



ORIGINAL COURSE IMPLEMENTATION DATE: January 2011
 REVISED COURSE IMPLEMENTATION DATE: September 2015
 COURSE TO BE REVIEWED: (six years after UEC approval) June 2021
 Course outline form version: 09/15/14

OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

Note: The University reserves the right to amend course outlines as needed without notice.

Course Code and Number: PRLG 135	Number of Credits: 3 Course credit policy (105)																
Course Full Title: Wills and Probate Administration Course Short Title (if title exceeds 30 characters):																	
Faculty: Faculty of Access and Continuing Education	Department (or program if no department): Continuing Education																
Calendar Description: This course covers the creation and execution of a will and a codicil, the process of probate, and the administration of estates. The legal status of holographic wills, dying declarations, and living wills/directives for future care are investigated.																	
Prerequisites (or NONE):	Admission to the Paralegal certificate or diploma program.																
Corequisites (if applicable, or NONE):																	
Pre/corequisites (if applicable, or NONE):																	
Equivalent Courses (cannot be taken for additional credit) Former course code/number: Cross-listed with: Equivalent course(s): <i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>	Transfer Credit Transfer credit already exists: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Transfer credit requested (OREg to submit to BCCAT): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form) Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input type="checkbox"/> No To find out how this course transfers, see bctransferguide.ca .																
Total Hours: 45 Typical structure of instructional hours: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td>Lecture hours</td><td style="text-align: center;">45</td></tr> <tr><td>Seminars/tutorials/workshops</td><td></td></tr> <tr><td>Laboratory hours</td><td></td></tr> <tr><td>Field experience hours</td><td></td></tr> <tr><td>Experiential (practicum, internship, etc.)</td><td></td></tr> <tr><td>Online learning activities</td><td></td></tr> <tr><td>Other contact hours:</td><td></td></tr> <tr><td style="text-align: right;">Total</td><td style="text-align: center;">45</td></tr> </table>	Lecture hours	45	Seminars/tutorials/workshops		Laboratory hours		Field experience hours		Experiential (practicum, internship, etc.)		Online learning activities		Other contact hours:		Total	45	Special Topics Will the course be offered with different topics? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, different lettered courses may be taken for credit: <input type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit <i>Note: The specific topic will be recorded when offered.</i>
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Seminars/tutorials/workshops																	
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Field experience hours																	
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Online learning activities																	
Other contact hours:																	
Total	45																
Maximum enrolment (for information only): 25 Expected frequency of course offerings (every semester, annually, every other year, etc.):																	
Department / Program Head or Director: Liana Thompson	Date approved: March 13, 2015																
Faculty Council approval	Date approved: March 13, 2015																
Campus-Wide Consultation (CWC)	Date of posting: May 22, 2015																
Dean/Associate VP: Sue Brigden	Date approved: March 13, 2015																
Undergraduate Education Committee (UEC) approval	Date of meeting: June 17, 2015																

Learning Outcomes

Upon successful completion of this course, students will be able to:

- discuss the rationale guiding court decisions in estates law cases and the legal effects of a will
- identify the purpose of the governing legislation related to wills and estates and other related procedures
- describe the essential elements, contents, and purpose of a will
- list the procedures in place if a will has not been made
- explain the role of the executor/administrator

Prior Learning Assessment and Recognition (PLAR) Note: PLAR previously obtainable

Yes No, PLAR cannot be awarded for this course because topics are highly specialized to the legal services sector.

Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Instructional Methods: a combination of lecture, group activities, and self-directed learning.

Grading system: Letter Grades: Credit/No Credit: Labs to be scheduled independent of lecture hours: Yes No

NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.

Typical Text(s) and Resource Materials (if more space is required, download Supplemental Texts and Resource Materials form)

Author (surname, initials)	Title (article, book, journal, etc.)	Current ed.	Publisher	Year
1. Gibson, P	Wills, Trusts, and Probate Law for Paralegals	<input checked="" type="checkbox"/>	Prentice Hall	2008
2.		<input type="checkbox"/>		
3.		<input type="checkbox"/>		
4.		<input type="checkbox"/>		
5.		<input type="checkbox"/>		

Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)**Typical Evaluation Methods and Weighting**

Final exam:	25%	Assignments:	35%	Midterm exam:	25%	Practicum:	%
Quizzes/tests:	15%	Lab work:	%	Field experience:	%	Shop work:	%
Other:		Other:	%	Other:	%	Total:	100%

Details (if necessary):

Typical Course Content and Topics

Unit 1 – Introduction to wills and probate administration
 Unit 2 – History
 Unit 3 – Types of wills
 Unit 4 – Elements of a will
 Unit 5 – Legislation
 Unit 6 – Probate/administration
 Unit 7 – Trustees
 Unit 8 – Distribution