



ORIGINAL COURSE IMPLEMENTATION DATE:
 REVISED COURSE IMPLEMENTATION DATE:
 COURSE TO BE REVIEWED: (six years after UEC approval)
 Course outline form version: 09/15/14

September 1993
 September 2017
 February 2023

OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

Note: The University reserves the right to amend course outlines as needed without notice.

Course Code and Number: BUS 338		Number of Credits: 3 Course credit policy (105)																	
Course Full Title: Accounting Information Systems Course Short Title (if title exceeds 30 characters):																			
Faculty: Faculty of Professional Studies		Department (or program if no department): School of Business																	
Calendar Description: Accountants play active roles within industry and public practice. This course simulates these roles in a computer lab environment using current relevant software in both areas, applying accounting concepts previously learned. Students will design an accounting system, enter data to test the system, and report their financial analysis of the results. They will also prepare a small public practice year-end file.																			
Prerequisites (or NONE):		BUS 160 or CIS 110.																	
Corequisites (if applicable, or NONE):		None																	
Pre/corequisites (if applicable, or NONE):		BUS 343.																	
Equivalent Courses (cannot be taken for additional credit) Former course code/number: Cross-listed with: Equivalent course(s): <i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>		Transfer Credit Transfer credit already exists: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Transfer credit requested (OReg to submit to BCCAT): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form) Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No To find out how this course transfers, see bctransferguide.ca .																	
Total Hours: 45 Typical structure of instructional hours: <table border="1"> <tr> <td>Lecture hours</td> <td>5</td> </tr> <tr> <td>Seminars/tutorials/workshops</td> <td>40</td> </tr> <tr> <td>Laboratory hours</td> <td></td> </tr> <tr> <td>Field experience hours</td> <td></td> </tr> <tr> <td>Experiential (practicum, internship, etc.)</td> <td></td> </tr> <tr> <td>Online learning activities</td> <td></td> </tr> <tr> <td>Other contact hours:</td> <td></td> </tr> <tr> <td>Total</td> <td>45</td> </tr> </table>		Lecture hours	5	Seminars/tutorials/workshops	40	Laboratory hours		Field experience hours		Experiential (practicum, internship, etc.)		Online learning activities		Other contact hours:		Total	45	Special Topics Will the course be offered with different topics? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, different lettered courses may be taken for credit: <input type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit <i>Note: The specific topic will be recorded when offered.</i>	
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Other contact hours:																			
Total	45																		
		Maximum enrolment (for information only): 25 Expected frequency of course offerings (every semester, annually, every other year, etc.): Annually																	
Department / Program Head or Director: Dr. Frank Ulbrich		Date approved: November 2016																	
Faculty Council approval		Date approved: December 9, 2016																	
Campus-Wide Consultation (CWC)		Date of posting: n/a																	
Dean/Associate VP: Dr. Tracy Ryder Glass		Date approved: December 9, 2016																	
Undergraduate Education Committee (UEC) approval		Date of meeting: February 24, 2017																	

Learning Outcomes

Upon successful completion of this course, students will be able to:

- LO 1. Design an effective accounting system;
- LO 2. Enter data into a computerized accounting system;
- LO 3. Assess the performance of a business based on analysis from the accounting information system;
- LO 4. Evaluate the cash management performance of a business;
- LO 5. Prepare a public practice year-end file including financial statements.

Prior Learning Assessment and Recognition (PLAR)

☒ Yes ☐ No, PLAR cannot be awarded for this course because

Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Lectures, and an accounting simulation project with related assignments.

Grading system: Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.

Typical Text(s) and Resource Materials (if more space is required, download Supplemental Texts and Resource Materials form)

	Author (surname, initials)	Title (article, book, journal, etc.)	Current ed.	Publisher	Year
1.	Simkin, M. G., Rose, J. M., Norman, C. S., & Paquette, S.	Core Concepts of Accounting Information Systems	<input checked="" type="checkbox"/>	Wiley	
2.			<input type="checkbox"/>		
3.			<input type="checkbox"/>		
4.			<input type="checkbox"/>		
5.			<input type="checkbox"/>		

Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)

Sage 50 software (student version), and a flash drive.

Typical Evaluation Methods and Weighting

Final exam:	35%	Assignments:	65%	Midterm exam:	-	Practicum:	-
Quizzes/tests:	-	Lab work:	-	Field experience:	-	Shop work:	-
Other:	-	Other:	-	Other:	-	Total:	100%

Details (if necessary):

Typical Course Content and Topics

Module One: Industry accounting

- Design an accounting system including a chart of accounts and subsidiary ledgers
- Use the system to enter data for a simulated company over a two month period, including sales, payables, inventory and payroll modules
- Assess the performance of the simulated company using various reports from the accounting information system
- Evaluate the cash flow management performance of a business
- Assignments in Sage 50 software (LO 1–4)

Module Two: Public practice accounting

- Prepare a year-end file for a simulated company, using CaseWare software
- Prepare financial statements for the simulated company
- Prepare a personal income tax return
- Assignments in Caseware and Taxprep software (LO 5)

Final Exam–Computerized (LO 1–5)