

MINUTES
COLLEGE OF ARTS CURRICULUM COMMITTEE

January 12, 2024
10:00AM - Microsoft TEAMS

PRESENT: Michael Batu, Geetanjali Gill, Keith Harms, Vanessa Krahn, Dana Landry, Maria de Luna, Elaine Newman, Melanie Opmeer, Linda Pardy (Co-chair), Parjad Sharifi, Tara Kaszonyi (Recorder)

REGRETS: Lolehawk Buker (Co-chair), Aimee Brown and Rita Atake,

GUESTS: Tina Sangha, Alessandro Tarsia, Barbra Messamore, Edward Akuffo, Simon Lambek, Jessica Price, and Noah Schwartz

1. WELCOME from the CHAIR

1.1. Land Acknowledgement

2. FOR APPROVAL

2.1. Adopt the College of Arts Curriculum Committee Agenda for 12 January 2024.

MOTION:

THAT CACC adopt the agenda for 12 January 2024 as presented.

M. Batu & P. Sharifi

CARRIED

2.2. Approve the College of Arts Curriculum Committee Minutes of 8 December 2023.

MOTION:

THAT CACC approve the minutes of 8 December 2023 as presented.

M. Opmeer & M. Batu

CARRIED

3. FOR DECISION

3.1. CMNS 310 (New course)

- Housekeeping: Comments can be removed from the course outline.
- LO#3: Can this LO be deleted, since it appears to be covered in LOs 1 and 4?
- LO#4: The word *Extrapolate* sounds colonial. Could it be changed to another verb, such as "*Articulate one or more...*" or "*Apply one of more system of ethical...*"
- Typical Structure: Notes 3 hrs. of experiential (cultural/elder learning or participation). CACC recommends that CMNS consult with Betty Peters about elder participation. UFV may not have the capacity for regular elder class participation. Once the consultation is complete, please ensure it is spoken to in the memo and add additional details about what the experiential learning will be.

MOTION:

THAT CACC approve the new course CMNS 310 with recommended changes.
M. Opmeer & K. Harms
CARRIED

3.2. CMNS 245 (Discontinuation)

MOTION:

THAT CACC approve the discontinuation of CMNS 245 as presented.
E. Newman & M. Opmeer
CARRIED

3.3. HIST 227 (New Course)

CACC is excited to see this new course and believes it will be valuable to many program areas.

- Course Code and Number: Course Code (HIST) is missing.
- Calendar Description: Can more information be added about the activities the students will be doing.
- Prerequisites: Please add a statement to the memo that explains why there are no prerequisite (History department's view of 100 & 200 courses both as entry level).
- Recommended Evaluation Methods & Weighting Details: Use of the word *Fieldtrip*.
 - After discussion with the course designer, CACC learned that students will typically be given a list of sites that they can visit (outside of class time) in order to prepare independent fieldnotes. Therefore, CACC suggests that *Fieldtrips* be changed to *Fieldnotes* and recommends adding this additional information to the memo.
 - If the course designer would like the option to include class fieldtrips, a note can be added to the Calendar Description, "May contain a fieldtrip."
 - CACC asks whether more holistic assessments could be incorporated into this course.
- Learning Outcomes:
 - LO#1: Use a lower level verb, such as *identify*
 - LO#2: Change *Open-minded manner* to *Using an inclusive lens*
 - LO#3: Remove *Work with both*
 - LO#7: Remove the word *some*
 - Recommends adding a learning outcome about doing fieldnotes.
 - CACC appreciated the way Course Designer described what this course will do, "*helping students to use colonial systems against them,*" and suggests making this a learning outcome or at least included in the memo.

MOTION:

THAT CACC approve the new course HIST 227 with recommended changes.
P. Sharifi & K. Harms
CARRIED

3.4. History Major & Extended Minor (Program Change)

MOTION:

THAT CACC approve the changes to the History Major and Extended Minor as presented.

E. Newman & M. de Luna

CARRIED

3.5. POSC 311, 312, and 350 (Course revisions)

Global Comments:

- Housekeeping: Remove all comments from the course outlines and memos before UEC.
 - The track changes must remain on the course outlines, but can be removed from the memos.
- Memos should be written for an interdisciplinary audience.
- Calendar Descriptions: Ensure they are written in active voice and from a student focused perspective.
- Indigenization and Decolonization: CACC recommends connecting with Lorna Andrews.
 - Potential areas to look at include using alternative assessment methods, such as podcasts or visual essays, rather than relying heavily on tests.
- Prerequisites: CACC and POSC had a lengthy discussion regarding the prerequisites for their courses. CACC recommends that POSC review the prerequisites for these courses, and that they ensure that the memo speaks to their reasoning for them.
- Learning Outcomes: Please review all LOs for the use of lower level verbs (such as describe) and consider using higher level verbs (such as analyze) instead.

POSC 311

- LO#5: CACC and POSC discussed how *Exegesis* can be used by multiple disciples. CACC recommends this LO is framed specifically for this course and within the discourse of PoliticalScience.
- If Participation is going to be evaluated, please add details about how it will be assessed.

POSC 312

- PLAR and Transfer Credit section is incomplete

POSC 350

- CACC noted a disconnect between the memo and the course outline. For example, the memo speaks about the use of Indigenous authors, but they are not noted on the outline. Could this be added to the calendar description?

MOTION:

THAT CACC approved the revisions to POSC 311, POSC 312, and POSC 350 with recommended changes.

P. Sharifi & Vanessa Krahn

CARRIED

3.6. POSC 313, 399, 498, and 499 (New Course)

Global Comments:

- Housekeeping: Remove all comments from the course outlines and memos before UEC.
 - The track changes must remain on the course outlines, but can be removed from the memos.
- Indigenization and EDI: CACC recommends adding more information to the memos in these areas.
- Prerequisites: CACC recommends that POSC reviews the prerequisites for these courses and that they ensure the memo speaks to their reasoning for them.
- Learning Outcomes: Please review all LOs for the use of lower level or repeat verbs and consider using higher level verbs instead.

POSC 399

- Assignments: Please provide examples for Holistic Assessment
- PLAR & Transfer Credit cannot be awarded for a special topic course.

POSC 499

- For students to get credit for this course more than once, the course will need to have letters assigned. For example, POSC 499 C and POSC 499 D. A note should be added to the Calendar Description: *For students who wish to complete a longer project, this course can be taken twice as POSC 499 C and 499 D.*

MOTION:

THAT CACC approve the revisions to POSC 313, 399, 498, and 499 recommended changes.

M. Batu & K. Harms

CARRIED

3.7. POSC 480, 481, 482, 483, 484, 490, 491, 492, 493, and 494 (Discontinuations)

MOTION:

THAT CACC approve the discontinuation of POSC 480, 481, 482, 483, 484, 490, 491, 492, 493, and 494 as presented.

M.de Luna & K. Harms

CARRIED

3.8. AIS 299 (Course Revision)

MOTION:

THAT CACC approve the revisions to AIS 299 as presented.

M. de Luna & K. Harms

CARRIED

4. ADJOURNMENT and NEXT MEETING

**4.1. Next CACC Meeting: February 9, 2024
10:00 a.m. to Noon (MS Teams)**

4.2. Adjournment - 12:15 p.m.