### Course Information

**Department:** Communications  
**Date:** February 1994

<table>
<thead>
<tr>
<th>Name &amp; Number of Course</th>
<th>Descriptive Title</th>
<th>UCFV Credit</th>
</tr>
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<tbody>
<tr>
<td>Communications 150</td>
<td>Basic Composition Skills</td>
<td>3</td>
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**Catalogue Description:**

This course covers grammar and composition, including narrative, exposition and argument.

**Course Prerequisites:** C+ in English 12, or equivalent ABE course.

**Course Corequisites:**

**Hours per Term for Each Student:**

- **Lecture:** 25 hrs  
- **Laboratory Seminar:** 20 hrs  
- **Student Directed Learning:** 15 hrs  
- **Field Experience:** hrs

**Total:** 45 HRS

**UCFV Credit:**  
- 1 UCFV Credit  
- 2 UCFV Credit  
- 3 Non-Credit

**Transfer Status:** (Equivalent, Unassigned, Other Details)

- **UBC Credits:**  
- **SFU Credits:**  
- **UVIC Units:**  
- **Other:** pending transfer to the University of Manitoba

**Wendy Burton**  
**Course Designer**  

**J.D. Tunstall Ph.D.**  
**Dean of Academic Studies**
Communications 150
NAME & NUMBER OF COURSE

COURSES FOR WHICH THIS IS A PREREQUISITE:  
C+ in English 12, or equivalent ABE courses.

RELATED COURSES
Communications 170, 170, 099

TEXTBOOKS, REFERENCES, MATERIALS  (List reading resources elsewhere)


OBJECTIVES:
The student will develop skills in grammar, especially subject-predicate verb identification, sentence structure, punctuation and agreement.
The student will develop skills in composition, especially narrative, descriptive, exposition and argument.
The student will learn error analysis, proof reading and peer editing.

METHODS:
Practice and drills, in class composing, analysis of tests, written feedback, rewriting.

STUDENT EVALUATION PROCEDURE:

<table>
<thead>
<tr>
<th>Exercise</th>
<th>40%</th>
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<tbody>
<tr>
<td>Exposition</td>
<td>10%</td>
</tr>
<tr>
<td>Description</td>
<td>10%</td>
</tr>
<tr>
<td>Argument</td>
<td>20%</td>
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<tr>
<td>Final Exam</td>
<td>20%</td>
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COURSE CONTENT

1. Pre-test
2. Spelling Rules
   Subject-Predicate Verb
   Writing Paragraphs
3. Dependent and Independent Clauses
   Sentence Types
   Writing Narratives
4. Word Choice, Diction, Usage
   Writing Descriptions
   Transitional Devices
5. Passive - Active Voice
   Punctuation: Comma
   Designing longer compositions
6. Punctuation: Colon/Semi-Colon
   Writing Directions and Instructions
7. Revising written work
   Critical Thinking/Presenting Evidence
8. Designing persuasive compositions
9. Conveying bad news in writing
10. Errors analysis
11. Writing Persuasively
12. Course Review
13. Exam
14. Exam Review