

## DISMISSAL OF A BOARD MEMBER

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<b>Primary Contact</b>	Board of Governors
<b>Related Policy / Legislation</b>	UFV Statement on Institutional Ethics (22) <i>University Act, s. 22(1.1) and (2), 24</i>

### PURPOSE/PHILOSOPHY

Membership on the Governing Board of the University of the Fraser Valley is a position of trust and commitment. It is the responsibility of the Board and each of its members to ensure that all members comply with the highest standards of ethical behaviour and contribution to the Board's efforts in serving the university and its communities.

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### DEFENITIONS

Regular meetings of the Board: Any meeting of the Board where the complete group is required to gather in person or via teleconference, and quorum is achieved.

Year: The 12-month period starting August 1 of one year through to July 31 of the next year.

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### BYLAW

The University Act states that, unless excused by resolution of the Board, a member who does not attend at least half of the regular meetings of the Board in any year is deemed to have vacated his or her seat (*University Act, Section 22(2)*).

Therefore, when a member's attendance at all regular meetings of the Board in any year drops below fifty percent, that member will be deemed to have vacated his or her seat, unless excused by resolution of the Board. After a discussion between the member and the Chair, the question of whether to pass such a resolution will be considered, if applicable, at the next regular Board meeting. The University Secretary will track attendance at Board meetings and will alert the Chair if a member's attendance record is at risk of failing to meet the required threshold.

Further, a special resolution of the Board may be put to a regular in-camera or a special in-camera meeting of the Board, recommending that a member's appointment be rescinded or that an elected person be dismissed from the Board if the member does not comply with the Board's Bylaws, Policies, and the Institutional Ethics Policy.

The member who is the subject of the proposed resolution shall be given an opportunity to be heard at the meeting when the special resolution is put to a vote.

Notice of motion for a vote on the special resolution will be given a minimum of 14 days in advance.

If it is the decision of the Board that the member be removed, the Secretary of the Board will declare a vacancy in the minutes of the Board and forward the special resolution to the Lieutenant Governor in Council in accordance with S. 22(1.1) University Act.

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