

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

Note: The University reserves the right to amend course outlines as needed without notice.

<b>Course Code and Number:</b> CIVI 311		<b>Number of Credits:</b> 3 <a href="#">Course credit policy (105)</a>															
<b>Course Full Title:</b> How Cities Work																	
<b>Course Short Title:</b> (Transcripts only display 30 characters. Departments may recommend a short title if one is needed. If left blank, one will be assigned.)																	
<b>Faculty:</b> Faculty of Access and Continuing Education		<b>Department (or program if no department):</b> Continuing Education															
<b>Calendar Description:</b> Examines the mechanisms of local governance through the experience of B.C. municipal and regional governments, including the organization and internal logic of city and regional governments, local bureaucracies, and relationships with the communities they serve. Emphasis is on organizational cultures and practices, and the networks that develop within and across governments.																	
<b>Prerequisites (or NONE):</b>		Admission to the Civic Governance and Innovation certificate and one of: CIVI 200, CIVI 202, ENGL 105, CMNS 120, CMNS 125, PHIL 100, or POSC 100.															
<b>Corequisites (if applicable, or NONE):</b>		None															
<b>Pre/corequisites (if applicable, or NONE):</b>		None															
<b>Antirequisite Courses</b> (Cannot be taken for additional credit.) Former course code/number: Cross-listed with: Dual-listed with: Equivalent course(s): (If offered in the previous five years, antirequisite course(s) will be included in the calendar description as a note that students with credit for the antirequisite course(s) cannot take this course for further credit.)		<b>Special Topics</b> (Double-click on boxes to select.) This course is offered with different topics: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (If yes, topic will be recorded when offered.)															
		<b>Independent Study</b> If offered as an Independent Study course, this course may be repeated for further credit: (If yes, topic will be recorded.) <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit															
<b>Typical Structure of Instructional Hours</b>		<b>Transfer Credit</b> Transfer credit already exists: (See <a href="#">bctransferguide.ca</a> ) <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Submit outline for (re)articulation: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (If yes, fill in transfer credit form.)															
<table border="1"> <tr> <td>Lecture/seminar hours</td> <td>20</td> </tr> <tr> <td>Tutorials/workshops</td> <td></td> </tr> <tr> <td>Supervised laboratory hours</td> <td></td> </tr> <tr> <td>Experiential (field experience, practicum, internship, etc.)</td> <td></td> </tr> <tr> <td>Supervised online activities</td> <td>25</td> </tr> <tr> <td>Other contact hours:</td> <td></td> </tr> <tr> <td><b>Total hours</b></td> <td><b>45</b></td> </tr> </table>		Lecture/seminar hours	20	Tutorials/workshops		Supervised laboratory hours		Experiential (field experience, practicum, internship, etc.)		Supervised online activities	25	Other contact hours:		<b>Total hours</b>	<b>45</b>	<b>Grading System</b> <input checked="" type="checkbox"/> Letter Grades <input type="checkbox"/> Credit/No Credit	
Lecture/seminar hours	20																
Tutorials/workshops																	
Supervised laboratory hours																	
Experiential (field experience, practicum, internship, etc.)																	
Supervised online activities	25																
Other contact hours:																	
<b>Total hours</b>	<b>45</b>																
Labs to be scheduled independent of lecture hours: <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		<b>Maximum enrolment (for information only):</b> 20															
<b>Department / Program Head or Director:</b> Carolyn MacLaren		<b>Date approved:</b> October 16, 2020															
<b>Faculty Council approval</b>		<b>Date approved:</b> November 6, 2020															
<b>Dean/Associate VP:</b> Sue Brigden		<b>Date approved:</b> November 6, 2020															
<b>Campus-Wide Consultation (CWC)</b>		<b>Date of posting:</b> March 19, 2021															
<b>Undergraduate Education Committee (UEC) approval</b>		<b>Date of meeting:</b> March 26, 2021															

**Learning Outcomes:**

Upon successful completion of this course, students will be able to:

