Co-operative Education (Co-op)

UNIVERSITY OF THE FRASER VALLEY
CENTRE FOR EXPERIENTIAL AND CAREER EDUCATION

ELIGIBLE PROGRAMS:

Arts, Associate & Bachelor degree

Business Administration, Bachelor degree & diploma

Computer Information Systems, Bachelor degree & diploma

Criminal Justice, Bachelor of Arts degree & diploma

Data Analysis Post-baccalaureate certificate

Environmental Studies, Bachelor degree

Fine Arts, Bachelor degree

Global Development Studies, Bachelor of Arts degree

Integrated Studies, Bachelor degree

Library & Information Technology diploma

Media Arts, Bachelor degree

Science, Associate & Bachelor degree

Science, Bachelor of Agricultural Science degree

HOW TO APPLY:

1. Login into your CareerLink account at *ufv.ca/jobs*
2. Click on your **"initials"** in the top right corner and click on **"Apply to Co-op"**
3. Complete the application form and then **"Submit Application"**
4. Upload your Resume and Unofficial Transcript to your **"My Documents"**

Instructions on how to upload your unofficial transcript is found on the Co-op website: *ufv.ca/jobs/co-operative-education*

WHAT IS CO-OP:

Co-operative Education (Co-op) combines academic studies with relevant work experience. Academic semesters alternate with work terms, giving you up to two years of relevant work experience. Co-op work term placements are not guaranteed but are obtained on a competitive basis.

BENEFITS OF CO-OP:

- Strengthen and apply academic knowledge through program-related real-world work experience
- Improve job-related performance through direct feedback from employers
- Explore alternative career options and network with potential employers
- Develop essential employment skills and a professional resume
- Earn money to help finance your education

CO-OP PROGRAM ADMISSION REQUIREMENTS:

- Successful completion of two full-time semester for diploma and degree programs in a Canadian institution
- Hold and maintain at least a GPA of 2.33 for diploma and 2.67 for degree
- Students must have enough time remaining and be committed to completing 3 full-time co-op terms in the degree program or 2 full-time co-op terms in the diploma program
- Be enrolled and remain full-time in one of the eligible programs

WORK TERMS AND FEES:

- Work terms are full-time for 4, 8 or 12 months on a semester basis:

  May – August, September – December, January – April
- Co-op tuition fees are semester based and vary for domestic and international students. For further details, please refer to the Academic Calendar: *ufv.ca/calendar/current/General/COOP.htm*
- Tuition is payable one a student has secured a co-op work term

EXAMPLE of Co-op and Study Timeline			
YEAR	FALL Semester	WINTER Semester	SUMMER Semester
1	Study term	Study term	Apply to Co-op
2	Study term	Work term 1	Work term 2
3	Study term	Study term	Study term
4	Study term	Study term	Off
5	Work term 3	Study term*	Graduation

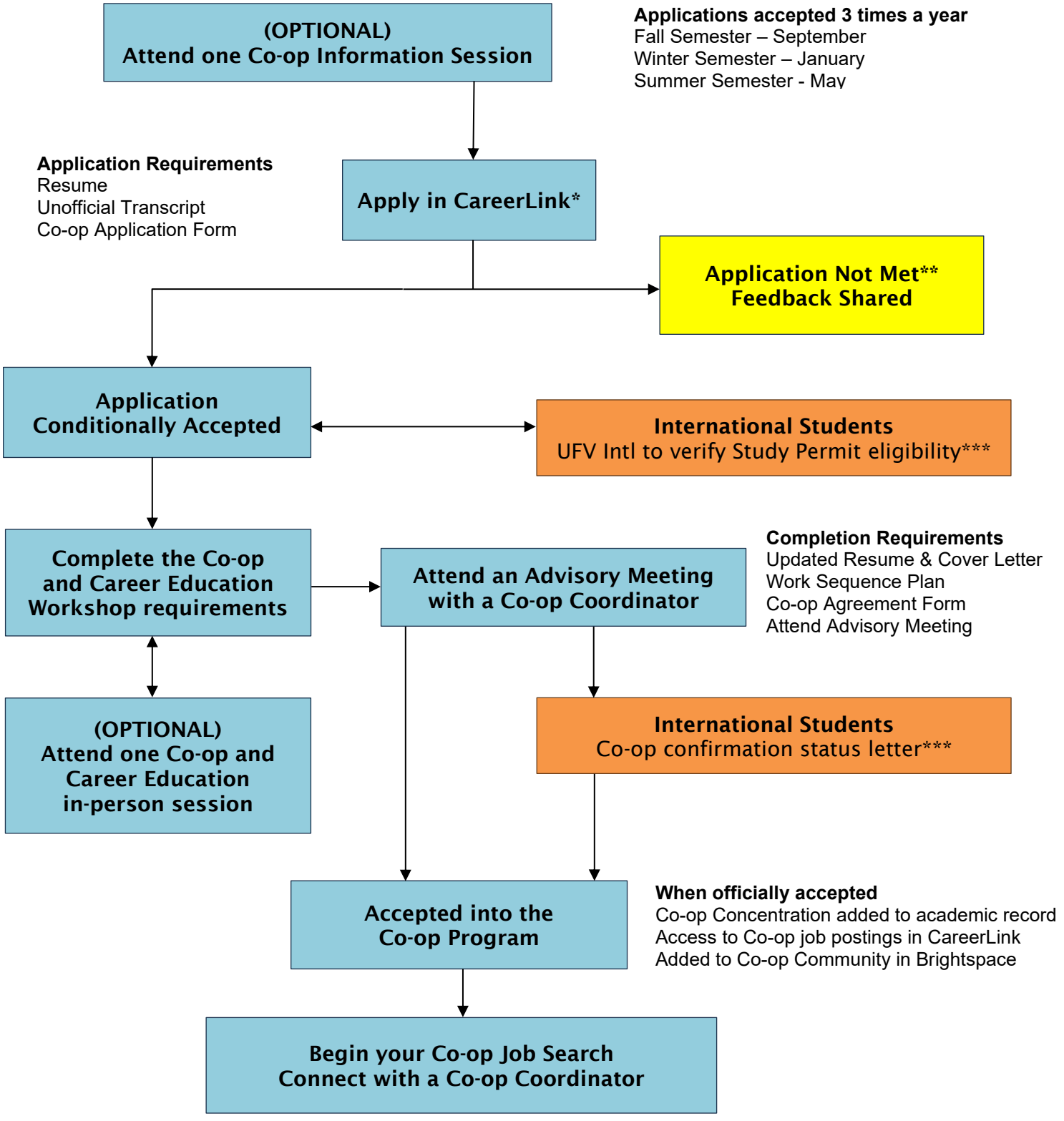
** Must end on a full-time academic study term*

FURTHER INFORMATION:

Visit our website at *ufv.ca/coop* or email us at *coop@ufv.ca*

How to apply to the Co-op Program

Application Timeline



* Due date to apply to join the co-op program and application requirements: ufv.ca/jobs/co-operative-education/
** Check academic program eligibility requirements: ufv.ca/calendar/current/General/COOP.htm
*** Study Permit will be reviewed by UFV International to ensure your eligibility to join the Co-op Program.
*** After completion of Co-op and Career Education activities, CECE will issue a letter confirming your Co-op Program status