%	Practicum:	50%
Quizzes/tests:	%	Lab work:	%	Field experience:	%	Shop work:	%
Other:	%	Other:	%	Other:	%	Total:	100%

Details (if necessary):

Students must successfully complete the practicum/internship in order to receive credit for the course. Successful completion is evidenced by the placement supervisor's reports to the faculty supervisor that indicate, at minimum, satisfactory performance in the practicum.

The typical assessment tool will be a portfolio which provides evidence that each of the course learning outcomes has been met, as well as any additional requirements established by the faculty supervisor and the placement supervisor. The portfolio will likely include reflections, samples of work done as part of the practicum/internship, journal entries, and any other assignments required by the faculty supervisor.

Typical Course Content and Topics

Placement: 90 hours completed within a single semester

- The breakdown of the placement hours will be determined by the placement supervisor, the faculty supervisor, and the student.

Placement workshops, meetings, and seminars: 10 hours completed within a single semester

- The student will attend any necessary pre-placement workshops or meetings.
- The student will meet with the faculty supervisor on a regular basis to discuss the practicum or internship and its progress.
- The student will attend any required post-placement seminars.