



### **Principles for Assignment to Priority Registration under Policy 95, Order of Registration**

The overarching goal of UFV's assignment of registration times is to provide access to course selection based on a student's accumulation of credits towards their educational goal. It is recognized that access to first year courses is critical to a student establishing the foundation of their studies and, therefore, new first year students access the course registration system early in the registration process. It is also understood that in some circumstances, an earlier registration time is necessary to support students in the pursuit of their academic goals. The Regulations for Policy 95 establishes that the University is able to identify a group or groups of students who are permitted early access to registration (i.e. Group 1 status) based on a demonstrated need. The following articles guide the assignment of students to the Group 1 status.

- 1) Those with a recognized or documented need to access courses at specific times and/or locations.
- 2) Those needing early access as part of student attraction and retention activities.
- 3) Student leaders who regularly represent the University or act as part of recognized University activities.
- 4) Student employees who need access to specific courses and times as part of their assigned duties.
- 5) Contractual obligations as described in memorandums of understandings and related documents.

Once approved for priority registration, consistent with Policy 95, each group must be reviewed and activated for the next registration period (semester) by the University Registrar. Those seeking approval for initial assignment to Group 1 should contact the University Registrar. Once approved, the designated responsible administrator will be contacted each term for a renewal of the approval.