



UPAC MEMORANDUM

UPAC Chair: Sue Brigden
Phone: 4372

UPAC Assistant: Amanda Grimson
Phone: 4571

TO: Undergraduate Program Advisory Committee Representatives

FROM: Amanda Grimson, UPAC Assistant

DATE: December 10, 2009

RE: NOTICE OF UPAC MEETING

An Undergraduate Program Advisory Committee (UPAC)

meeting is scheduled for:

Friday, December 18, 2009

2:30 pm, Room A225 (Abbotsford campus)

[Agenda package attached]

*** * * Please note meeting time changed to 2:30 pm * * ***



UNDERGRADUATE PROGRAM ADVISORY COMMITTEE (UPAC) MEETING

Friday, December 18, 2009
2:30 p.m. – Room A225
Abbotsford Campus

AGENDA

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#### 1. APPROVAL OF UPAC AGENDA

#### 2. APPROVAL OF UPAC MINUTES

- 2.1. UPAC draft minutes: October 30, 2009 Exhibit 2.1 (p.1)

#### 3. UPAC BUSINESS

- 3.1. **Teacher Education Program** *B. Salingre* Exhibit #3.1 (p.5)  
Change to program: TEP course sequence
- 3.2. **Psychology** *W. Podrouzek* Exhibit #3.2 (p.7)  
New program: Certificate in Extended Studies in Arts: Psychology Honours

#### 4. COURSE OUTLINES

The following courses are ready for publication following UPAC approval. Official course outlines are available online at <http://www.ufv.ca/calendar/courseoutlines/upac/>.

##### 4.1. Anthropology

Review with changes including title: ANTH 210

##### 4.2. Education

Changes including title and description: EDUC 445

Changes including description: EDUC 452

##### 4.3. Geography

New course: GEOG 323, Geography of War, Terrorism, and Peace

##### 4.4. Social, Cultural, and Media Studies

New cross-listed course: SOC 385/MACS 385, Television and Social Values: *The Simpsons*

##### 4.5. Visual Arts

Changes including description: VA 123 and VA 124

#### 5. ADJOURNMENT



UNDERGRADUATE PROGRAM ADVISORY COMMITTEE (UPAC) MEETING

Friday, November 27, 2009
9:30 a.m. - Room A225
Abbotsford Campus

DRAFT MINUTES

Present: S. Brigden, J. Carroll, B. Cooke, K. Evans, C. Loten, S. Pattridge, E. Spalding, S. Stegmuller
Guests: T. Anzai, J. Bain, S. Brown, C. Dahl, D. Devitt, P. Funk
Recorder: A. Grimson

1. APPROVAL OF UPAC AGENDA

MOTION:

E. Spalding/C. Loten

To approve the agenda as presented, with the following additions:

4. 6. Upgrading and University Preparation

Change to prerequisites: MATH 084

4. 7. Business Administration

New course: BUS 462, Business and Corporate Aviation Management

CARRIED

2. APPROVAL OF UPAC MINUTES

2.1. UPAC draft minutes: October 30, 2009

MOTION:

E. Spalding/S. Stegmuller

To approve the UPAC draft minutes of October 30, 2009 as presented.

CARRIED

3. UPAC BUSINESS

3.1. Social, Cultural, and Media Studies

Change to courses: Cross-listing SCMS courses

To illustrate the proposal to remove the SCMS course designation, a chart of the proposed new designations and cross-listings was included as part of Exhibit #3.1.

Concerns were raised over the proposed cross-listing of a single course across three or four disciplines. E. Spalding indicated that a quadruple cross-listing will be a rarity, and will primarily occur with directed studies and research methods courses. Triple cross-listings are a result of collaborative efforts within the department, and although different instructors may emphasize one discipline over another, the official course outlines include enough elements of each discipline to warrant such a cross-listing. C. Dahl also

indicated that the department has developed principles regarding how to approach these cross-listed courses. The courses in question are already identified in the calendar as belonging to more than one specific discipline, but this will make the situation clearer to all involved.

