UNIVERSITY COLLEGE OF THE FRASER VALLEY

COURSE INFORMATION

DISCIPLINE/DEPARTMENT: **CONTINUING EDUCATION** **IMPLEMENTATION DATE**: **Jan. 1997**

Revised: _____

ECT 06	**Placement and Monitoring**	
SUBJECT/NUMBER OF COURSE	**DESCRIPTIVE TITLE**	**UCFV CREDITS**

CALENDAR DESCRIPTION: This course provides the student with the practical knowledge needed to assist individuals who are experiencing significant barriers to employment. The course will assist learners to assess client employability in various settings, negotiate placements in the hidden job market, and design effective follow-up strategies to provide appropriate support to both employees and employers.

RATIONALE:

COURSE PREREQUISITES: acceptance into the program

COURSE COREQUISITES: ECT01, ECT02, ECT03, ECT04, ECT05

HOURS PER TERM FOR EACH STUDENT	**Lecture**	**hrs**	**Student Directed Learning**	**hrs**
	Laboratory	**hrs**	**Other - specify:**	
	Seminar	**hrs**	_____	**hrs**
	Field Experience	**hrs**	**TOTAL 30**	**HRS**

MAXIMUM ENROLMENT: 20

Is transfer credit requested? **9** **Yes** **:** **No**

AUTHORIZATION SIGNATURES:

Course Designer(s): _____ **Chairperson**: _____

Curriculum Committee

Department Head: _____ **Dean**: _____

PAC: Approval in Principle _____ **PAC: Final Approval**: 1996

(Date) **(Date)**

OUTLN95/01/dd

ECT06
NAME & NUMBER OF COURSE

SYNONYMOUS COURSES:

(a) replaces _____
(course #)

(b) cannot take _____ for further credit
(course #)

SUPPLIES/MATERIALS:

TEXTBOOKS, REFERENCES, MATERIALS (List reading resources elsewhere)

Handouts will be given by instructor

OBJECTIVES:

Upon completion of the course, the learner will have knowledge and skills to:
- develop a professional relationship with clients;
- assist clients in overcoming barriers in their entry, or re-entry, into the community labour market;
- develop an appropriate and effective vocational rehabilitation plan;
- develop the "sales" skills needed to locate and secure community based employment for their clients; and
- support their clients within the workplace.

METHODS:

lecture, demonstrations, videos, large & small group discussions

ECT06
NAME & NUMBER OF COURSE

STUDENT EVALUATION PROCEDURE:

attendance
participation
one term paper

COURSE CONTENT

5 - 6 hour sessions - Saturdays

Session 1
- Facilitating a safe environment for this class, classroom ethics & values.
- Ethics & Confidentiality during the Marketing & Placement process.
- Overview of course/Needs of group
- Reasons for placement intervention
- Experiences of group with placement issues

Session 2
- Assessing Client Employability
- Case Studies, greatly varied

Session 3
- Negotiating Placements in the Hidden Job Market
- Negotiating skills/hidden job market demonstrations
- Training Plans
- Adaptation of Workplace Wage Subsidy Programs & Contracts & Claims

Session 4 Follow-up Strategies
- Discussion on methods, problem-solving, communication skills, re-negotiating,
- Training on-the-Job/Social training

Session 5 Monitoring systems/forms/reports
- Re: placement when setting unproductive/inappropriate
- Sensitivity/advocacy training for co-workers & supervisors of the individual papers.