

OFFICIAL UNDERGRADUATE COURSE OUTLINE (page 1)

COURSE IMPLEMENTATION DATE: January 2011
 COURSE REVISED IMPLEMENTATION DATE: _____
 COURSE TO BE REVIEWED: November 2014
(six years after UPAC approval) (month, year)

OFFICIAL UNDERGRADUATE COURSE OUTLINE INFORMATION

Students are advised to keep course outlines in personal files for future use.
 Shaded headings are subject to change at the discretion of the department – see course syllabus available from instructor

PRLG 230	Continuing Studies	3
COURSE NAME/NUMBER	FACULTY/DEPARTMENT	UFV CREDITS
Legal Research and Writing I		
COURSE DESCRIPTIVE TITLE		

CALENDAR DESCRIPTION:

This course explores legal research strategies and methodologies and the fundamentals of legal writing and document drafting. The content includes locating (through the use of research guides) and analyzing case briefs, memoranda, statutes, and reasons for judgment. Use of electronic and manual resources, such as database systems, indices, annotated reports and statutes, law reviews, law reports, treatises, and legal encyclopedias, are also covered. The basic features of computer-based legal research and some of the available online resources, and the traditional law library resources used to locate applicable statutes and decisions, are examined in depth. The difference between primary and secondary sources, the importance of proper form and accuracy in citations, and the importance of updating legal research are covered. Students are able to distinguish constitutional law, statute law, regulations, and the case law originating from the various courts, and explain the relative significance of each.

PREREQUISITES: Admission to the Paralegal diploma program
 COREQUISITES:
 PRE or COREQUISITES:

SYNONYMOUS COURSE(S):

- (a) Replaces: _____
- (b) Cross-listed with: _____
- (c) Cannot take: _____ for further credit.

SERVICE COURSE TO: *(department/program)*

TOTAL HOURS PER TERM: 45

STRUCTURE OF HOURS:

Lectures: 25 Hrs
 Seminar: _____ Hrs
 Laboratory: 20 Hrs
 Field experience: _____ Hrs
 Student directed learning: _____ Hrs
 Other (specify): _____ Hrs

TRAINING DAY-BASED INSTRUCTION:

Length of course: _____
 Hours per day: _____

OTHER:

Maximum enrolment: 25
 Expected frequency of course offerings: Every other year
(every semester, annually, every other year, etc.)

WILL TRANSFER CREDIT BE REQUESTED? (lower-level courses only)

Yes No

WILL TRANSFER CREDIT BE REQUESTED? (upper-level requested by department)

Yes No

TRANSFER CREDIT EXISTS IN BCCAT TRANSFER GUIDE:

Yes No

Course designer(s): <u>Robert Hewko</u>	Date approved: <u>October 14, 2008</u>
Department Head: <u>Cheryl Isaac</u>	Date of meeting: <u>October 10, 2008</u>
Supporting area consultation (UPACA1)	Date approved: <u>October 14, 2008</u>
Curriculum Committee chair: <u>Cheryl Isaac</u>	Date approved: <u>October 14, 2008</u>
Dean/Associate VP: <u>Rosetta Khalideen</u>	Date of meeting: <u>November 21, 2008</u>
Undergraduate Program Advisory Committee (UPAC) approval	

LEARNING OUTCOMES:

Upon successful completion of this course, students will be able to:

- use a legal research guide to canvass all appropriate sources of law
- determine applicability to a given situation
- distinguish the various types of law and legislation and how these can be accessed
- outline questions of jurisdiction and the hierarchy of authority
- use online and traditional sources to perform legal research
- understand and write proper citations

METHODS: *(Guest lecturers, presentations, online instruction, field trips, etc.)*

Lectures, discussions, and computer lab instruction

METHODS OF OBTAINING PRIOR LEARNING ASSESSMENT RECOGNITION (PLAR):

Examination(s) Portfolio assessment Interview(s)

Other (specify):

PLAR cannot be awarded for this course for the following reason(s):

TEXTBOOKS, REFERENCES, MATERIALS:

[Textbook selection varies by instructor. An example of texts for this course might be:]

Castel, Latchman, *The Practical Guide to Canadian Legal Research*, Thomson Carswell, Toronto, latest version.

SUPPLIES / MATERIALS:

Various office supplies, depending on the course assignments. (These supplies are included in the course supply fee).

STUDENT EVALUATION:

[An example of student evaluation for this course might be:]

Classroom Participation	10%
Assignments	20%
Midterm Assessment	30%
Final Examination	40%

COURSE CONTENT:

[Course content varies by instructor. An example of course content might be:]

- Introduction
- Sources of Law
- The Law Library
- Online Sources
- Characterizing Law