



ORIGINAL COURSE IMPLEMENTATION DATE: September 2019
 REVISED COURSE IMPLEMENTATION DATE:
 COURSE TO BE REVIEWED (six years after UEC approval): February 2025
 Course outline form version: 05/18/2018

OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

Note: The University reserves the right to amend course outlines as needed without notice.

Course Code and Number: ACTA PRAC 2	Number of Credits: 0 Course credit policy (105)														
Course Full Title: Practicum II Course Short Title: <i>(Transcripts only display 30 characters. Departments may recommend a short title if one is needed. If left blank, one will be assigned.)</i>															
Faculty: Faculty of Access and Continuing Education	Department (or program if no department): Continuing Education														
Calendar Description: Students will complete a job search, prepare employment documents, and participate in interview activities prior to practicum start. Students will demonstrate an understanding of how leisure activities contribute to wellness in a care facility within their portfolio. Under the direction of a supervisor, students will assess client satisfaction and interest levels and compare them to overall activity goals. Professionalism, team work, and communication skills will be emphasized while students apply skills and theories learned in courses.															
Prerequisites (or NONE):	B or better in ACTA 80.														
Corequisites (if applicable, or NONE):	NONE														
Pre/corequisites (if applicable, or NONE):	NONE														
Antirequisite Courses <i>(Cannot be taken for additional credit.)</i> Former course code/number: Cross-listed with: Dual-listed with: Equivalent course(s): <i>(If offered in the previous five years, antirequisite course(s) will be included in the calendar description as a note that students with credit for the antirequisite course(s) cannot take this course for further credit.)</i>	Special Topics <i>(Double-click on boxes to select.)</i> This course is offered with different topics: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <i>(If yes, topic will be recorded when offered.)</i>														
Typical Structure of Instructional Hours <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Lecture/seminar hours</td><td style="text-align: center;">10</td></tr> <tr><td>Tutorials/workshops</td><td></td></tr> <tr><td>Supervised laboratory hours</td><td></td></tr> <tr><td>Experiential (field experience, practicum, internship, etc.)</td><td style="text-align: center;">90</td></tr> <tr><td>Supervised online activities</td><td></td></tr> <tr><td>Other contact hours:</td><td></td></tr> <tr><td style="text-align: right;">Total hours</td><td style="text-align: center;">100</td></tr> </table>	Lecture/seminar hours	10	Tutorials/workshops		Supervised laboratory hours		Experiential (field experience, practicum, internship, etc.)	90	Supervised online activities		Other contact hours:		Total hours	100	Independent Study If offered as an Independent Study course, this course may be repeated for further credit: <i>(If yes, topic will be recorded.)</i> <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit
Lecture/seminar hours	10														
Tutorials/workshops															
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Experiential (field experience, practicum, internship, etc.)	90														
Supervised online activities															
Other contact hours:															
Total hours	100														
Labs to be scheduled independent of lecture hours: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Transfer Credit Transfer credit already exists: <i>(See bctransferguide.ca.)</i> <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Submit outline for (re)articulation: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <i>(If yes, fill in transfer credit form.)</i>														
Grading System <input type="checkbox"/> Letter Grades <input checked="" type="checkbox"/> Credit/No Credit															
Maximum enrolment (for information only): 24															
Expected Frequency of Course Offerings: At least once annually															
Department / Program Head or Director: Liana Thompson	Date approved: October 31, 2018														
Faculty Council approval	Date approved: November 30, 2018														
Dean/Associate VP: Sue Brigden	Date approved: December 3, 2018														
Campus-Wide Consultation (CWC)	Date of posting: December 12, 2018														
Undergraduate Education Committee (UEC) approval	Date of meeting: February 1, 2019														

Learning Outcomes:

Upon successful completion of this course, students will be able to:

1. Complete a job search.
2. Prepare employment documents – cover letters, resumes, reference sheet.
3. Participate in interview activities specific to the field.
4. Demonstrate effective critical thinking skills in program development and/or implementation.
5. Apply theories and skills learned in classroom in the activity program in small group, large group, and individual settings.
6. Evaluate goals and involvement which encourage quality of life for residents.
7. Demonstrate professionalism with residents, coworkers and host through good communication skills.
8. Assist supervisor in all tasks assigned.

Prior Learning Assessment and Recognition (PLAR)

Yes No, PLAR cannot be awarded for this course because it prepares students for a specific work role.

Typical Instructional Methods (*Guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion.*)

Workshop, project, on-site learning

NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.

Typical Text(s) and Resource Materials (*If more space is required, download Supplemental Texts and Resource Materials form.*)

Author (surname, initials)	Title (article, book, journal, etc.)	Current ed.	Publisher	Year
1. Kiser, P.	The Human Service Internship: Getting the most from your experience		Brooks Cole 4 th Edition	2015
2.		<input type="checkbox"/>		
3.		<input type="checkbox"/>		
4.		<input type="checkbox"/>		
5.		<input type="checkbox"/>		

Required Additional Supplies and Materials (*Software, hardware, tools, specialized clothing, etc.*)**Typical Evaluation Methods and Weighting**

Final exam:	%	Assignments:	20%	Field experience:	%	Portfolio:	
Midterm exam:	%	Project:	%	Practicum:	80%	Other:	%
Quizzes/tests:	%	Lab work:	%	Shop work:	%	Total:	100%

Details (if necessary): Pass/Fail Assessment for Practicum. The course Grade will be credit/no credit.

Typical Course Content and Topics

- Labour market information
- Job search
- Cover letters, resumes, reference sheet
- Interview activities
- 90 hours of on-site practicum experience at a care facility