



COURSE IMPLEMENTATION DATE: September 1996
 COURSE REVISED IMPLEMENTATION DATE: January 2013
 COURSE TO BE REVIEWED: January 2019
(six years after UEC approval) *(month, year)*

OFFICIAL UNDERGRADUATE COURSE OUTLINE INFORMATION

Students are advised to keep course outlines in personal files for future use.
 Shaded headings are subject to change at the discretion of the department – see course syllabus available from instructor

<u>LIBT 265</u>	<u>Library and Information Technology Program</u>	<u>1.5</u>
COURSE NAME/NUMBER	FACULTY/DEPARTMENT	UFV CREDITS
<u>Work Experience Practicum</u>		
COURSE DESCRIPTIVE TITLE		

CALENDAR DESCRIPTION:

Students will work for a total of 140 hours in a selected site or sites, and will be evaluated on their activities while performing duties suitable to an entry-level graduate library technician. Every effort is made to match the interests of the student to the host sites. Work in this course is evaluated as satisfactory/unsatisfactory and grades are not used in calculating grade point averages. A criminal records review may be required prior to placement confirmation. The existence of certain kinds of criminal records may preclude placement. Students must be prepared to be available for regular daytime and/or evening work hours for practicum.

Note: Students must meet with the Instructional Assistant to confirm a practicum placement and sign a practicum agreement prior to receiving permission to register.

PREREQUISITES:
 COREQUISITES:
 PRE or COREQUISITES: LIBT 130, LIBT 135, LIBT 140, LIBT 145, LIBT 200, LIBT 220, LIBT 240, LIBT 161, and permission of the instructor.

SYNONYMOUS COURSE(S): _____ **SERVICE COURSE TO:** *(department/program)*
 (a) Replaces: LIBT 160, LIBT 165
 (b) Cross-listed with: _____
 (c) Cannot take: _____ for further credit.

TOTAL HOURS PER TERM: 140 **TRAINING DAY-BASED INSTRUCTION:**
STRUCTURE OF HOURS: Length of course: _____
 Lectures: _____ Hrs Hours per day: _____
 Seminar: _____ Hrs
 Laboratory: _____ Hrs
 Field experience: 140 Hrs **OTHER:**
 Student directed learning: _____ Hrs Maximum enrolment: 36
 Other (specify): _____ Hrs Expected frequency of course offerings: 1 per year
(every semester, annually, every other year, etc.)

WILL TRANSFER CREDIT BE REQUESTED? (lower-level courses only) Yes No
TRANSFER CREDIT EXISTS IN BCCAT TRANSFER GUIDE: Yes No

Course designer(s): <u>Jan Lashbrook Green</u>	Date approved: _____
Department Head: <u>Jan Lashbrook Green</u>	Date of meeting: <u>n/a</u>
Campus-Wide Consultation (CWC)	Date approved: <u>December 2012</u>
Curriculum Committee chair: _____	Date approved: <u>December 2012</u>
Dean/Associate VP: <u>Rosetta Khalideen</u>	Date of meeting: <u>February 1, 2013</u>
Undergraduate Education Committee (UEC) approval	

LEARNING OUTCOMES:

Upon successful completion of this course, students will be able to:

1. Describe and demonstrate entry level knowledge of the daily tasks, procedures, and functions in libraries and/or information centres, records management departments, and archives.

METHODS: *(Guest lecturers, presentations, online instruction, field trips, etc.)*

Students will complete assigned tasks in an appropriate library, information centre, records management department and/or archives.

METHODS OF OBTAINING PRIOR LEARNING ASSESSMENT RECOGNITION (PLAR):

Examination(s) Portfolio assessment Interview(s)

Other (specify): Practica are mandatory but students with exceptional backgrounds, including those currently working full- or part-time permanent hours in a library or information resource centre or archives may be able to challenge a portion of the total required hours. Documentation from the student's current employer must outline total number of hours worked within the past 12 months and an explanation of the functions, roles, and responsibilities carried out by the student.

PLAR cannot be awarded for this course for the following reason(s):

TEXTBOOKS, REFERENCES, MATERIALS:

[Textbook selection varies by instructor. An example of texts for this course might be:]

None

SUPPLIES / MATERIALS:

None

STUDENT EVALUATION:

[An example of student evaluation for this course might be:]

This is a Credit/No Credit course.

In order to receive credit for the course the student must be granted a minimum of a "Satisfactory" designation from his/her work experience supervisor(s).

COURSE CONTENT:

[Course content varies by instructor. An example of course content might be:]

Appropriate tasks as assigned by work experience supervisor(s).