

OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

Note: The University reserves the right to amend course outlines as needed without notice.

Course Code and Number: HLTH NC10		Number of Credits: 0 Course credit policy (105)															
Course Full Title: Practicum Course Short Title: <i>(Transcripts only display 30 characters. Departments may recommend a short title if one is needed. If left blank, one will be assigned.)</i>																	
Faculty: Faculty of Access and Continuing Education		Department (or program if no department): Continuing Education															
Calendar Description: Students will demonstrate an understanding of the Nursing Unit Clerk role in a hospital setting and apply any learned theories. Under the direction of a supervisor, students will apply professionalism and reflective learning practices, including Indigenous ways of knowing, being, and worldviews in healthcare practices.																	
Prerequisites (or NONE):		None.															
Corequisites (if applicable, or NONE):		None.															
Pre/corequisites (if applicable, or NONE):		A- or better in: NC01, NC02, NC03, NC04, NC05, NC06, NC07, NC08, NC09, NC11, NC12.															
Antirequisite Courses <i>(Cannot be taken for additional credit.)</i> Former course code/number: Cross-listed with: Dual-listed with: Equivalent course(s): <i>(If offered in the previous five years, antirequisite course(s) will be included in the calendar description as a note that students with credit for the antirequisite course(s) cannot take this course for further credit.)</i>		Special Topics <i>(Double-click on boxes to select.)</i> This course is offered with different topics: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <i>(If yes, topic will be recorded when offered.)</i>															
		Independent Study If offered as an Independent Study course, this course may be repeated for further credit: <i>(If yes, topic will be recorded.)</i> <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit															
		Transfer Credit Transfer credit already exists: <i>(See bctransferguide.ca.)</i> <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Submit outline for (re)articulation: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <i>(If yes, fill in transfer credit form.)</i>															
Typical Structure of Instructional Hours <table border="1"> <tr> <td>Lecture/seminar hours</td> <td>3</td> </tr> <tr> <td>Tutorials/workshops</td> <td></td> </tr> <tr> <td>Supervised laboratory hours</td> <td></td> </tr> <tr> <td>Experiential (field experience, practicum, internship, etc.)</td> <td>150</td> </tr> <tr> <td>Supervised online activities</td> <td>2</td> </tr> <tr> <td>Other contact hours:</td> <td></td> </tr> <tr> <td>Total hours</td> <td>155</td> </tr> </table>		Lecture/seminar hours	3	Tutorials/workshops		Supervised laboratory hours		Experiential (field experience, practicum, internship, etc.)	150	Supervised online activities	2	Other contact hours:		Total hours	155	Grading System <input type="checkbox"/> Letter Grades <input checked="" type="checkbox"/> Credit/No Credit	
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		Maximum enrolment (for information only): 24 Expected Frequency of Course Offerings: Once or twice per year <i>(Every semester, Fall only, annually, etc.)</i>															
Department / Program Head or Director: Liana Thompson		Date approved: January 4, 2019															
Faculty Council approval		Date approved: January 11, 2019															
Dean/Associate VP: Sue Brigden		Date approved: January 11, 2019															
Campus-Wide Consultation (CWC)		Date of posting: April 19, 2019															
Undergraduate Education Committee (UEC) approval		Date of meeting: April 26, 2019															

Learning Outcomes:

Upon successful completion of this course, students will be able to:

- Apply practical skills and theoretical knowledge learned in the program to a healthcare environment
- Work professionally in a hospital environment
- Use effective communication skills when responding to patient and visitor inquiries by email/in person/via the telephone and when working with all hospital staff
- Prioritize workload while applying effective strategies for working in a fast-paced environment
- Produce written information as required accurately and legibly
- Develop and uphold professional relationships with hospital staff
- Employ protocols used within the hospital environment including limitations on NUC role and appropriate resources
- Utilize policies and practices related to diversity and multi-culturalism
- Apply reflective practice of policies and practices with deliberation of an Indigenous lens within healthcare
- Identify the components of an effective peer resource network
- Identify professional development opportunities
- Demonstrate professionalism through attendance, communication, interpersonal relationships, collaboration, team work, communication skills

Prior Learning Assessment and Recognition (PLAR)

☒ Yes ☐ No, PLAR cannot be awarded for this course because

Typical Instructional Methods (*Guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion.*)

Complete a minimum of 150 hours work experience on an acute hospital ward, including self-reflective field journal entries.

NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.

Typical Text(s) and Resource Materials (*If more space is required, download Supplemental Texts and Resource Materials form.*)

Author (surname, initials)	Title (article, book, journal, etc.)	Current ed.	Publisher	Year
1.	Nursing Unit Clerk Course Pack	<input type="checkbox"/>		
2.		<input type="checkbox"/>		
3.		<input type="checkbox"/>		
4.		<input type="checkbox"/>		
5.		<input type="checkbox"/>		

Required Additional Supplies and Materials (*Software, hardware, tools, specialized clothing, etc.*)**Typical Evaluation Methods and Weighting**

Final exam:	%	Assignments:	%	Field experience:	%	Portfolio:	%
Midterm exam:	%	Project:	%	Practicum:	90%	Reflective/Journal Entries:	10%
Quizzes/tests:	%	Lab work:	%	Shop work:	%	Total:	100%

Details (if necessary): Evaluation form completed by proctor and supervising instructor with satisfactory performance. No letter grade attached to this module. Students are issued a Credit/No Credit.

Typical Course Content and Topics

- 150 hours of on-site practicum experience at a hospital.
- Reflective journaling.