**MOTION:**

**J. Carroll/S. Pattridge**

To support the proposal to remove the SCMS course designation.

**CARRIED  
RECOMMENDED TO SENATE**

**3.2. Bachelor of Fine Arts**

B. Cooke noted that the Board may be concerned with the number of potential students interested in these programs. J. Carroll and P. Funk indicated that some information related to the student survey could be included in the proposal before it is submitted to Senate. Separate rationales for each new program will also be included.

The BFA curriculum committee will oversee the proposed new programs.

**3.2.1. New programs: Art History and Visual Studies minor and extended minor**

**MOTION:**

**E. Spalding/K. Evans**

To approve the new Art History and Visual Studies minor and extended minor as presented.

**CARRIED  
RECOMMENDED TO SENATE**

**3.2.2. New programs: Graphic and Digital Design minor and extended minor**

**MOTION:**

**E. Spalding/J. Carroll**

To approve the new Graphic and Digital Design minor and extended minor as presented.

**CARRIED  
RECOMMENDED TO SENATE**

**3.2.3. New program: Media and Communication Studies extended minor**

**MOTION:**

**S. StegmueLLer/S. Pattridge**

To approve the new Media and Communication Studies extended minor, as amended:

|                                                                                               |                                                                                                                                                                                                                                                                            | <b>Credits</b> |
|-----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| <b>Extended Minor</b>                                                                         |                                                                                                                                                                                                                                                                            | <b>37</b>      |
| Lower level                                                                                   | <ul style="list-style-type: none"> <li>• MACS 110, MACS 130 and MACS 255</li> <li>• 9 additional credits chosen from any 100- or 200-level MACS course or CMNS 180</li> </ul>                                                                                              | 18             |
| Upper level                                                                                   | <ul style="list-style-type: none"> <li>• MACS 355 or MACS 356</li> <li>• A minimum of 12 additional credits chosen from any 300- or 400-level MACS course</li> <li>• 3 or 4 additional credits from any 300- or 400-level MACS course or from the elective list</li> </ul> | 19             |
| <b>Elective List</b>                                                                          |                                                                                                                                                                                                                                                                            |                |
| ANTH 401, AH 316, CMNS 312, CMNS 360, CMNS 412, CRIM 416, FILM 310, PHIL 323, SOC 335, VA 365 |                                                                                                                                                                                                                                                                            |                |

**CARRIED  
RECOMMENDED TO SENATE**

3.2.4. New programs: Creative Writing minor and extended minor

**MOTION:**

E. Spalding/J. Carroll

To approve the new Creative Writing minor and extended minor as presented.

**CARRIED  
RECOMMENDED TO SENATE**

3.2.5. New programs: Fashion minor and extended minor

**MOTION:**

J. Carroll/S. StegmueLLer

To approve the new Fashion minor and extended minor as presented.

**CARRIED  
RECOMMENDED TO SENATE**

3.2.6. Change to program: Entrance requirements

**MOTION:**

S. StegmueLLer/K. Evans

To approve the changes to the BFA degree entrance requirements as amended:

- UFV Associate of Arts degree with a concentration an option in Theatre or MACS.

**CARRIED  
RECOMMENDED TO SENATE**

3.2.7. Change to program: Probation/academic warning

The proposed changes were confusing with respect to how they would apply to students in the various programs. This proposal will be rewritten by the department and resubmitted.

**MOTION:**

S. Pattridge/S. StegmueLLer

To approve the changes to the BFA degree probation/academic warning as presented.

**MOTION WITHDRAWN**

3.2.8. Change to program: Program regulations

**MOTION:**

E. Spalding/S. StegmueLLer

To approve the changes to the BFA degree program regulations as presented.

**CARRIED  
RECOMMENDED TO SENATE**

3.2.9. Change to program: Program requirements

**MOTION:**

K. Evans/S. Pattridge

To approve the changes to the BFA degree program requirements as presented.

**CARRIED  
RECOMMENDED TO SENATE**

3.2.10. Change to program: Requirement to withdraw

This item was withdrawn and will be resubmitted with the changes to probation/academic warning.

