

OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

Note: The University reserves the right to amend course outlines as needed without notice.

Course Code and Number: CRIM 479		Number of Credits: 3 Course credit policy (105)																	
Course Full Title: Professional Practice Course Short Title (if title exceeds 30 characters):																			
Faculty: Faculty of Social Sciences		Department (or program if no department): CRIM																	
Calendar Description: <p>Prepares students for criminal justice field placement learning through the application and analysis of foundational concepts, skills, and theories from previous coursework, drawing links between theory and practice.</p> <p>Note: See additional practicum regulations in the academic calendar.</p>																			
Prerequisites (or NONE):		Acceptance into the Bachelor of Arts (Criminal Justice) degree, CRIM 310, CRIM 311, CRIM 320, CRIM 321, minimum CGPA of 2.67, and department permission.																	
Corequisites (if applicable, or NONE):		NONE																	
Pre/corequisites (if applicable, or NONE):																			
Equivalent Courses (cannot be taken for additional credit) Former course code/number: Cross-listed with: Equivalent course(s): <i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>		Transfer Credit Transfer credit already exists: <input type="checkbox"/> Yes x No Transfer credit requested (OReg to submit to BCCAT): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form) Resubmit revised outline for articulation: <input type="checkbox"/> Yes X No To find out how this course transfers, see bctransferguide.ca .																	
Total Hours: 45 Typical structure of instructional hours: <table border="1"> <tr> <td>Lecture hours</td> <td>15</td> </tr> <tr> <td>Seminars/tutorials/workshops</td> <td>30</td> </tr> <tr> <td>Laboratory hours</td> <td></td> </tr> <tr> <td>Field experience hours</td> <td></td> </tr> <tr> <td>Experiential (practicum, internship, etc.)</td> <td></td> </tr> <tr> <td>Online learning activities</td> <td></td> </tr> <tr> <td>Other contact hours:</td> <td></td> </tr> <tr> <td>Total</td> <td>45</td> </tr> </table>		Lecture hours	15	Seminars/tutorials/workshops	30	Laboratory hours		Field experience hours		Experiential (practicum, internship, etc.)		Online learning activities		Other contact hours:		Total	45	Special Topics Will the course be offered with different topics? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, different lettered courses may be taken for credit: <input type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit <i>Note: The specific topic will be recorded when offered.</i>	
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Other contact hours:																			
Total	45																		
		Maximum enrolment (for information only): 27 Expected frequency of course offerings (every semester, annually, every other year, etc.): Annually																	
Department / Program Head or Director: Zina Lee		Date approved: September 23, 2020																	
Faculty Council approval		Date approved: November 20, 2020																	
Dean/Associate VP: Jacqueline Nolte		Date approved: November 20, 2020																	
Campus-Wide Consultation (CWC)		Date of posting: January 22, 2021																	
Undergraduate Education Committee (UEC) approval		Date of meeting: January 29, 2021																	

Learning Outcomes

Upon successful completion of this course, students will be able to:

- Examine how the overall goals of the criminal justice system are actualized through policies, procedures, and the deployment of resources.
- Develop employment related skills, including resume writing and interviewee skills.
- Discuss the application of problem-solving skills and theories learned in previous coursework to issues that may arise in the field of criminal justice.
- Assess ethical conflicts that may occur in the workplace and apply a problem-solving model for resolution.
- Reflect on the personal and professional development of self and others.
- Examine how ones' abilities, values, personality traits, and interests align with potential criminal justice careers.
- Reflect on adjustments and growth in transition from student to criminal justice professional.

Prior Learning Assessment and Recognition (PLAR)

☐ Yes ☒ No, PLAR cannot be awarded for this course because: This course is a pre-requisite for fourth-year field placement.

Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Students will participate in lectures, demonstrations, group discussions and exercises, writings, readings and practice sessions, some of which may be required outside of class time with fellow students and without the instructor.

Grading system: Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☐

NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.

Typical Text(s) and Resource Materials (if more space is required, download Supplemental Texts and Resource Materials form)

Author	Title (article, book, journal, etc.)	Year
1. Arieli, S., Sagiv, L., & Roccas, S.	Values at work: The impact of personal values in organisations. Applied Psychology: An International Review, 69(2), 230-275.	2020
2. Bolkan, S., & Holmgren, J. L.	"You are such a great teacher and I hate to bother you but...": Instructors' perceptions of students and their use of email messages with varying politeness strategies. Communication Education, 61(3), 253-270.	2012
3. Dunn, D. D.	"Why be ethical?" (Chapter 2), Designing ethical workplaces: The moldable model, Business Expert Press.	2016
4. Hiekkataipale, M., & Lamsa, A.	What should a manager like me do in a situation like this? Strategies for handling ethical problems from the viewpoint of the logic of appropriateness. Journal of Business Ethics, 145(3), 457-479.	2017
5. Zhu, Y., & White, C.	Practitioners' views about the use of business email within organizational settings: Implications for developing student generic competence. Business Communication Quarterly, 72(3), 289-303.	2009

Typical Evaluation Methods and Weighting

Assignments:	65%	Presentations	20%	Seminar involvement:	15%	Total:	100%
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Details (if necessary): An example of an assignment is a theory and practice paper.

Typical Course Content and Topics

This course will operate using four modules:

Module 1: Professional Behaviour and Presentation

1. Course overview
2. In the workplace: Job performance expectations – confidentiality, ethics, reporting lines, work ethic, and demonstrating initiative
3. Establishing boundaries, ground rules, self-awareness, and expected decorum
4. Preparing for the field – resumes, placement interviewing, and communication

Module 2: Managing Expectations of Self and Others

5. Situating criminal justice agency mandates, policies, and practices within the broader criminal justice system
6. Self expectations and the expectations of others – giving and receiving professional feedback
7. Problem-solving models actualized in the workplace, resolution processes, critique efficacy, and consider results

Module 3: Interpersonal Communication and Interpersonal Skills

8. Discussion of the various elements of verbal and non-verbal communication, considering language and meaning, and intercultural communication
9. Applying effective listening skills, clarifying meaning, enlisting cooperation of clients, and managing confrontations within a criminal justice context
10. Understanding the structure and organization of a client interview, information sharing, and self-disclosure within a criminal justice context

Module 4: Evaluating and Responding to Ethical Dilemmas

11. Defining ethical behaviour and decision-making, and exploring potential responses using a problem solving model
12. Examining strategies for effectively managing incongruent personal and criminal justice organizational values and concerns
13. Presentations