

2023 SEPTEMBER

Nursing Unit Clerk

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	01	02
03	04	05	06	07	08	09
	LABOUR DAY CLOSURE	BLACKBOARD TRAINING ONLINE 6:00-8:30 PM	PROFESSIONALISM & COMMUNICATIONS ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	
10	11	12	13	14	15	16
	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	INDEPENDENT REVIEW	UNIT CLERK FUNDAMENTALS ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT
17	18	19	20	21	22	23
	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	INDEPENDENT REVIEW	KEYBOARDING INDEPENDENT
24	25	26	27	28	29	30
	ADMISSION, TRANSFER, DISCHARGE & PATIENT RECORDS ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT

INDEPENDENT LEARNING: Monday, Wednesday, Friday

ONLINE: 10 hours in realtime from 9:00 - 2:30 PM on Tuesdays & Thursdays

KEYBOARDING: students practice on their time. 40 net words per minute required by the end of the program.

2023 OCTOBER

Nursing Unit Clerk

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01	02	03	04	05	06	07
	NATIONAL DAY FOR TRUTH & RECONCILIATION CLOSURE	ONLINE REAL-TIME 9:00- 14:30 PM	ONLINE INDEPENDENTLY	INDEPENDENT REVIEW	MEDICAL TERM 1 & PHARMACOLOGY 1 ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT
08	09	10	11	12	13	14
	THANKSGIVING DAY CLOSURE	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT
15	16	17	18	19	20	21
	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT
22	23	24	25	26	27	28
	INDEPENDENT REVIEW	MEDICAL TERM 2 & PHARMACOLOGY 2 ONLINE INDEPENDENTLY	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT
29	30	31	01	02	03	04
	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM				

2023 NOVEMBER

Nursing Unit Clerk

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	01	02	03	04
			ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT
05	06	07	08	09	10	11
	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT
12	13	14	15	16	17	18
	REMEMBRANCE DAY CLOSURE	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	INDEPENDENT REVIEW	LAB ORDERS ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT
19	20	21	22	23	24	25
	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT
26	27	28	29	30	01	02
	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM		

2023 DECEMBER

Nursing Unit Clerk

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	01	02
					ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT
03	04	05	06	07	08	09
	INDEPENDENT REVIEW	DIAGNOSTIC ORDERS ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT
10	11	12	13	14	15	16
	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	KEYBOARDING ASSESSMENT	KEYBOARDING INDEPENDENT
17	18	19	20	21	22	23
HOLIDAY BREAK	HOLIDAY BREAK	HOLIDAY BREAK	HOLIDAY BREAK	HOLIDAY BREAK	HOLIDAY BREAK	HOLIDAY BREAK
24	25	26	27	28	29	30
HOLIDAY BREAK	HOLIDAY BREAK	HOLIDAY BREAK	HOLIDAY BREAK	HOLIDAY BREAK	HOLIDAY BREAK	HOLIDAY BREAK

2024 JANUARY

Nursing Unit Clerk

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	01	02	03	04	05	06
	NEW YEARS CLOSURE	MEDICAL IMAGING ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT
07	08	09	10	11	12	13
	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT
14	15	16	17	18	19	20
	ONLINE INDEPENDENTLY	INDEPENDENT REVIEW	PRACTICUM ORIENTATION ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30	ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT
21	22	23	24	25	26	27
	SURGICAL ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT
28	29	30	31	01	02	03
	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY			

2024 FEBRUARY

Nursing Unit Clerk

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	01	02	03
				ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT
04	05	06	07	08	09	10
	INDEPENDENT REVIEW	SPECIALTY NURSING ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT
11	12	13	14	15	16	17
	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT
18	19	20	21	22	23	24
	FAMILY DAY CLOSURE	ONLINE REAL-TIME 9:00-14:30 PM	PRACTICUM ORIENTATION ONLINE INDEPENDENTLY	ONLINE REAL-TIME 9:00-14:30 PM	ONLINE INDEPENDENTLY	KEYBOARDING INDEPENDENT
25	26	27	28	29	01	02
	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM		

2024 MARCH

Nursing Unit Clerk

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	01	02
					PRACTICUM	PRACTICUM
03	04	05	06	07	08	09
PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM
10	11	12	13	14	15	16
PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM
17	18	19	20	21	22	23
PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM
24	25	26	27	28	29	30