**3.2.11. Change to program: Standing required for continuance**

This item was withdrawn and will be resubmitted with the changes to probation/academic warning and requirement to withdraw.

**3.3. Department heads' access to Pre-UPAC discussion**

As agreed at the October 30 UPAC meeting, B. Cooke presented several possible ways to better include department heads in the approval process, with the advantages and disadvantages of each. With timeline and workload issues in mind, the best possible solution may be to allow department heads to subscribe to the Pre-UPAC mailing list if they so choose.

**MOTION:**

To allow department heads to join the Pre-UPAC mailing list if they wish.

**E. Spalding/S. Pattridge**

**CARRIED**

**4. COURSE OUTLINES**

**MOTION:**

To approve the following course outlines as presented.

**E. Spalding/J. Carroll**

**CARRIED**

**4.1. Continuing Studies**

New course: HLTH NC12, Medical Imaging

New course: TESL 304, Teaching Oral Skills

New course: TESL 305, Teaching English Pronunciation

**4.2. English**

Revisions: ENGL 240

Revisions and change to course title: ENGL 099

New cross-listed course: ENGL 373/JRNL 373

**4.3. Journalism**

New cross-listed course: ENGL 373/JRNL 373

**4.4. History**

New course: HIST 460, State Terror, Human Rights, and the Politics of Memory in Latin America

**4.5. Theatre**

New course: THEA 250, Introduction to Storytelling

**4.6. Upgrading and University Preparation**

Change to prerequisites: MATH 084

**4.7. Business Administration**

New course: BUS 462, Business and Corporate Aviation Management

**5. ADJOURNMENT**

The meeting was adjourned at 11:30 am.

# Memorandum

**To:** Undergraduate Program Advisory Committee (UPAC)  
**CC:** Dr. Rosetta Khalideen  
**From:** Teacher Education Program  
**Date:** 12/10/2009  
**Re:** Change of Course Sequence in the Teacher Education Program,

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## Change of Course Sequence (Change to the Program)

In September 2008 TEP requested a course sequence change which was approved by UPAC, but was not reflected in the 2009/10 calendar. In the current calendar EDUC 425 was dropped from the program outline and EDUC 445 was listed twice. We would like to rectify this and request that an additional sequence change be made to our program outline. This is based on a readjustment of workload for faculty and a better balancing of instructional time and faculty mentoring during practica. Based on feedback from the school districts and past students, we would also like to connect the methods courses in the summer with our assessment course. This change does not impact the students, as a new cohort will be starting in July 2010. Credit totals for each semester will also remain unchanged.

Here are the proposed changes:

1. EDUC 446 will be moved from the summer semester to the fall semester
2. EDUC 445 will be moved from the fall semester to the summer semester
3. EDUC 425 will be re-established in the summer semester, as it was omitted in the program sequence within the current calendar

The current and proposed calendar copy is attached.

