

OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

Note: The University reserves the right to amend course outlines as needed without notice.

Course Code and Number: HIST 401		Number of Credits: 4 Course credit policy (105)																	
Course Full Title: Practicum in History																			
Course Short Title (if title exceeds 30 characters):																			
Faculty: Faculty of Humanities		Department (or program if no department): History																	
Calendar Description: Integrates applied experience and training into students' academic studies in history. Students participate in supervised, unpaid practica with a local employer or institution to apply and/or build upon their historical skills and open up employment opportunities through work contacts.																			
Prerequisites (or NONE):		Nine credits of lower-level history and one 300-level history course.																	
Corequisites (if applicable, or NONE):																			
Pre/corequisites (if applicable, or NONE):																			
Equivalent Courses (cannot be taken for additional credit) Former course code/number: HIST 301B Cross-listed with: Equivalent course(s): HIST 301B <i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>		Transfer Credit Transfer credit already exists: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Transfer credit requested (OREg to submit to BCCAT): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form) Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No To find out how this course transfers, see bctransferguide.ca .																	
Total Hours: 102 Typical structure of instructional hours: <table border="1"> <tr> <td>Lecture hours</td> <td></td> </tr> <tr> <td>Seminars/tutorials/workshops</td> <td>6</td> </tr> <tr> <td>Laboratory hours</td> <td></td> </tr> <tr> <td>Field experience hours</td> <td>96</td> </tr> <tr> <td>Experiential (practicum, internship, etc.)</td> <td></td> </tr> <tr> <td>Online learning activities</td> <td></td> </tr> <tr> <td>Other contact hours:</td> <td></td> </tr> <tr> <td>Total</td> <td>102</td> </tr> </table>		Lecture hours		Seminars/tutorials/workshops	6	Laboratory hours		Field experience hours	96	Experiential (practicum, internship, etc.)		Online learning activities		Other contact hours:		Total	102	Special Topics Will the course be offered with different topics? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, different lettered courses may be taken for credit: <input type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit <i>Note: The specific topic will be recorded when offered.</i>	
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Other contact hours:																			
Total	102																		
		Maximum enrolment (for information only): 20 Expected frequency of course offerings (every semester, annually, every other year, etc.): Every second year or when needed																	
Department / Program Head or Director: Dr. Chris Leach		Date approved: March 2017																	
Faculty Council approval		Date approved: April 7, 2017																	
Campus-Wide Consultation (CWC)		Date of posting: May 12, 2017																	
Dean/Associate VP: Dr. Jacqueline Nolte		Date approved: April 7, 2017																	
Undergraduate Education Committee (UEC) approval		Date of meeting: May 19, 2017																	

Learning Outcomes

Upon successful completion of this course, students will be able to:

- Identify the ways in which history is applied to particular work settings outside the academic environment;
- Enhance their employment opportunities, by developing their applied skills, work experience, and contacts with local employers;
- Reflect critically on their work experience;
- Present on their work experience to others.

Prior Learning Assessment and Recognition (PLAR)

☒ Yes ☐ No, PLAR cannot be awarded for this course because

Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Students are placed with local companies, institutions, or organizations to hone applied skills and gain experience in the workplace.

Practica placement:

Due to the organizational needs of a practicum-based course, initial discussions regarding possible practica placement sites begin well before the semester starts. Students interested in a HIST 401 practicum and faculty supervisor meet well in advance of the semester to discuss possible practica sites and the nature of the course and its expectations. A Practicum Placement Agreement must be signed between the practicum site supervisor and the UFV History department head outlining the obligations and responsibilities for the term of the practicum before the practicum can go ahead.

Practicum:

After an initial meeting between the student, faculty supervisor, and practicum site supervisor, the student is required to work 8 hours a week in their arranged practicum for the next eleven to twelve weeks. The parameters of the practicum will be set out in detail in the Learning Agreement that is drafted in discussions between the student, faculty supervisor, and practicum site supervisor. The Learning Agreement will accomplish the following:

1. define the goals the student hopes to achieve;
2. specify the major project undertaken in the practicum and the general work tasks;
3. specify the work schedule and location; and
4. identify the individual who will serve as supervisor for the student.

The student will also keep a daily work Journal of her/his practicum experience. In the Journal the student will keep a record of the work done, the progress of the major project, and the new skills acquired. The Journal is also to reflect on how the organization/institution functions, the values and practices within it, and on how history is represented. The Journal, which is submitted for grading after the completion of the practicum and will be consulted during the weekly progress meetings with the faculty supervisor.

Practicum Project:

The Final Project will be the crowning achievement of the practicum experience. Defined in the Learning Agreement, the Final Project will take whatever form is most appropriate—from written and illustrated reports or pamphlets, to historical videos and multimedia displays, to lesson plans or classroom resources.

Grading system: Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.

Typical Text(s) and Resource Materials (if more space is required, download Supplemental Texts and Resource Materials form)

History 401 Practicum Manual

Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)

None

Typical Evaluation Methods and Weighting

Final exam:	%	Assignments:	%	Midterm exam:	%	Practicum project:	30%
Quizzes/tests:	%	Lab work:	%	Field experience:	%	Participation:	20%
Practicum journal:	30%	Other:	%	In-term report:	20%	Total:	100%

Details (if necessary):

Typical Course Content and Topics

Course Content will vary according to the Practicum placement. (For details on Practicum process, see Methods above.)