



ORIGINAL COURSE IMPLEMENTATION DATE: January 2018
 REVISED COURSE IMPLEMENTATION DATE: September 2024
 COURSE TO BE REVIEWED (six years after UEC approval): October 2029
 Course outline form version: 06/18/2021

OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

Note: The University reserves the right to amend course outlines as needed without notice.

Course Code and Number: AIS 380	Number of Credits: 3 Course credit policy (105)										
Course Full Title: Practicum/Internship I Course Short Title: Practicum/Internship I											
Faculty: Faculty of Social Sciences	Department (or program if no department): Arts & Integrated Studies										
Calendar Description: Students apply classroom and disciplinary learning to work related to a domestic or international practicum or internship. Note: This course may be taken for credit twice. Note: Students with credit for ARTS 380 cannot take this course for further credit.											
Prerequisites (or NONE):	45 university-level credits, a CGPA of 2.67, and an approved practicum application.										
Corequisites (if applicable, or NONE):											
Pre/corequisites (if applicable, or NONE):											
Antirequisite Courses <i>(Cannot be taken for additional credit.)</i> Former course code/number: ARTS 380 Cross-listed with: Equivalent course(s): <i>(If offered in the previous five years, antirequisite course(s) will be included in the calendar description as a note that students with credit for the antirequisite course(s) cannot take this course for further credit.)</i>	Course Details Special Topics course: No <i>(If yes, the course will be offered under different letter designations representing different topics.)</i> Directed Study course: No Grading System: Credit/No Credit Delivery Mode: May be offered in multiple delivery modes Expected frequency: Every semester Maximum enrolment (for information only): 36										
Typical Structure of Instructional Hours <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Lecture/seminar</td> <td style="width: 20%; text-align: center;">20</td> </tr> <tr> <td>Experiential (internship)</td> <td style="text-align: center;">80</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td style="text-align: right;">Total hours</td> <td style="text-align: center;">100</td> </tr> </table>	Lecture/seminar	20	Experiential (internship)	80					Total hours	100	Prior Learning Assessment and Recognition (PLAR) PLAR cannot be awarded for this course because: the immediate learning as a result of practicum engagement is difficult to evaluate retroactively.
Lecture/seminar	20										
Experiential (internship)	80										
Total hours	100										
Labs to be scheduled independent of lecture hours: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	Transfer Credit <i>(See bctransferguide.ca.)</i> Transfer credit already exists: No Submit outline for (re)articulation: Yes <i>(If yes, fill in transfer credit form.)</i>										
Department approval	Date of meeting: January 2022										
Faculty Council approval	Date of meeting: February 2022										
Undergraduate Education Committee (UEC) approval	Date of meeting: October 27, 2023										

Learning Outcomes

Upon successful completion of this course, students will be able to:

1. Work independently as a productive member of the host organization.
2. Demonstrate responsible, inclusive, responsive, and professional workplace practices.
3. Apply skills and knowledge gained in their field of study to practicum or internship tasks.
4. Evaluate their ability to apply knowledge and skills, including their strengths and weaknesses.
5. Reflect critically on their personal and professional career development.
6. Produce a plan for further personal and/or professional development.
7. Articulate the personal, social, and professional benefits and challenges of participating in the practicum or internship.
8. Present a personal career narrative for use in professional or career building context.

Recommended Evaluation Methods and Weighting (*Evaluation should align to learning outcomes.*)

Assignments:	25%	Portfolio:	25%		%
Practicum:	50%		%		%

Details:

Students must successfully complete the practicum/internship to receive credit for the course. Successful completion is evidenced by the placement supervisor's reports to the faculty supervisor that indicate, at minimum, satisfactory performance in the practicum.

The typical assessment tool will be a combination of short self-reflective assignments and a final portfolio which provides evidence that each of the course learning outcomes has been met, as well as any additional requirements established by the faculty supervisor and the placement supervisor. The portfolio will likely include reflections, samples of work done as part of the practicum/internship, journal entries, and an updated resume.

NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.

Texts and Resource Materials (*Include online resources and Indigenous knowledge sources. [Open Educational Resources](#) (OER) should be included whenever possible. If more space is required, use the [Supplemental Texts and Resource Materials form](#).)*)

Type	Author or description	Title and publication/access details	Year
1. Online resource	Careering Magazine	Various online articles https://ceric.ca/careering-magazine/	
2. Online resource	Assoc. for Talent Development	Various online articles https://www.td.org/	
3. Article	Brewer, A.M., Select Chapters from	<i>The future of work: Careers, Thinking, Strategizing, and Prototyping</i> . Emerald Publishing.	2022
4. Article	Anders, G. – Selected Chapters	<i>You can do anything: The surprising power of a "useless" liberal arts education</i> . New York, NY: Little Brown and Company.	2017
5. Indigenous knowledge	Arney, N.	A relational understanding of learning: Supporting Indigenous work-integrated learning students.	2022

Required Additional Supplies and Materials (*Software, hardware, tools, specialized clothing, etc.*)

As required for placement.

Course Content and Topics

Placement will be 80 hours completed within a single semester. The breakdown of the placement hours will be determined by the placement supervisor, the faculty supervisor, and the student.

Pre-placement training, weekly self-reflective exercises, and career development seminars will be 20 hours completed within a single semester. The student will:

- Attend pre-placement workshops or meetings.
- Participate in weekly reflective discussion/journal responses.
- Produce mid-term and final practicum or internship progress reports.
- Attend required career development seminars.