

COURSE IMPLEMENTATION DATE:	September 1996
COURSE REVISED IMPLEMENTATION DATE:	September 2007
COURSE TO BE REVIEWED:	March 2011
(Four years after PAC final approval date)	(MONTH YEAR)

**OFFICIAL COURSE OUTLINE INFORMATION**

Students are advised to keep course outlines in personal files for future use.

Shaded headings are subject to change at the discretion of the department and the material will vary - see course syllabus available from instructor

<b>FACULTY/DEPARTMENT:</b>	<b>Library and Information Technology Program</b>	
<b>LIBT 165</b>	<b>160</b>	<b>1.5</b>
COURSE NAME/NUMBER	FORMER COURSE NUMBER	UCFV CREDITS
	<b>Work Experience Practicum</b>	
COURSE DESCRIPTIVE TITLE		

**CALENDAR DESCRIPTION:**

Students will work for a total of 210 hours in a selected site or sites, and will be evaluated on their activities while performing duties suitable to an entry-level graduate library technician. Every effort is made to match the interests of the student to the host sites. Work in this course is evaluated as satisfactory/unsatisfactory and grades are not used in calculating grade point averages. A criminal records review may be required prior to placement confirmation. The existence of certain kinds of criminal records may preclude placement. Students must be prepared to be available for regular daytime and/or evening work hours for practicum.

Note: Students must meet with the Instructional Assistant to confirm a practicum placement and sign a practicum agreement prior to receiving permission to register.

**PREREQUISITES:** Pre- or Co-Requisite: LIBT 110, LIBT 130, LIBT 135, LIBT 140, LIBT 145, LIBT 220, LIBT 240, LIBT 161 and permission of the instructor.

**COREQUISITES:**

SYNONYMOUS COURSE(S)	<b>SERVICE COURSE TO:</b>
(a) Replaces: <b>LIBT 160</b>	
(Course #)	(Department/Program)
(b) Cannot take: _____ for further credit.	
(Course #)	(Department/Program)

TOTAL HOURS PER TERM:	<b>140</b>	TRAINING DAY-BASED INSTRUCTION
<b>STRUCTURE OF HOURS:</b>		LENGTH OF COURSE: _____
Lectures:	Hrs	HOURS PER DAY: _____
Seminar:	Hrs	
Laboratory:	Hrs	
Field Experience:	<b>140</b> Hrs	
Student Directed Learning:	Hrs	
Other (Specify):	Hrs	

MAXIMUM ENROLLMENT:	<b>36</b>
EXPECTED FREQUENCY OF COURSE OFFERINGS:	<b>1 per yr.</b>
<b>WILL TRANSFER CREDIT BE REQUESTED? (lower-level courses only)</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>WILL TRANSFER CREDIT BE REQUESTED? (upper-level requested by department)</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>TRANSFER CREDIT EXISTS IN BCCAT TRANSFER GUIDE:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**AUTHORIZATION SIGNATURES:**

Course Designer(s): _____	Chairperson: _____
Jan Lashbrook Green	(Curriculum Committee)
Department Head: _____	Dean: _____
Christina Neigel	Karen Evans
PAC Approval in Principle Date: _____	PAC Final Approval Date: Mar. 30, 2007

**LEARNING OBJECTIVES / GOALS / OUTCOMES / LEARNING OUTCOMES:**

Upon successful completion of LIBT 165, the student will:

1. To describe and demonstrate entry level knowledge of the daily tasks, procedures, and functions in libraries and/or information centres, records management departments, and archives.

**METHODS:**

Students will complete assigned tasks in an appropriate library, information centre, records management department and/or archives.

**PRIOR LEARNING ASSESSMENT RECOGNITION (PLAR):**

Credit can be awarded for this course through PLAR (Please check:)  Yes  No

**METHODS OF OBTAINING PLAR:**

Practica are mandatory but students with exceptional backgrounds, including those currently working full- or part-time permanent hours in a library or information resource centre or archives may be able to challenge a portion of the total required hours. Documentation from the student's current employer must outline total number of hours worked within the past 12 months and an explanation of the functions, roles, and responsibilities carried out by the student.

**TEXTBOOKS, REFERENCES, MATERIALS:**

[Textbook selection varies by instructor. An example of texts for this course might be:]

None

**SUPPLIES / MATERIALS:**

None

**STUDENT EVALUATION:**

[An example of student evaluation for this course might be:]

This is a Credit/No Credit course.

In order to receive credit for the course the student must be granted a minimum of a "Satisfactory" designation from his/her work experience supervisor(s).

**COURSE CONTENT:**

[Course content varies by instructor. An example of course content might be:]

Appropriate tasks as assigned by work experience supervisor(s).