

OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

Note: The University reserves the right to amend course outlines as needed without notice.

Course Code and Number: LIBT 130		Number of Credits: 3 Course credit policy (105)															
Course Full Title: Introduction to Classification Course Short Title: <i>(Transcripts only display 30 characters. Departments may recommend a short title if one is needed. If left blank, one will be assigned.)</i>																	
Faculty: Faculty of Professional Studies		Department (or program if no department): Information Studies															
Calendar Description: Introduces the two major library classification systems used in North America: the Library of Congress Classification system, used primarily in academic libraries; and the Dewey Decimal Classification system, used primarily in public and school libraries. Other classification systems will also be examined. Students develop classification notations and examine issues related to the process of classifying materials.																	
Prerequisites (or NONE):		None.															
Corequisites (if applicable, or NONE):																	
Pre/corequisites (if applicable, or NONE):		LIBT 115.															
Antirequisite Courses <i>(Cannot be taken for additional credit.)</i> Former course code/number: Cross-listed with: Dual-listed with: Equivalent course(s): <i>(If offered in the previous five years, antirequisite course(s) will be included in the calendar description as a note that students with credit for the antirequisite course(s) cannot take this course for further credit.)</i>		Special Topics <i>(Double-click on boxes to select.)</i> This course is offered with different topics: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <i>(If yes, topic will be recorded when offered.)</i>															
		Independent Study If offered as an Independent Study course, this course may be repeated for further credit: <i>(If yes, topic will be recorded.)</i> <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit															
Typical Structure of Instructional Hours <table border="1"> <tr> <td>Lecture/seminar hours</td> <td>23</td> </tr> <tr> <td>Tutorials/workshops</td> <td></td> </tr> <tr> <td>Supervised laboratory hours</td> <td>22</td> </tr> <tr> <td>Experiential (field experience, practicum, internship, etc.)</td> <td></td> </tr> <tr> <td>Supervised online activities</td> <td></td> </tr> <tr> <td>Other contact hours:</td> <td></td> </tr> <tr> <td>Total hours</td> <td>45</td> </tr> </table>		Lecture/seminar hours	23	Tutorials/workshops		Supervised laboratory hours	22	Experiential (field experience, practicum, internship, etc.)		Supervised online activities		Other contact hours:		Total hours	45	Transfer Credit Transfer credit already exists: <i>(See bctransferguide.ca.)</i> <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Submit outline for (re)articulation: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <i>(If yes, fill in transfer credit form.)</i>	
Lecture/seminar hours	23																
Tutorials/workshops																	
Supervised laboratory hours	22																
Experiential (field experience, practicum, internship, etc.)																	
Supervised online activities																	
Other contact hours:																	
Total hours	45																
		Grading System <input checked="" type="checkbox"/> Letter Grades <input type="checkbox"/> Credit/No Credit															
		Maximum enrolment (for information only): 36 Expected Frequency of Course Offerings: 1 section per year <i>(Every semester, Fall only, annually, etc.)</i>															
Department / Program Head or Director: Dr. Christina Neigel		Date approved: April 27, 2021															
Faculty Council approval		Date approved: June 4, 2021															
Undergraduate Education Committee (UEC) approval		Date of meeting: October 1, 2021															

Learning Outcomes:

Upon successful completion of this course, students will be able to:

1. Explain the relationships among classification, subject analysis, and information discovery.
2. Determine the aboutness of materials for the purpose of classifying.
3. Discuss how library classification is a subjective practice.
4. Demonstrate basic skills in applying the Dewey Decimal Classification System to information sources.
5. Demonstrate basic skills in applying the Library of Congress Classification System to information sources.
6. Provide examples of other classification systems.
7. Identify and edit classification notations in MARC records.

Prior Learning Assessment and Recognition (PLAR)

☒ Yes ☐ No, PLAR cannot be awarded for this course because

Typical Instructional Methods (*Guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion.*)

Classes will consist mainly of lectures, learning activities, and labs.

NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.

Typical Text(s) and Resource Materials (*If more space is required, download Supplemental Texts and Resource Materials form.*)

Author (surname, initials)	Title (article, book, journal, etc.)	Current ed.	Publisher	Year
1. Neigel, C.	Introduction to Dewey Decimal and Library of Congress Classification Systems.	<input checked="" type="checkbox"/>	n/a	
2. Doyle, Ann M.; Lawson, Kimberley; Dupont, Sarah	Indigenization of Knowledge Organization at the Xwi7xwa Library. <i>Journal of Library and Information Studies</i> .	<input type="checkbox"/>		2015
3.	Classification Web	<input type="checkbox"/>		
4.	OCLC	<input type="checkbox"/>		

Required Additional Supplies and Materials (*Software, hardware, tools, specialized clothing, etc.*)**Typical Evaluation Methods and Weighting**

Final exam:	25%	Assignments:	40%	Field experience:	%	Portfolio:	%
Midterm exam:	25%	Project:	%	Practicum:	%	Other:	%
Quizzes/tests:	10%	Lab work:	%	Shop work:	%	Total:	100%

Details (if necessary):**Typical Course Content and Topics**

1. Overview of classification and its relationship to information discovery
2. Subject analysis, aboutness, and introduction to Dewey Decimal Classification (DDC)
3. DDC Abridged/Full & WebDewey, Summaries, Relative Index
4. DDC Table 1
5. DDC Table 2
6. DDC Table 3
7. DDC Tables 4-6 & transcription to MARC
8. Introduction to Library of Congress Classification (LCCS)
9. LCCS Cutter tables
10. LCCS Geography, Translation, and Special Topics Tables
11. LCCS Biography & Literature Tables & transcription to MARC
12. Other classification systems