

OFFICIAL UNDERGRADUATE COURSE OUTLINE (page 1)

COURSE IMPLEMENTATION DATE: January 2011
 COURSE REVISED IMPLEMENTATION DATE: _____
 COURSE TO BE REVIEWED: November 2014
(six years after UPAC approval) *(month, year)*

OFFICIAL UNDERGRADUATE COURSE OUTLINE INFORMATION

Students are advised to keep course outlines in personal files for future use.
 Shaded headings are subject to change at the discretion of the department – see course syllabus available from instructor

PRLG 135	Continuing Studies	3
COURSE NAME/NUMBER	FACULTY/DEPARTMENT	UFV CREDITS
Wills and the Probate Administration Process		
COURSE DESCRIPTIVE TITLE		

CALENDAR DESCRIPTION:

This course covers the creation and execution of a will and a codicil, the process of probate, and the administration of estates. Students will learn to draft a will and explore the ways an estate can be administered. The legal status of holographic wills, dying declarations, and living wills/directives for future care are examined. The Wills Variation Act and Estates Administration Act are introduced and the subsequent effects of intestacy are reviewed. The course also examines the essential elements of a will; the legislation governing wills and estate administration; the elements of capacity; how different wills are created and used; how to revoke a will; the purpose of a codicil; the difference between testate estates and intestacy; the distribution of an estate to beneficiaries, creditors, trustees, and others; and the purpose and tasks of an executor/estate administrator.

PREREQUISITES: Admission to the Paralegal diploma program
 COREQUISITES:
 PRE or COREQUISITES:

SYNONYMOUS COURSE(S):

- (a) Replaces: _____
- (b) Cross-listed with: _____
- (c) Cannot take: _____ for further credit.

SERVICE COURSE TO: *(department/program)*

TOTAL HOURS PER TERM: 45

STRUCTURE OF HOURS:

Lectures: 40 Hrs
 Seminar: _____ Hrs
 Laboratory: 5 Hrs
 Field experience: _____ Hrs
 Student directed learning: _____ Hrs
 Other (specify): _____ Hrs

TRAINING DAY-BASED INSTRUCTION:

Length of course: _____
 Hours per day: _____

OTHER:

Maximum enrolment: 25
 Expected frequency of course offerings: Every other year
(every semester, annually, every other year, etc.)

WILL TRANSFER CREDIT BE REQUESTED? (lower-level courses only) Yes No
WILL TRANSFER CREDIT BE REQUESTED? (upper-level requested by department) Yes No
TRANSFER CREDIT EXISTS IN BCCAT TRANSFER GUIDE: Yes No

Course designer(s): Robert Hewko	Date approved: October 14, 2008
Department Head: Cheryl Isaac	Date of meeting: October 10, 2008
Supporting area consultation (UPACA1)	Date approved: October 14, 2008
Curriculum Committee chair: Cheryl Isaac	Date approved: October 14, 2008
Dean/Associate VP: Rosetta Khalideen	Date of meeting: November 21, 2008
Undergraduate Program Advisory Committee (UPAC) approval	

LEARNING OUTCOMES:

Upon successful completion of this course, students will be able to:

- discuss the rationale guiding court decisions in estates law cases and the legal effects of a will
- explain the protections
- discuss and explain the use of the terms involved
- identify the purpose of the governing legislation related to wills and estates and other related procedures
- describe the essential elements, contents, and purpose of a will
- list the procedures in place if a will has not been made
- explain the role of the executor/administrator

METHODS: *(Guest lecturers, presentations, online instruction, field trips, etc.)*

Lectures and discussions

METHODS OF OBTAINING PRIOR LEARNING ASSESSMENT RECOGNITION (PLAR):

Examination(s) Portfolio assessment Interview(s)

Other (specify):

PLAR cannot be awarded for this course for the following reason(s):

TEXTBOOKS, REFERENCES, MATERIALS:

[Textbook selection varies by instructor. An example of texts for this course might be:]

Course Pack

SUPPLIES / MATERIALS:

Various supplies, depending on course assignments. (These supplies are included in the course supply fee).

STUDENT EVALUATION:

[An example of student evaluation for this course might be:]

Classroom Participation	10%
Assignments	20%
Midterm Assessment	30%
Final Examination	40%

COURSE CONTENT:

[Course content varies by instructor. An example of course content might be:]

- Introduction
- History
- Types of Wills
- Elements of a Will
- Legislation
- Probate/Administration
- Trustees
- Distribution