

OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

Note: The University reserves the right to amend course outlines as needed without notice.

Course Code and Number: HSER 129		Number of Credits: 1 Course credit policy (105)																	
Course Full Title: Pre-Placement Seminar I Course Short Title (if title exceeds 30 characters):																			
Faculty: Faculty of Professional Studies		Department (or program if no department): School of Social Work and Human Services																	
Calendar Description: <p>This seminar introduces students to practicum opportunities in the community as well as preparatory steps required to obtain their first practicum.</p> <p>Note: Students are interviewed by community-based practicum supervisors, who serve as mentors during the practicum that follows in HSER 130.</p>																			
Prerequisites (or NONE):		Admission to the Social Services diploma.																	
Corequisites (if applicable, or NONE):																			
Pre/corequisites (if applicable, or NONE):		SOWK 110, HSER 120, and (one of CMNS 125, CMNS 155, or ENGL 105).																	
Equivalent Courses (cannot be taken for additional credit) Former course code/number: SSSW 129 Cross-listed with: Equivalent course(s): <i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>		Transfer Credit Transfer credit already exists: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Transfer credit requested (OReg to submit to BCCAT): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form) Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No To find out how this course transfers, see bctransferguide.ca .																	
Total Hours: 15 Typical structure of instructional hours: <table border="1"> <tr> <td>Lecture hours</td> <td></td> </tr> <tr> <td>Seminars/tutorials/workshops</td> <td>14</td> </tr> <tr> <td>Laboratory hours</td> <td></td> </tr> <tr> <td>Field experience hours</td> <td>1</td> </tr> <tr> <td>Experiential (practicum, internship, etc.)</td> <td></td> </tr> <tr> <td>Online learning activities</td> <td></td> </tr> <tr> <td>Other contact hours:</td> <td></td> </tr> <tr> <td>Total</td> <td>15</td> </tr> </table>		Lecture hours		Seminars/tutorials/workshops	14	Laboratory hours		Field experience hours	1	Experiential (practicum, internship, etc.)		Online learning activities		Other contact hours:		Total	15	Special Topics Will the course be offered with different topics? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, different lettered courses may be taken for credit: <input type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit <i>Note: The specific topic will be recorded when offered.</i>	
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Other contact hours:																			
Total	15																		
		Maximum enrolment (for information only): 18 Expected frequency of course offerings (every semester, annually, every other year, etc.): Annually																	
Department / Program Head or Director: Margaret Coombes, Director		Date approved: Nov. 18, 2016																	
Faculty Council approval		Date approved: December 9, 2016																	
Campus-Wide Consultation (CWC)		Date of posting: January 27, 2017																	
Dean/Associate VP: Tracy Ryder-Glass		Date approved: December 9, 2016																	
Undergraduate Education Committee (UEC) approval		Date of meeting: February 24, 2017																	

Learning Outcomes

Upon successful completion of this course, students will be able to:

1. Prepare an updated resume identifying their knowledge and skills
2. Critically reflect on topics such as professional ethics, boundaries, and self-care
3. Clarify the nature and purpose of practica in the field of social services
4. Articulate the role of supervision in human services
5. Investigate their learning goals for HSER 130
6. Compare agency programs and methods of service delivery for suitable practicum placement
7. Demonstrate professionalism in an interview with a prospective practicum supervisor
8. Identify a practicum agency that will enable them to meet their learning goals

Prior Learning Assessment and Recognition (PLAR)

☐ Yes ☒ No, PLAR cannot be awarded for this course because HSER 129 is a pre-placement seminar that requires students, including those who intend to apply for PLAR credit, to meet with a faculty member and other students to gauge their readiness for practicum placement or PLAR.

Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Bi-weekly in-class seminars, individual consultations with instructor, interview preparation, and guest speakers

Grading system: Letter Grades: ☐ Credit/No Credit: ☒ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.

Typical Text(s) and Resource Materials (if more space is required, download Supplemental Texts and Resource Materials form)

Author (surname, initials)	Title (article, book, journal, etc.)	Current ed.	Publisher	Year
1. SWHS	Human Services Practicum Manual	<input checked="" type="checkbox"/>	UFV	Current
2. BCCSW	Social Work Code of Ethics and Standards of Practice	<input checked="" type="checkbox"/>	BCCSW	Current
3.		<input type="checkbox"/>		
4.		<input type="checkbox"/>		
5.		<input type="checkbox"/>		

Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)**Typical Evaluation Methods and Weighting**

Final exam:	%	Assignments:	100%	Midterm exam:	%	Practicum:	%
Quizzes/tests:	%	Lab work:	%	Field experience:	%	Shop work:	%
Other:	%	Other:	%	Other:	%	Total:	100%

Details (if necessary): Participation in seminars and completion of all assignments is required.

Typical Course Content and Topics

1. Seminar expectations and professional ethics
2. Practicum manual expectations and methods of student evaluation
3. Practicum learning goals
4. Resume and interview preparation
5. Individual student meetings with instructor
6. Interviews with potential practicum supervisors
7. Feedback on interviews with potential practicum supervisors
8. Role of supervision in the human services