

PETITION FOR CREDIT STANDING INSTEAD OF LETTER GRADE

(Winter 2020 Only)



Office of the Registrar

Abbotsford
33844 King Rd
Abbotsford, BC
V2S 7M8

Fax: 604.853.0138
Email: regappeals@ufv.ca

In recognition of the challenges faced by students during the transition to remote and on-line learning, UFV has created options for students who are unsatisfied with their grade. Students may also elect to take a Withdrawal (W grade notation) at any time including after receiving their final grade. This may be done by submitting an email from their @student.ufv.ca account to reginfo@ufv.ca providing their student number and indicating what course they wish to withdraw from.

Credit Standing in Lieu of a Letter Grade. By completing this form

- Students may request conversion of a C- or D grade to a Credit (CR grade notation) for pre-requisite purposes or to protect their GPA.
- Students may request conversion of a C or higher grade to a Credit (CR grade notation) if they prefer that option.

Please Note:

- A credit (CR) notation is sufficient to meet the minimum grade required for most **but not all** prerequisite courses. **Students are strongly advised to consult with an academic or program advisor to make an informed choice about receiving CR in lieu of a letter grade, particularly in the second instance above.**
- A credit (CR) notation has no effect on a student’s semester, program, or cumulative Grade Point Average. It is not used in the calculation of the Dean’s List or Graduation with Distinction.

Students who wish to appeal their letter final grade may utilize the [Final Grade Appeal](#) process.

To submit a petition for credit standing instead of letter grade:

- Consult with an academic advisor or program advisor
- Complete and sign this form
- Submit completed form by email (must be from UFV email account) to regappeals@ufv.ca or mail to Office of the Registrar, B 211, University of the Fraser Valley 33844 King Rd, Abbotsford, BC V2S 7M8

P E R S O N A L	UFV student number	Student’s full legal name		
	Telephone number	UFV email		
	Student’s signature	Date		YYYY MMM DD

