

OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

Note: The University reserves the right to amend course outlines as needed without notice.

Course Code and Number: BUS 418		Number of Credits: 3 Course credit policy (105)																	
Course Full Title: Workplace Health and Safety Course Short Title (if title exceeds 30 characters):																			
Faculty: Faculty of Professional Studies		Department (or program if no department): School of Business																	
Calendar Description: Human resources practitioners take a leadership role in the integration of safe practices into an organization's operations. This helps foster an organizational culture that promotes a healthy workforce. This course examines the best practices of stakeholders that support such a work environment.																			
Prerequisites (or NONE):		BUS 201. Note: As of January 2019, prerequisites will change to: 60 university-level credits including BUS 201.																	
Corequisites (if applicable, or NONE):		None																	
Pre/corequisites (if applicable, or NONE):		None																	
Equivalent Courses (cannot be taken for additional credit) Former course code/number: Cross-listed with: Equivalent course(s): <i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>		Transfer Credit Transfer credit already exists: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Transfer credit requested (OREg to submit to BCCAT): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form) Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No To find out how this course transfers, see bctransferguide.ca .																	
Total Hours: 45 Typical structure of instructional hours: <table border="1"> <tr> <td>Lecture hours</td> <td>39</td> </tr> <tr> <td>Seminars/tutorials/workshops</td> <td>6</td> </tr> <tr> <td>Laboratory hours</td> <td></td> </tr> <tr> <td>Field experience hours</td> <td></td> </tr> <tr> <td>Experiential (practicum, internship, etc.)</td> <td></td> </tr> <tr> <td>Online learning activities</td> <td></td> </tr> <tr> <td>Other contact hours: Student Directed Learning</td> <td></td> </tr> <tr> <td>Total</td> <td>45</td> </tr> </table>		Lecture hours	39	Seminars/tutorials/workshops	6	Laboratory hours		Field experience hours		Experiential (practicum, internship, etc.)		Online learning activities		Other contact hours: Student Directed Learning		Total	45	Special Topics Will the course be offered with different topics? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, different lettered courses may be taken for credit: <input type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit <i>Note: The specific topic will be recorded when offered.</i>	
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Total	45																		
		Maximum enrolment (for information only): 25 Expected frequency of course offerings (every semester, annually, every other year, etc.): Annually																	
Department / Program Head or Director: Dr. Frank Ulbrich		Date approved: October 31, 2017																	
Faculty Council approval		Date approved: December 8, 2017																	
Campus-Wide Consultation (CWC)		Date of posting: February 16, 2018																	
Dean/Associate VP: Dr. Tracy Ryder Glass		Date approved: December 8, 2017																	
Undergraduate Education Committee (UEC) approval		Date of meeting: February 23, 2018																	

Learning Outcomes

Upon successful completion of this course, students will be able to:

- LO 1. Describe the regulatory environment and ethical perspectives relevant to workplace health and safety,
- LO 2. Explain the role of workers' compensation boards with specific reference to British Columbia,
- LO 3. Analyze workplace hazards,
- LO 4. Plan training programs to promote a culture of safety and health,
- LO 5. Conduct an incident/accident investigation,
- LO 6. Design a disability management program, including return to work plans,
- LO 7. Promote work-life balance and wellness behaviour in workplaces.

Prior Learning Assessment and Recognition (PLAR)

☒ Yes ☐ No, PLAR cannot be awarded for this course because

Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Lectures, discussions, case studies, and experiential exercises.

Grading system: Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.

Typical Text(s) and Resource Materials (if more space is required, download Supplemental Texts and Resource Materials form)

Author (surname, initials)	Title (article, book, journal, etc.)	Current ed.	Publisher	Year
1. Kelloway, K., Francis L., & Gatien, B.	Management of Occupational Health & Safety	<input checked="" type="checkbox"/>	Nelson	
2.		<input type="checkbox"/>		

Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)

n/a

Typical Evaluation Methods and Weighting

Final exam:	35%	Assignments:	5%	Midterm exam:	25%	Practicum:	-
Quizzes/tests:	-	Lab work:	-	Field experience:	-	Shop work:	-
Class participation:	10%	In-class activity:	10%	Group project:	15%	Total:	100%

Details (if necessary):**Typical Course Content and Topics**

Module One: Legislative framework

- Historical development & economic considerations
- Health & safety/environmental legislations
- Ethical principles
- Workplace hazardous materials information systems
- Workers' compensation; rates, methods, and assessments
- In-class activity #1 (LO 1–2)

Module Two: Hazards and agents

- Physical, chemical, and biological agents
- Psychosocial hazards
- Hazard recognition, assessment, and control

Midterm exam (LO 1–3)

Module 3 – Interventions

- Health and safety training; needs analysis
- Motivating safety behaviour at work
- Emergency response and preparedness
- In-class activity #2 (LO 4)
- Accident investigation
- Managing disability
- Return to work plans
- In-class activity #3 (LO 5–6)
- Workplace wellness

Group project (LO 1–7)

Class participation (LO 1–7)

Comprehensive Final exam (LO 1–7)