

COURSE IMPLEMENTATION DATE:	March 1990
COURSE REVISED IMPLEMENTATION DATE:	January 2006
COURSE TO BE REVIEWED:	October 2009
(Four years after UPAC final approval date)	(MONTH YEAR)

OFFICIAL COURSE OUTLINE INFORMATION

Students are advised to keep course outlines in personal files for future use.
Shaded headings are subject to change at the discretion of the department and the material will vary - see course syllabus available from instructor

FACULTY/DEPARTMENT:	School of Social Work & Human Services	
HSER 131	SSSW 131	6
COURSE NAME/NUMBER	FORMER COURSE NUMBER	UCFV CREDITS
	Practicum	
COURSE DESCRIPTIVE TITLE		

CALENDAR DESCRIPTION:

This course provides supervised experience in work situations in which you might later find employment. You will have an opportunity to practice skills gained in prerequisite courses and will receive feedback about your competencies. There will be a seminar every two weeks either on an individual or group basis.

PREREQUISITES: CMNS 155, HSER 120, 127, 190, SOWK 110, and First Aid Certificate (Red Cross Standard First Aid, Red Cross Emergency First Aid, Occupational First Aid Level I, or St. John's Standard First Aid)

COREQUISITES: HSER 192, 195

PRE or COREQUISITES: HSER 196

SYNONYMOUS COURSE(S)	SERVICE COURSE TO:
(a) Replaces: SSSW 131	
(Course #)	(Department/Program)
(b) Cannot take: _____ for further credit.	
(Course #)	(Department/Program)

TOTAL HOURS PER TERM:	250	TRAINING DAY-BASED INSTRUCTION
STRUCTURE OF HOURS:		LENGTH OF COURSE: N/A
Lectures:	Hrs	HOURS PER DAY: N/A
Seminar:	20 Hrs	
Laboratory:	Hrs	
Field Experience:	200 Hrs	
Student Directed Learning:	30 Hrs	
Other (Specify):	Hrs	

MAXIMUM ENROLLMENT:	24
EXPECTED FREQUENCY OF COURSE OFFERINGS:	1 SECTION PER YEAR
WILL TRANSFER CREDIT BE REQUESTED? (lower-level courses only)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
WILL TRANSFER CREDIT BE REQUESTED? (upper-level requested by department)	<input type="checkbox"/> Yes <input type="checkbox"/> No
TRANSFER CREDIT EXISTS IN BCCAT TRANSFER GUIDE:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

AUTHORIZATION SIGNATURES:

Course Designer(s): _____	Chairperson: _____
Gloria Wolfson	(Curriculum Committee)
Department Head: _____	Dean: _____
Gloria Wolfson	Jackie Snodgrass
UPAC Approval in Principle Date: _____	UPAC Final Approval Date: October 28, 2005

LEARNING OBJECTIVES / GOALS / OUTCOMES / LEARNING OUTCOMES:

Upon successful completion of the practicum, the students will be able to:

1. Work effectively as part of a team.
2. Work effectively under supervision.
3. Apply skills and knowledge in a working environment.
4. Adhere to working conditions of the agency and/or institution.
5. Use appropriate filing and record keeping systems.
6. Write appropriate reports, records and/or letters.
7. Plan and manage workload.
8. Establish priorities and work toward them.
9. Solicit verbal and written feedback.
10. Understand and carry out assigned responsibilities
11. Develop the ability to use themselves effectively in helping others.

METHODS:

Practicum experience, weekly seminars, written assignments, journal..

PRIOR LEARNING ASSESSMENT RECOGNITION (PLAR):

Credit can be awarded for this course through PLAR (Please check:) Yes No

METHODS OF OBTAINING PLAR:

This course is not open to PLAR.

TEXTBOOKS, REFERENCES, MATERIALS:

[Textbook selection varies by instructor. An example of texts for this course might be:]

Kiser, P (2000). Getting the most from your human services internship. California: Brooks/Cole.
School of Social Work & Human Services Practicum Package

SUPPLIES / MATERIALS:

STUDENT EVALUATION:

[An example of student evaluation for this course might be:]

This is a credit/no credit course. In order to receive credit for this course the student must:

- Complete 200 hours at an agreed upon practicum site
- Not miss more than one seminar
- Complete all required assignments/forms
- Demonstrate professional behavior and willingness to participate in seminar activities

COURSE CONTENT:

[Course content varies by instructor. An example of course content might be:]

Week 1

Expectations

Practicum Package

Practicum package quiz

Submit journals

Week 3

Open discussion related to:

Using supervision

Managing your feelings and your stress

Trouble-Shooting

Chapter 5

Chapter 9

Chapter 10

Submit journals

Week 5

Open discussion related to:

Developing Ethical Competence

Evaluating your Performance

Chapter 7

Ex. 7.1, 7.3, 7.7, 7.10

Chapter 11

Submit journals

Week 7

Open discussion related to:

Dealing with Diversity

Writing and Reporting within your Agency

Chapter 6

Chapter 8

Submit journals

Week 9

Termination of your practicum sites.

Questions for final paper

Chapter 12

Recording assignment

Submit journals

Week 11

Guest speaker

Interview techniques

Submit journals