| Current program outline from calendar 09/10  |                                                |                | Revised program outline                      |                                                               |                |
|----------------------------------------------|------------------------------------------------|----------------|----------------------------------------------|---------------------------------------------------------------|----------------|
| <b>Term 1 (July and August)</b>              |                                                |                | <b>Term 1 (July and August)</b>              |                                                               |                |
| <b>Course</b>                                | <b>Title</b>                                   | <b>Credits</b> | <b>Course</b>                                | <b>Title</b>                                                  | <b>Credits</b> |
| EDUC 410                                     | Schooling in a Diverse Society                 | 3              | EDUC 410                                     | Schooling in a Diverse Society                                | 3              |
| EDUC 421                                     | Designs for Learning Elementary Social Studies | 2              | EDUC 421                                     | Designs for Learning Elementary Social Studies                | 2              |
| EDUC 422                                     | Designs for Learning Elementary Fine Arts      | 1              | EDUC 422                                     | Designs for Learning Elementary Fine Arts                     | 1              |
| EDUC 424                                     | Designs for Learning Elementary Mathematics    | 3              | EDUC 424                                     | Designs for Learning Elementary Mathematics                   | 3              |
| EDUC 446                                     | Information Technology in Teaching             | 1              | <del>EDUC 425</del>                          | <del>Designs for Learning Elementary Physical Education</del> | <del>1</del>   |
| EDUC 495A                                    | Applications of Reflective Practice I          | 0.5            | <del>EDUC 445</del>                          | <del>Planning and Assessment</del>                            | <del>1</del>   |
| Total                                        |                                                | 11.5           | EDUC 495A                                    | Applications of Reflective Practice I                         | 0.5            |
|                                              |                                                |                | Total                                        |                                                               | 11.5           |
| <b>Term 2 (September to December)</b>        |                                                |                | <b>Term 2 (September to December)</b>        |                                                               |                |
| <b>Integration of Knowledge and Practice</b> |                                                |                | <b>Integration of Knowledge and Practice</b> |                                                               |                |
| <b>Course</b>                                | <b>Title</b>                                   | <b>Credits</b> | <b>Course</b>                                | <b>Title</b>                                                  | <b>Credits</b> |
| EDUC 412                                     | Developmental Theory and Teaching              | 3              | EDUC 412                                     | Developmental Theory and Teaching                             | 3              |
| EDUC 420                                     | Designs for Learning Elementary Language Arts  | 2              | EDUC 420                                     | Designs for Learning Elementary Language Arts                 | 2              |
| EDUC 423                                     | Designs for Learning Elementary Science        | 2              | EDUC 423                                     | Designs for Learning Elementary Science                       | 2              |
| EDUC 444                                     | Classroom Management Strategies                | 1              | EDUC 444                                     | Classroom Management Strategies                               | 1              |
| EDUC 445                                     | Introduction to the Principles of Assessment   | 1              | <del>EDUC 446</del>                          | <del>Information Technology in Teaching</del>                 | <del>1</del>   |
| EDUC 447                                     | Indigenous Youth and Schooling                 | 1              | EDUC 447                                     | Indigenous Youth and Schooling                                | 1              |
| EDUC 448                                     | Conflict Resolution in Schools                 | 1              | EDUC 448                                     | Conflict Resolution in Schools                                | 1              |
| EDUC 490                                     | School Experience (Practicum 1)                | 6              | EDUC 490                                     | School Experience (Practicum 1)                               | 6              |
| EDUC 495B                                    | Applications of Reflective Practice II         | 0.5            | EDUC 495B                                    | Applications of Reflective Practice II                        | 0.5            |
| Total                                        |                                                | 17.5           | Total                                        |                                                               | 17.5           |

Note: No changes are being made to terms 3 (January to April) and 4 (May to June).



# Certificate in Extended Studies in Arts: Psychology Honours

Pursuant to the guidelines for the General Framework for Extended Studies certificates at UFV, the Faculty of Arts, Psychology Department seeks approval for the implementation of an Extended Studies certificate for the BA Honours Designation, to be called "Certificate in Extended Studies in Arts: Psychology Honours".

## 1. Program Introduction

### Faculty and Department

In the Faculty of Arts, the Department of Psychology proposes to implement an Extended Studies certificate for the BA Honours in Psychology. The intent of the new certificate is to provide previously graduated Psychology majors with outstanding academic credentials an opportunity to participate in our honours program and enhance their opportunities for further education (e.g., graduate school) or employment (e.g., with an enhanced credential).

### Program Introduction/Calendar Description

The extended studies certificate for the BA Honours in Psychology is an opportunity for previously graduated Psychology majors to enhance their degree by obtaining an honours equivalent for their degree. The entrance requirements for this program are identical to those for students presently pursuing a BA in psychology, with the exception that these students will have already graduated with their BA in Psychology from UFV or they have obtained a BA/BSc or related degree programs from another accredited university and will obtain half of the overall upper level psychology credits used for this credential (i.e., 21 credits) at UFV (as a residency requirement). Students are to refer to the BA Honours Psychology criteria to ensure they have the required credits in the designated areas to enter the Honours program in Psychology (to include, PSYC 301 and 408, or the equivalent, with the appropriate GPA). The criteria for graduation are likewise the same for the Extended Studies certificate (e.g., at least 19 credits at the 100 and 200 levels, and 45 at the 300 and 400 levels, including the 12 credits for the honours designation).

