

MINUTES
COLLEGE OF ARTS CURRICULUM COMMITTEE

August 31, 2023

1:00PM - C1429

PRESENT: M. Batu, L. Buker, H. Celinski, R. Colwell, A. Cook, K. Harms, S. Liebembuk, E. Newman, P. Sharifi, L. Pardy (chair), T. Kaszonyi (recorder)
REGRETS: R. Atake, M. de Luna, A. Brown, G. Gill,
GUESTS: Alan Cameron, Renate Johnson, Andrea Hughes, Donna Tafreshi, Geoffrey Spurling

1. WELCOME from the CHAIR

Meeting called to order at 1:20 P.M.

1.1. Land Acknowledgement

2. BUSINESS FOLLOW-UP

2.1. Report from Curriculum and Student Systems Strategist

MOTION:

THAT CACC receive the report as read.
CARRIED

3. FOR APPROVAL

3.1. Adopt the College of Arts Curriculum Committee Agenda for 31 August 2023.

MOTION:

THAT CACC adopt the agenda for 31 August 2023 as presented.
M. Batu and E. Newman
CARRIED

3.2. Approve the College of Arts Curriculum Committee minutes of for 2 June 2023

MOTION:

THAT CACC approve the minutes of 2 June 2023 as presented.
M. Batu and K. Harms
CARRIED

4. FOR DECISION

4.1. PSYC 301 (Course Revisions)
Presented by Andrea Hughes and Donna Tafreshi

CACC Recommendations

- Course Content and Topics: Change to a bulleted list of the main course content, removing the weekly breakdown and items such as *midterm*.

- Text and Resource Materials: change the type of text #2 to OER and remove the note in brackets beside the author's name.
 - Since the course requires a text written by the instructor, UEC may require a memo from the Dean supporting its use. However, CACC does not recommend action at this time.

MOTION:

THAT CACC approve the revisions to PSYC 301 with recommended changes.
E. Newman and S. Liebembuk
CARRIED

**4.2. HIST 211 and 212 (Course Revisions)
Presented by Geoffrey Spurling**

Global Recommendations

- Several learning outcomes are repeated between the courses.
 - To ensure each course has their own specific learning outcomes, these LOs could be made explicit to the topic of the course.
 - The memo could also explain the reoccurring LOs and discuss the common skills that History is developing in students at each level.
- Combine LO#4 and #6 since they are very similar.

HIST 211

- Memo Q.6: CACC noted that the course is being decolonized not indigenized and recommends revising this section to be approached from a pedagogical/ methodological perspective rather than from a course content perspective.

MOTION:

THAT CACC approve the revisions to HIST 211 and HIST 212 with recommended changes.
L. Buker and M. Batu
CARRIED

**4.3. HIST 371, 386, and 482 (New Courses)
Presented by Geoffrey Spurling**

Global Recommendations

- Several learning outcomes are repeated between the courses.
 - To ensure each course has their own specific learning outcomes, these LOs could be made explicit to the topic of the course.
 - The memo could also explain the reoccurring LOs and discuss the common skills that History is developing in students at each level.

HIST 371

- Memo: Note this is a special topic course that is being regularized.
- Course Content and Topics: Combine the instances where topics are listed as Part 1 and Part 2

HIST 386 & 482

- Memo Q.6 and Q.7: Excellent! These sections are very clear and specific.

HIST 482

- Calendar Description: Modify the second sentence to *Places emphasis*.

- Prerequisites: CACC discussed the History specific prerequisites for the course. The Chair will follow-up with the Dean on how this impacts enrollment planning.
 - The Dean has confirmed that 400 level HIST courses are not designed for general interest. These courses are designed for declared History major and minors. Students not doing the major or minor are not encouraged to take 400 level courses.
 - No action is recommended.

MOTION:

THAT CACC approve the new courses HIST 371, 386, and 482 with recommended changes.

M. Batu and Keith Harms

CARRIED

**4.4. History Major (Program Change)
Presented by Geoffrey Spurling**

MOTION:

THAT CACC approve the changes to the History Major as presented.

M. Batu and L. Buker

CARRIED

**4.5. JAPN 101, 102, 103, 201, 202, 301, and 302 (Course Revisions)
Presented by Alan Cameron**

Global recommendations:

- All 100 and 200 level course should be sent for articulation if transfer credit does not already exist or major changes are made to the course.
- Recommended Evaluation Methods and Weighting: the *Details* are not required unless a percentage is greater than 50% or providing examples of *Holistic Assessment*.
 - Providing too many details can be limiting and problematic for student appeals.
- Course Content and Topics: use bullet points instead of numbers.

JAPN 101

- LO#6: Kudos on capturing the physical learning (non-verbal communication) in an outcome.
- LO#2: change to *introduce one's self* to be gender neutral.
- Use of *Understand* for LOs: In the memo discuss how *understand* is measurable from a linguistics perspective.

JAPN 201

- Prerequisites: Update to JAPN 102 or Grade 12

JAPN 103

- Course Content and Topics: Suggest making this more general.
 - Provide a caveat that the the trip outlined is only an example of a typical tour and each tour will vary.
 - Remove the *Day 1, Day 2 etc.* and items such as midterm, class writing etc.

MOTION:

THAT CACC approve the changes to JAPN 101, 102, 103, 201, 202, 301, and 302 with recommended revisions.

S. Liebembuk and A. Cook

CARRIED

**4.6. JAPN 251 (New Course)
Presented by Alan Cameron**

CACC Recommendations

- Calendar Description: Remove the last sentence and modify the description to ensure students are aware that the course will combine the use of Japanese and English languages.
- Learning Outcome #6: modify to *further develop skills to improve communication in a Japanese speaking environment.*
- LO #1: Add *environment* to the list of areas students will gain basic knowledge in.

MOTION:

THAT CACC approve the new course JAPN 251 with recommended revisions.

S. Liebembuk and A. Coom

CARRIED

**4.7. Japanese Intermediate Proficiency Certificate (Program Change)
Presented by Alan Cameron**

CACC recommends confirming that the grade 12 course equivalencies will work in Banner (paragraph 3 of the calendar description).

MOTION:

THAT CACC approve the changes to the Japanese Intermediate Proficiency Certificate with recommended revisions.

S. Liebembuk and A. Cook

CARRIED

5. ADJOURNMENT and NEXT MEETING

**5.1. Next CACC Meeting:
September 15, 9:00 a.m. to Noon (MS Teams)**

5.2. Adjournment - 3 p.m.