

MINUTES
COLLEGE OF ARTS CURRICULUM COMMITTEE

February 9, 2024
10:00AM - Microsoft TEAMS

PRESENT: Michael Batu, Aimee Brown, Lolehawk Buker (Co-chair), Keith Harms, Vanessa Krahn, Dana Landry, Maria de Luna, Melanie Opmeer, Linda Pardy (Co-chair), Tara Kaszonyi (Recorder)
REGRETS: Geetanjali Gill, Elaine Newman, Parjad Sharifi, and Rita Atake
GUESTS: Heather McAlpine, Ceilidh Hart, and Hardeep Kaur

1. WELCOME from the CHAIR

1.1. Land Acknowledgement

2. FOR APPROVAL

2.1. Adopt the College of Arts Curriculum Committee Agenda for 9 February 2024

MOTION:

THAT CACC amend the agenda for 9 February 2024.

M. Batu & A. Brown

CARRIED

2.2. Approve the College of Arts Curriculum Committee minutes of 12 January 2024

MOTION:

THAT CACC approve the minutes of 12 January 2024 as presented.

M. Batu & M. Opmeer

CARRIED

3. FOR DECISION

**3.1. ENGL 331, 335, & 360 (Course Revisions)
Presented by Heather McAlpine & Ceilidh Hart**

CACC commends English for their on-going commitment to curriculum work. These three course revisions had beautifully crafted memos and learning objectives.

CACC has the following minor feedback for all courses:

- The comments should be removed from the memos and course outlines before they go to UEC. Track changes should remain on the course outlines only.
- Ensure the Transfer Credit Section of the course outline forms has been completed in full. None of the drop-downs should be left as *Click to select*.

MOTION:

THAT CACC approve the revision to ENGL 331, 335, and 360 with recommended revisions.
M. Batu & M. de Luna
CARRIED

3.2. CACC Terms of Reference: BA Core Competencies Courses Approval

MOTION:

THAT CACC approve the removal of *Courses proposed as meeting BA core competencies requirements* from the list of responsibilities in the Terms of Reference.

D. Landry & M. Opmeer
CARRIED

3.3. CACC Terms of Reference: Subcommittee work

MOTION:

THAT CACC approve the removal of Sub-committee work from the CACC Terms of Reference.

D. Landry & M. Batu
CARRIED

4. FOR DISCUSSION

4.1. Course Capacity Pilot

CACC had a lengthy discussion about the potential impacts of the Course Capacity Pilot on curriculum and will consider it for a topic at their retreat this spring.

5. FOR INFORMATION

5.1. Update: HIST 227

This course recently went through CACC, but did not include a program change to add it to the History Major as an option under Canadian content. When it goes to UEC, it will include a program change, but it will not be required to come back to CACC for approval.

5.2. Updated [UEC Course Outline & Prerequisite Guidelines](#)

6. ADJOURNMENT and NEXT MEETING

**6.1. Next CACC Meeting: March 8, 2024
9:00 a.m. to Noon (MS Teams)**

6.2. Adjournment - 11:20 a.m.

From: [Sumitra Robertson](#)
To: [ARTSASST](#)
Cc: [Mark Fischer](#)
Subject: Course Capacity Pilot - Applications accepted until Feb 29
Date: February 9, 2024 10:21:59 AM

Dear Coordinators,
Please kindly forward the message below to all your sessionals. B-faculty received it yesterday.

Sincerely,
Sumitra Robertson (she/elle)
Assistant to the Dean, College of Arts
UNIVERSITY OF THE FRASER VALLEY
604-851-6343 | sumitra.robertson@ufv.ca | www.ufv.ca

I gratefully acknowledge the privilege of learning and working on Stó:lō Téméxw, the home of the Stó:lō people.

From: Provost's Office <provost@ufv.ca>
Sent: Thursday, February 8, 2024 12:40 PM
To: Provost's Office <provost@ufv.ca>
Subject: Course Capacity Pilot - Applications accepted until Feb 29

Dear Faculty Members,

As part of the recent ratification of the Collective Agreement, UFV is accepting applications from any interested faculty member who wishes to apply to have the student capacity for an individual course section that has a class size max of 36 increased by 18 students. Faculty members approved to participate in the pilot, set to start in the Summer 2024 semester, will receive a stipend based on the number of additional students at stable date of enrolment. A limited number of course sections are available through this initial pilot. Only approved course sections and faculty members will be eligible to receive a stipend through this pilot program.

To be eligible to apply, all of the following conditions must be met:

- a) Official class size is currently listed at 36 students
- b) The course has historically large waitlists
- c) The course is required as part of one or more programs
- d) Is a first year (i.e., 1xx) or second year (i.e. 2xx) course
- e) You are scheduled to teach the class between May, 2024 - April, 2025.

All applications are due February 29, 2024 and will be shared with respective Deans for comments and recommendation.

Click [here](#) to submit your proposal.

Please direct any questions to provost@ufv.ca

Cheers
James

Dr. James Mandigo (He/Him)
Provost & Vice-President Academic
University of the Fraser Valley
British Columbia, Canada



Ey Swayel Si:yam Siya:ye.

Long before Canada was formed, the Stó:lō (people of the river) occupied the land on which UFV is located. They lived in the Fraser Valley and lower Fraser Canyon of British Columbia and they spoke Halq'eméylem, also known as the upriver dialect. UFV recognizes and honours the contribution that Aboriginal people have made – and continue to make – to our community. The university supports Indigenous learners and seeks to incorporate Indigenous ways of knowing in the curriculum and to strive towards lasting Truth and Reconciliation.