



COURSE IMPLEMENTATION DATE: September 1996
 COURSE REVISED IMPLEMENTATION DATE: September 2013
 COURSE TO BE REVIEWED: September 2019
(six years after UEC approval) (month, year)

OFFICIAL UNDERGRADUATE COURSE OUTLINE INFORMATION

Students are advised to keep course outlines in personal files for future use.
 Shaded headings are subject to change at the discretion of the department – see course syllabus available from instructor

<u>LIBT 240</u>	<u>Library and Information Technology Program</u>	<u>3</u>
COURSE NAME/NUMBER	FACULTY/DEPARTMENT	UFV CREDITS
	<u>Media in Information Centres</u>	
	COURSE DESCRIPTIVE TITLE	

CALENDAR DESCRIPTION:

This course provides students with an opportunity to examine specific issues related to the use of current and emerging media technologies in information centres. Students will catalogue a variety of non-print materials including websites, ebooks, and video using industry standards and discuss the impact of new technologies. Students will examine issues related to the selection, maintenance, operation, and management of media equipment commonly used.

PREREQUISITES: Note: As of September 2014, prerequisites will change to the following: LIBT 115
 COREQUISITES:
 PRE or COREQUISITES: LIBT 115 and admission to the Library and Information Technology program

SYNONYMOUS COURSE(S):

- (a) Replaces: _____
- (b) Cross-listed with: _____
- (c) Cannot take: _____ for further credit.

SERVICE COURSE TO: *(department/program)*

TOTAL HOURS PER TERM: 45

STRUCTURE OF HOURS:

Lectures:	<u>45</u>	Hrs
Seminar:	_____	Hrs
Laboratory:	_____	Hrs
Field experience:	_____	Hrs
Student directed learning:	_____	Hrs
Other (specify):	_____	Hrs

TRAINING DAY-BASED INSTRUCTION:

Length of course: _____
 Hours per day: _____

OTHER:

Maximum enrolment: 36
 Expected frequency of course offerings: 1 section per year
(every semester, annually, every other year, etc.)

WILL TRANSFER CREDIT BE REQUESTED? (lower-level courses only) Yes No
WILL TRANSFER CREDIT BE REQUESTED? (upper-level requested by department) Yes No
TRANSFER CREDIT EXISTS IN BCCAT TRANSFER GUIDE: Yes No

Course designer(s): <u>Christina Neigel</u>	Date approved: <u>January 2013</u>
Department Head: <u>Christina Neigel</u>	Date of meeting: <u>March 8, 2013</u>
Campus-Wide Consultation (CWC)	Date approved: <u>January 25, 2013</u>
Curriculum Committee chair: <u>Kevin deWolde</u>	Date approved: <u>January 25, 2013</u>
Dean/Associate VP: <u>Rosetta Khalideen</u>	Date of meeting: <u>May 24, 2013</u>
Undergraduate Education Committee (UEC) approval	

LEARNING OUTCOMES:

Upon successful completion of this course, students will be able to:

1. Describe the role of media and media services in libraries.
2. Identify selection tools and locate reviews for media materials.
3. Identify and describe the physical nature of media materials found in library and media centres.
4. Evaluate and select media materials and equipment for a library or media centre.
5. Describe the implications of Canadian copyright law on the use of media materials in libraries.
6. Identify specific equipment requirements for media materials.
7. Identify occupational health and safety issues related to media equipment.
8. Describe how various media equipment operates.
9. Produce effective promotional and/or instructional materials for a library or media centre.
10. Catalogue a variety of media materials using current standards of bibliographic description.
11. Locate vendors of media equipment.

METHODS: (*Guest lecturers, presentations, online instruction, field trips, etc.*)

Classes will consist of lectures, learning activities, and discussions.

METHODS OF OBTAINING PRIOR LEARNING ASSESSMENT RECOGNITION (PLAR):

Examination(s) Portfolio assessment Interview(s)

Other (specify): demonstration

PLAR cannot be awarded for this course for the following reason(s):

TEXTBOOKS, REFERENCES, MATERIALS:

[Textbook selection varies by instructor. An example of texts for this course might be:]

Javes, Carol. *Managing Media Equipment*. 2nd ed. Canberra, ACT: DocMatrix, 2002.

SUPPLIES / MATERIALS:

Current secondary electronic storage media

STUDENT EVALUATION:

[An example of student evaluation for this course might be:]

Assignments	50%
Midterm exam	25%
Final exam	25%

COURSE CONTENT:

[Course content varies by instructor. An example of course content might be:]

- Types and function of media
- Materials selection
- Copyright issues
- Materials handling
- Occupational Health and Safety
- Equipment selection
- Visual literacy
- Creating instructional materials
- Cataloguing videorecordings, soundrecordings, graphic materials, cartographic materials, and electronic formats
- Media cataloguing issues
- Troubleshooting media equipment