- Identify the legislative context in which local governments in British Columbia operate.
- Detail the types of relationships that emerge between elected officials, local bureaucracies, the private sector, and residents.
- Critically discuss how organizational structures contribute to or reduce opportunities for shared problem solving within local government.
- Communicate the significance of mentorship, inclusive hiring, and multigenerational teamwork in carrying out the responsibilities of local governments.
- Compare how decision-making processes typically evolve within different local government cultures and hierarchies.
- Elaborate on processes for public engagement and their comparative shortcomings and strengths.
- Debate the differences that arise in public engagement with local government that result from residents being viewed or viewing themselves as taxpayers, citizens, clients, consumers, or experts.
- Articulate the importance of including Indigenous knowledge in decision-making processes.
- Reflect upon one's own biases regarding where knowledge and expertise in decision making is most often produced (e.g., through elected leadership, business leaders, trained professionals, the public, etc.).

**Prior Learning Assessment and Recognition (PLAR)**

Yes       No, PLAR cannot be awarded for this course because

**Typical Instructional Methods** (*Guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion.*)

Seminar discussion, webinars and on-line discussions, guest speakers.

**NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.**

**Typical Text(s) and Resource Materials** (*If more space is required, download Supplemental Texts and Resource Materials form.*)

	Author (surname, initials)	Title (article, book, journal, etc.)	Current ed.	Publisher	Year
1.	Curry, D	Multi-level governance in British Columbia: Local perspectives on shifting relations and structures (article)	<input type="checkbox"/>	BC Studies	2018
2.	Brydon, M., and Vining, A.	Combining Citizen Participation and Expert Analysis: A wild, wild horses problem in British Columbia (article)	<input type="checkbox"/>	Local Government Studies	2016
3.	Newell, R., and Picketts, I	Spaces, places, and possibilities: A participatory approach for developing... (article)	<input type="checkbox"/>	City and Environment Interactions	2020
4.	UBCM	Local Government in British Columbia, 4 <sup>th</sup> edition	<input checked="" type="checkbox"/>	UBCM	2008

**Required Additional Supplies and Materials** (*Software, hardware, tools, specialized clothing, etc.*)

None.

**Typical Evaluation Methods and Weighting**

Final exam:	%	Assignments:	75%	Field experience:	%	Portfolio:	%
Midterm exam:	%	Project:	25%	Practicum:	%	Other:	%
Quizzes/tests:	%	Lab work:	%	Shop work:	%	Total:	100%

**Details (if necessary):**

Sample evaluation includes:

- Internal communications project (team): 25%
- Organizational map analysis: 25%
- Simulations: 20%
- Structured discussions, debates, and presentations: 20%
- Reflection: 10%

**Typical Course Content and Topics**

Module 1: Course introduction and themes

- Overview of course; role of course within certificate program
- Review of local government mandates, purpose, and intergovernmental essentials in BC
- Asked to do more, often with less: The legislative context for local government in BC and how this compares to local governments elsewhere in Canada and in the US.
- Local government as organization, as system, and as network
- Protocols for engaging with elected officials, including councils

Module 2: Local Government as Structure vs Local Government as System

- Where does the power lie? Differentiating between decision making by elected officials, appointed leadership, and rank-and-file local government employees
- Internal Logics: How does the structure of local government often reflect past priorities and legislated mandates, rather than necessarily future needs?
- In the boardroom or lunchroom...or not at all: How do units within local government 'talk' to each other?
- Flexibility and adaptability within local government: disruptive, productive, or just frustrating?

Module 3: Public Hearings vs Hearing the Public

- How do relationships between local government entities and the public differ from other forms of government-public relations?
- Why does public trust in government matter for day-to-day operations?
- Examining the mechanisms (legal and optional) for public engagement and the points at which the public informs decision-making
- Who are John and Jane Q Public, Part I? Balancing the identities of the taxpayer, citizen, client, consumer, and knowledge keeper
- Who are John and Jane Q Public, Part II? Recognizing who gets involved and whose voices are often over-represented or, alternatively, not heard at all
- Building public knowledge of and confidence in local government systems and processes
- Creating reciprocal systems in government innovation, including one with shared benefits and knowledges

Module 4: Who are the Experts in the Room?

- Building inclusive teams and developing mentors within local government
- Technological change, internal organization, cross-functionality, and skills gaps
- Incorporating Indigenous knowledge into decision making
- Finding balance between expert-led processes vs grassroots, authentic public engagement