

## DISMISSAL OF A BOARD MEMBER

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<b>Primary Contact</b>	Board of Governors
<b>Related Policy / Legislation</b>	UFV Statement on Institutional Ethics (22) <i>University Act, s. 22(1.1) and (2), 24</i>

### PURPOSE/PHILOSOPHY

Membership on the Governing Board of the University of the Fraser Valley is a position of trust and commitment. It is the responsibility of the Board and each of its members to ensure that all members comply with the highest standards of ethical behaviour and contribute to the Board's efforts in serving the university and its communities.

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### DEFINITIONS

**Regular Board meetings:** As per the Board's Bylaw on Meeting Management and Board Processes Management (110.04), regular meetings of the UFV Board of Governors are held as often as necessary to transact the business of the Board of Governors, and in any event at least once every three months.

**Meeting:** Any one or more open, closed, in-camera or other Board session(s) held on one day. A member is deemed to have attended if present for at least one meeting/session on a given day, or a portion thereof.

**Year:** The 12-month period starting August 1 of one year through to July 31 of the next year.

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### BYLAW

Unless excused by a Board resolution, the Board deems a member who does not attend at least half of the regular Board meetings in any year to have vacated their seat. The University Secretary tracks attendance at Board meetings and alerts the Chair if a member's attendance record is at risk of failing to meet the required threshold.

There are two situations when a member's attendance does not meet the requirement listed above:

1. At any point in the year, before the last meeting, when a member is mathematically unable to meet the 50% requirement.
2. When the member's attendance complies until the last meeting of the year and then falls below the 50% requirement at the time that meeting is held.

In either case above, the Board Chair initiates a discussion with that member about continuing to serve. After this discussion, the Board Chair may ask the Board at a regular in-camera or special in-camera meeting to consider the question of whether to pass a resolution excusing their attendance record and allowing them to continue. If the Board considers such a resolution, it offers the member in question an opportunity to speak prior to a Board vote. If a regular in-camera meeting is not already scheduled within 21 days of either case above, the Chair calls for a special in-camera meeting within 21 days, if possible.

Further, a special resolution of the Board may be put to a regular in-camera or a special in-camera meeting, recommending that a member's appointment be rescinded or that an elected person be dismissed from the Board if the member does not comply with the Board's Bylaws, Policies, and the Institutional Ethics Policy.

In this case, the Board gives the member who is the subject of the proposed resolution an opportunity to speak at the meeting when the special resolution is put to a vote. The vote requires a 2/3 majority to pass. The Board provides a notice of motion for a vote on the special resolution a minimum of 14 days in advance.

If it is the decision of the Board that the member be removed, the Secretary of the Board forwards the special resolution requesting removal from office of the Board member to the Lieutenant Governor in Council. The Lieutenant Governor in Council may, based on this special resolution, remove from office an appointed or elected member.<sup>1</sup>

Finally, "the Lieutenant Governor in Council may, at any time, remove from office an appointed member of the Board".<sup>2</sup>

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<sup>1</sup> The Act does not give the Lieutenant Governor authority to remove the President or Chancellor. This decision remains solely with the Board.

<sup>2</sup> BC University Act, Section 22 (1).