

COURSE IMPLEMENTATION DATE: May 2010  
 COURSE REVISED IMPLEMENTATION DATE: September 2011  
 COURSE TO BE REVIEWED: February 2016  
*(six years after UPAC approval)* *(month, year)*

**OFFICIAL UNDERGRADUATE COURSE OUTLINE INFORMATION**

Students are advised to keep course outlines in personal files for future use.  
 Shaded headings are subject to change at the discretion of the department – see course syllabus available from instructor

LIBT 381	<b>Continuing Studies</b>	2
COURSE NAME/NUMBER	FACULTY/DEPARTMENT	UFV CREDITS
	Leadership for Library Technicians	
COURSE DESCRIPTIVE TITLE		

**CALENDAR DESCRIPTION:**

Designed for library technicians, this course will examine various aspects to effective leadership within the context of information work. Students will develop skills and knowledge that will assist them in providing vision and guidance for others. In examination of the benefits of change, students will also learn how to delegate decision-making and build trust with others through role modeling, mentorship, and coaching.

PREREQUISITES: Admission to the Library Technician Post Diploma certificate program  
 COREQUISITES: NA  
 PRE or COREQUISITES: NA

**SYNONYMOUS COURSE(S):**

- (a) Replaces: \_\_\_\_\_
- (b) Cross-listed with: \_\_\_\_\_
- (c) Cannot take: \_\_\_\_\_ for further credit.

**SERVICE COURSE TO:** *(department/program)*

**TOTAL HOURS PER TERM:** 24

**STRUCTURE OF HOURS:**

Lectures: \_\_\_\_\_ Hrs  
 Seminar: \_\_\_\_\_ Hrs  
 Laboratory: \_\_\_\_\_ Hrs  
 Field experience: \_\_\_\_\_ Hrs  
 Student directed learning: \_\_\_\_\_ Hrs  
 Other (specify): Online 24 Hrs

**TRAINING DAY-BASED INSTRUCTION:**

Length of course: 8 weeks  
 Hours per day: NA

**OTHER:**

Maximum enrolment: 20  
 Expected frequency of course offerings: annually  
*(every semester, annually, every other year, etc.)*

**WILL TRANSFER CREDIT BE REQUESTED? (lower-level courses only)**

Yes  No

**WILL TRANSFER CREDIT BE REQUESTED? (upper-level requested by department)**

Yes  No

**TRANSFER CREDIT EXISTS IN BCCAT TRANSFER GUIDE:**

Yes  No

Course designer(s): <u>Christina Neigel</u>	Date approved: <u>May 2011</u>
Department Head: <u>Christina Neigel</u>	Date of meeting: <u>June 3, 2011</u>
Supporting area consultation (Pre-UEC)	Date approved: <u>May 2011</u>
Curriculum Committee chair: <u>Cheryl Isaac</u>	Date approved: <u>August 8, 2011</u>
Dean/Associate VP: <u>Rosetta Khalideen</u>	Date of meeting: <u>August 26, 2011</u>
Undergraduate Education Committee (UEC) approval	

**LEARNING OUTCOMES:**

Upon successful completion of this course, students will:

1. Develop their leadership skills in specific activities
2. Identify the strengths and weaknesses of library workers
3. Recognize how change can be beneficial to a work environment
4. Develop ways of inspiring action and creativity from others
5. Prepare and respond to unexpected events
6. Explore? the roles and responsibilities of work teams and status in the workplace
7. Identify personal traits and abilities that can facilitate leading
8. Create solutions to enhancing performance of library workers through role modeling, coaching, and mentoring
9. Assess the abilities and attitudes of others based on their actions and decisions
10. Set priorities and goals that are balanced between need and reality

**METHODS:**

Online instruction incorporating learning activities and discussions.

**METHODS OF OBTAINING PRIOR LEARNING ASSESSMENT RECOGNITION (PLAR):**

Examination(s)                       Portfolio assessment                       Interview(s)

Other (specify):

PLAR cannot be awarded for this course for the following reason(s):

**TEXTBOOKS, REFERENCES, MATERIALS:**

Selection of current reading materials from relevant sources.

**SUPPLIES / MATERIALS:**

NA

**STUDENT EVALUATION:**

*[An example of student evaluation for this course might be:]*

Learning journal	25%
Leadership learning activities	25%
Major assignment	50%

**COURSE CONTENT:**

*[Course content varies by instructor. An example of course content might be:]*

1. Attributes of good leadership, roles of leaders
2. Self-Discovery – learning styles, role within teams
3. Inspiring action – what motivates, the benefits of change
4. Leadership as it relates to information work, strength and weaknesses of library workers
5. Responding to change – the unexpected
6. Communication
7. Cultivating teams from the leader perspective
8. Balancing work and life – the holy grail.