

OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

Note: The University reserves the right to amend course outlines as needed without notice.

Course Code and Number: ARTS 299		Number of Credits: 3 Course credit policy (105)															
Course Full Title: Arts Portfolio: Exploring University and Career Course Short Title: Arts Portfolio <i>(Transcripts only display 30 characters. Departments may recommend a short title if one is needed. If left blank, one will be assigned.)</i>																	
Faculty: Choose an item.		Department (or program if no department): College of Arts															
Calendar Description: An introduction to the integration of critical, reflective assessments into university studies and career development. Explore diverse perspectives on the meaning of work, and articulate personal and professional values embedded in one's work and area of study to create an individualized plan that bridges university learning and professional practices and expectations. Note: Students with credit for ARTS 101 and/or ARTS 201 cannot take this course for further credit. Note: It is recommended that this be completed within 60 credits of admission to the Bachelor of Arts.																	
Prerequisites (or NONE):		9 university-level credits.															
Corequisites (if applicable, or NONE):																	
Pre/corequisites (if applicable, or NONE):																	
Antirequisite Courses <i>(Cannot be taken for additional credit.)</i> Former course code/number: Cross-listed with: Dual-listed with: Equivalent course(s): ARTS 101, ARTS 201 <i>(If offered in the previous five years, antirequisite course(s) will be included in the calendar description as a note that students with credit for the antirequisite course(s) cannot take this course for further credit.)</i>		Special Topics <i>(Double-click on boxes to select.)</i> This course is offered with different topics: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <i>(If yes, topic will be recorded when offered.)</i>															
		Independent Study If offered as an Independent Study course, this course may be repeated for further credit: <i>(If yes, topic will be recorded.)</i> <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit															
Typical Structure of Instructional Hours <table border="1"> <tr> <td>Lecture/seminar hours</td> <td>15</td> </tr> <tr> <td>Tutorials/workshops</td> <td>20</td> </tr> <tr> <td>Supervised laboratory hours</td> <td></td> </tr> <tr> <td>Experiential (field experience, practicum, internship, etc.)</td> <td></td> </tr> <tr> <td>Supervised online activities</td> <td>10</td> </tr> <tr> <td>Other contact hours:</td> <td></td> </tr> <tr> <td>Total hours</td> <td>45</td> </tr> </table>		Lecture/seminar hours	15	Tutorials/workshops	20	Supervised laboratory hours		Experiential (field experience, practicum, internship, etc.)		Supervised online activities	10	Other contact hours:		Total hours	45	Transfer Credit Transfer credit already exists: <i>(See bctransferguide.ca.)</i> <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Submit outline for (re)articulation: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <i>(If yes, fill in transfer credit form.)</i>	
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		Grading System <input checked="" type="checkbox"/> Letter Grades <input type="checkbox"/> Credit/No Credit															
		Maximum enrolment (for information only): 36 Expected Frequency of Course Offerings: Every semester <i>(Every semester, Fall only, annually, etc.)</i>															
Department / Program Head or Director: Linda Pardy		Date approved: January 29, 2019															
Faculty Council approval		Date approved: January 2020															
Dean/Associate VP: Jacqueline Nolte		Date approved: January 2020															
Campus-Wide Consultation (CWC)		Date of posting: February 21, 2020															
Undergraduate Education Committee (UEC) approval		Date of meeting: February 28, 2020															

Labs to be scheduled independent of lecture hours: ☒ No ☐ Yes

Learning Outcomes:

Upon successful completion of this course, students will be able to:

- Implement a self-reflective learning and self-evaluation practice using a critical lens.
- Practice Indigenous ways of knowing as part of reflective personal career development.
- Identify personal and professional values that inform choices made in university planning, work and future directions to be taken.
- Articulate professional skills acquired, in progress of development, and in need of future development.
- Critically evaluate labour market trends and their related personal work/life readiness characteristics.
- Appraise effective uses of career development research and resources to show how combining fields of study and/or lifelong learning create hybrid occupational opportunities for future work/life growth
- Create a digital depository to collect evidence of transferable skills and learning experiences (developed through work, volunteer, extracurricular, experiential learning, and academic experiences etc) that can be customized for individual audiences and purposes.
- Produce an action plan that bridges university goals with work/life and career development visions and values.

Prior Learning Assessment and Recognition (PLAR)

☐ Yes ☒ No, PLAR cannot be awarded for this course because this course is specific to UFV's BA requirements and services and therefore must be completed here.

Typical Instructional Methods (*Guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion.*)

Lectures, guest lectures, workshops, presentations, seminars, group activities.

NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.

Typical Text(s) and Resource Materials (*If more space is required, download Supplemental Texts and Resource Materials form.*)

Author (surname, initials)	Title (article, book, journal, etc.)	Publisher	Year
1. uWaterloo Centre for Teaching Excellence	ePortfolios explained. Retrieved from https://uwaterloo.ca/centre-for-teaching-excellence/teaching-resources/teaching-tips/educational-technologies/all/eportfolios	uWaterloo	2015
2. Dillon, Dave	Blueprint for Success: Career Decision Making	OER	2019
3. Thompson, D	A World Without Work	The Atlantic	2015

Required Additional Supplies and Materials (*Software, hardware, tools, specialized clothing, etc.*)

OER Texts will be used plus additional online "free-to-access" materials.

Typical Evaluation Methods and Weighting

Final exam:	%	Assignments:	100%	Field experience:	%	Portfolio:	%
Midterm exam:	%	Project:	%	Practicum:	%	Other:	%
Quizzes/tests:	%	Lab work:	%	Shop work:	%	Total:	100%

Details (if necessary):

Customized Learning Plan (CLP)	10%
Labour market/skills inventory	20%
Identity Map (IM)	20%
Reflection practice assignments	10%
Work/life action plan	10%
Final professional portfolio depository	25%
Professionalism	5%

Typical Course Content and Topics

Module 1: Methodologies, purposes and strategies for self-reflective learning and self-evaluation practices. Reflective practice and Indigenous ways of knowing. Elements of the Indigenous workplace.

Module 2a & 2b: Defining individual work/life readiness in context to personal identity, individual learning goals, value identification, labour market forecasts, historical and cultural understandings of work vs. career, university credentialism, professional practices/certifications, life transition planning, and individual career development over the life span.

Module 3: Mapping individual professional skills, areas of study, and interests to occupational and personal (family and leisure) pathways. Researching opportunities and resources needed for a rapidly changing and disruptive world.

Module 4: Evaluating digital methods for maintaining evidence of transferable skills and customizing employment related documentation (e.g., e-portfolios, digital dossiers, CVs, resumes, presentation materials)

Module 5: Creating a university to post-university work/life career development action plan