UNIVERSITY OF THE FRASER VALLEY

ORIGINAL COURSE IMPLEMENTATION DATE: September 2010
REVISED COURSE IMPLEMENTATION DATE: September 2019
COURSE TO BE REVIEWED (six years after UEC approval)**:** March 2025
Course outline form version: 05/18/2018

OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

Note: The University reserves the right to amend course outlines as needed without notice.

Course Code and Number: TASK 053	**Number of Credits:** 0 Course credit policy (105)

Course Full Title: Safety and Industry Certificates
Course Short Title: Safety & Industry Certificates
(Transcripts only display 30 characters. Departments may recommend a short title if one is needed. If left blank, one will be assigned.)

Faculty: Faculty of Access and Continuing Education	**Department:** Upgrading and University Preparation

Calendar Description:

This course covers safe work principles, health and wellness, and advocacy. Students will earn industry certifications such as First Aid, WHMIS, FoodSafe, and SuperHost.

Prerequisites (or NONE):	Admission to the Training in Attitude, Skills, and Knowledge for the Workplace (TASK) program.
Corequisites (if applicable, or NONE):	TASK 051 and TASK 052.
Pre/corequisites (if applicable, or NONE):	None

Antirequisite Courses *(Cannot be taken for additional credit.)*
Former course code/number:
Cross-listed with:
Dual-listed with:
Equivalent course(s):
(If offered in the previous five years, antirequisite course(s) will be included in the calendar description as a note that students with credit for the antirequisite course(s) cannot take this course for further credit.)

Typical Structure of Instructional Hours

Lecture/seminar hours	45
Tutorials/workshops	30
Supervised laboratory hours	15
Experiential (field experience, practicum, internship, etc.)	
Supervised online activities	
Other contact hours:	
Total hours	**90**

Labs to be scheduled independent of lecture hours: ☒ No ☐ Yes

Special Topics *(Double-click on boxes to select.)*
This course is offered with different topics:
☒ No ☐ Yes *(If yes, topic will be recorded when offered.)*

Independent Study
If offered as an Independent Study course, this course may be repeated for further credit: *(If yes, topic will be recorded.)*
☒ No ☐ Yes, repeat(s) ☐ Yes, no limit

Transfer Credit
Transfer credit already exists: *(See **bctransferguide.ca**.)*
☒ No ☐ Yes
Submit outline for (re)articulation:
☒ No ☐ Yes *(If yes, fill in transfer credit form.)*

Grading System
☐ Letter Grades ☒ Credit/No Credit

Maximum enrolment (for information only): 16

Expected Frequency of Course Offerings:
Once per year *(Every semester, Fall only, annually, etc.)*

Department / Program Head or Director: Greg St. Hilaire	**Date approved:**	December 7, 2018
Faculty Council approval	**Date approved:**	December 7, 2018
Dean/Associate VP: Sue Brigden	**Date approved:**	December 7, 2018
Campus-Wide Consultation (CWC)	**Date of posting:**	January 25, 2019
Undergraduate Education Committee (UEC) approval	**Date of meeting:**	March 1, 2019

Learning Outcomes:

Upon successful completion of this course, students will be able to:

Working Safely

1. Explain the importance of safety at home and work.
2. Recognize hazards and suggest appropriate ways to ensure a safer work site.
3. Choose appropriate personal protective equipment needed for specific work sites.
4. Demonstrate safe working practices:
    a. Vision and hearing
    b. Lifting and back care
    c. Ergonomics

Health and Wellness

1. Describe the inter-relationship of mental, emotional, physical, and spiritual health.
2. Explain the relationship between positive health behaviours and the prevention of injury, illness, and diseases.
3. Describe and demonstrate ways to reduce risks related to unhealthy behaviours and attitudes affecting physical health.
4. Demonstrate a practical knowledge of the main areas of health and wellness.
5. Identify community resources for health maintenance in independent living.
6. Compare health, disability, illness.
7. Set goals in areas of health management e.g. nutrition, fitness, stress management, leisure.
8. List community resources for both work and leisure.

Advocacy

1. Describe the history of people with disabilities in employment.
2. Relate their disability to the disability rights movement.
3. Become familiar with the BC Human Rights Code, BC Employment Standards Act, and federal Employment Equity Act regarding their rights as a worker and citizen in BC.
4. Describe appropriate personal education, and workplace accommodations (written instructions, scaffolding, fading supports).
5. Identify personal-based and social-based resources, including family and friend relationships and spiritual supports.
6. Identify the pros and cons of when and how to disclose one's disability.
7. Discuss disability in a positive manner.

Obtain Industry Certificates

1. First Aid
2. FoodSafe
3. SuperHost
4. Workplace Hazardous Materials Information System (WHMIS)

Prior Learning Assessment and Recognition (PLAR)

☒ Yes ☐ No, PLAR cannot be awarded for this course because

Typical Instructional Methods *(Guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion.)*

Guest speakers, research, discussions, group exercises, games, handbooks, videos, role play scenarios.

NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.

Typical Text(s) and Resource Materials *(If more space is required, download Supplemental Texts and Resource Materials form.)*

	Author (surname, initials)	Title (article, book, journal, etc.)	Current ed.	Publisher	Year
1.	Urban, H.	Life's Greatest Lessons: 20 Things That Matter	☒	Simon and Schuster	2003
2.	Ellis, D., Toft, D., Dawson, D.	Becoming a Master Student	☒	Wadsworth Cengage Learning	2015
3.			☐		
4.			☐		
5.			☐		

Required Additional Supplies and Materials *(Software, hardware, tools, specialized clothing, etc.)*

Typical Evaluation Methods and Weighting

Final exam:	%	Assignments:	40%	Field experience:	%	Portfolio:	%
Midterm exam:	%	Project:	%	Practicum:	%	Participation:	10%
Quizzes/tests:	20%	Lab work:	30%	Shop work:	%	Total:	100%

Details (if necessary):

Participation is graded because this course focuses on employability. Participation and attendance demonstrate employability skills that are taught within this course.

Typical Course Content and Topics

1. Industry certificates
2. Health and wellness
3. Work safe practices
4. Advocacy