### Program Duration and Total Number of Credits

The program duration for the Extended Studies certificate program is expected to be one year and the total number of credits required for the certificate will be 12 beyond the BA/BSc, given the other criteria for the Honours have been met. These credits are PSYC 490 (3 credits), 498 (3 credits), and 499 (6 credits).

### Location

The Honours Seminar course (PSYC 490) is offered in the Fall semester on Abbotsford campus.

Exhibit #3.2/7

## Career Opportunities

The opportunities offered by the Extended Studies certificate are primarily in pursuing graduate studies. Most universities today require, or at least highly recommend, an Honours designation for entrance into their graduate programs (e.g. UBC, UVIC, SFU).

## **2. Entrance Requirements**

As noted in the calendar description the entrance requirements for the Extended Studies certificate for the BA Honours in psychology are identical to those for the Honours program in Psychology, with the exception that students entering the Extended Studies certificate program will already have graduated with a degree. Thus, students are expected to have met the requirements for entering the honours program as a current UFV psychology student, have the minimum GPA requirements specified for admission to the Honours program, and have taken the specific foundation courses required for admission to the Honours program. Further, to be admitted to the Honours program (including the Extended Studies certificate for the Honours), candidates must obtain a faculty member willing to supervise their Honours Project/Thesis.

Specifically:

- PSYC 110 and PSYC 202 (or the equivalent) with a minimum GPA of 3.33.
- Completion of two of the following courses: PSYC 221, PSYC 241, PSYC 250, PSYC 280 (or the equivalent).
- Completion of 18 upper-level psychology credits, to include PSYC 301 and PSYC 408 (or the equivalent), with a minimum GPA of 3.00.
- Letter of Intent which should include an overview of the project or area in which the student intends to pursue their research.

## **3. How To Apply**

Students apply directly to UFV to the Certificate in Extended Studies in Arts: Psychology Honours and include a letter of intent addressing the area in which they want to study. After review by the Honours committee candidates may be sent a BA Psychology Honours application form which is to be completed and submitted to the Psychology Department. It is recommended that the form be submitted on or before May 15<sup>th</sup>, when the department begins adjudication of the applications, although if there is space in the honours program then applications will be considered until the program is filled. The department will review the application of the program and will work with the student on the identification and acceptance of a faculty member to supervise the Honours Thesis. Qualified applicants will be admitted on a first-come first-served basis when space is available and faculty supervision can be assured.

## **4. Program Requirements**

The additional credit requirements for the honours degree will be 12 credits including one honours course and two thesis-related courses: PSYC 490, 498, and 499 (see below).

- **PSYC 490 (3):** Honours Seminar (students may take this course only after admission to the Honours program)
- **PSYC 498 (3):** Honours Independent Study (students may take this course only after admission to the Honours program)
- **PSYC 499 (6):** Honours Project (students may take this course only after admission to the Honours program).

External candidates will need to take an additional 9 UFV 330/400 level Psychology credits to meet the 50% upper level residency requirements.

## 5. Program Regulations

### Continuance and Probation

Continuance in the Extended Studies certificate program is identical to that for the Honours program, and are as follows:

- A minimum 3.0 GPA for all courses taken in each semester
- A minimum 3.0 GPA for all Psychology courses taken in each semester

*NOTE: students not meeting the continuance requirements may be required to withdraw from the program, but may apply for readmission at a later date.*

### Residency

There is a residency requirement of 50% of the upper level credits in psychology (including the 12 Honours specific credits) used toward the Extended Studies certificate designation.

### Graduation Requirements

BA Psychology Honours students must maintain a cumulative GPA of 3.33 (B+) in the Honours courses (Psych 490, 498, 499)

### Maximum Length of Time to Complete Program

The program is normally expected to be completed in one academic year.