

# 2024

# JANUARY

# Nursing Unit Clerk

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	01	02	03	04	05	06
07	08	09	10	11	12	13
				NUC Orientation ONLINE 6:30-7:30 PM		
14	15	16	17	18	19	20
	PROFESSIONALISM & COMMUNICATIONS (NC01) ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	KEYBOARDING ONLINE INDEPENDENT
21	22	23	24	25	26	27
	UNIT CLERK FUNDAMENTALS ONLINE INDEPENDENT (NC02)	ONLINE 9:00-14:30	ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	KEYBOARDING ONLINE INDEPENDENT
28	29	30	31	01	02	03
	ONLINE INDEPENDENT	INDEPENDENT STUDY REVIEW	ADMISSION, TRANSFER, DISCHARGE & PATIENT RECORDS (NC03) ONLINE INDEPENDENT			

ONLINE: Independent learning on Monday, Wednesday, Friday.

ONLINE: 10 hours from 9:00 - 2:30 on Tuesdays & Thursdays.

KEYBOARDING - 1 hour weekly, students practice INDEPENDENT. 40 net words per minute required by the end of the program.

2024

FEBRUARY

Nursing Unit Clerk

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	01	02	03
				(NC03) ONLINE 9:00-14:30	ONLINE INDEPENDENT	KEYBOARDING ONLINE INDEPENDENT
04	05	06	07	08	09	10
	ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	ONLINE 9:00-14:30	INDEPENDENT STUDY REVIEW	KEYBOARDING ONLINE INDEPENDENT
11	12	13	14	15	16	17
	MEDICAL TERM & PHARMACOLOGY 1 (NC04) ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	KEYBOARDING ONLINE INDEPENDENT
18	19	20	21	22	23	24
	FAMILY DAY	ONLINE 9:00-14:30	ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	KEYBOARDING ONLINE INDEPENDENT
25	26	27	28	29	01	02
	ONLINE 9:00-14:30	MEDICAL TERM & PHARMACOLOGY 2 (NC05) ONLINE 9:00-14:30	ONLINE INDEPENDENT	ONLINE 9:00-14:30		

2024

MARCH

Nursing Unit Clerk

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	01	02
					ONLINE INDEPENDENT	KEYBOARDING ONLINE INDEPENDENT
03	04	05	06	07	08	09
	ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	ONLINE 9:00-14:30	INDEPENDENT STUDY REVIEW	KEYBOARDING ONLINE INDEPENDENT
10	11	12	13	14	15	16
	ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	KEYBOARDING ONLINE INDEPENDENT
17	18	19	20	21	22	23
	ONLINE INDEPENDENT	ONLINE 9:00-14:30	INDEPENDENT STUDY REVIEW	LAB ORDERS (NC07) ONLINE 9:00-14:30	ONLINE INDEPENDENT	KEYBOARDING ONLINE INDEPENDENT
24	25	26	27	28	29	30
	ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	ONLINE 9:00-14:30	GOOD FRIDAY CLOSURE	

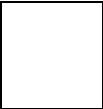
2024

APRIL

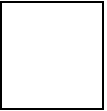
# Nursing Unit Clerk

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	01	02	03	04	05	06
	EASTER MONDAY CLOSURE	(NC07) ONLINE 9:00-14:30	ONLINE INDEPENDENT	LAB ORDERS ONLINE 9:00-14:30	ONLINE INDEPENDENT	KEYBOARDING ONLINE INDEPENDENT
07	08	09	10	11	12	13
	PRACTICUM ORIENTATION (NC11) ONLINE 9:00-14:30	DIAGNOSTIC ORDERS (NC06) ONLINE 9:00-14:30	ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	KEYBOARDING ONLINE INDEPENDENT
14	15	16	17	18	19	20
	DIAGNOSTIC ORDERS INDEPENDENTLY	ONLINE 9:00-14:30	ONLINE INDEPENDENT	INDEPENDENT STUDY REVIEW	MEDICAL IMAGING (NC12) ONLINE INDEPENDENT	KEYBOARDING ONLINE INDEPENDENT
21	22	23	24	25	26	27
	ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	KEYBOARDING ONLINE INDEPENDENT
28	29	30	01	02	03	04
	ONLINE INDEPENDENT	ONLINE 9:00-14:30				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	01	02	03	04
			NC12) ONLINE INDEPENDENT	ONLINE 9:00-14:30	SURGICAL ORDERS (NC08) ONLINE INDEPENDENT	KEYBOARDING ONLINE INDEPENDENT
05	06	07	08	09	10	11
	ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	KEYBOARDING ONLINE INDEPENDENT
12	13	14	15	16	17	18
	ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	ONLINE 9:00-14:30	PRACTICUM ORIENTATION (NC11) ONLINE INDEPENDENT	KEYBOARDING ONLINE INDEPENDENT
19	20	21	22	23	24	25
	VICTORIA DAY	ONLINE 9:00-14:30	ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	
26	27	28	29	30	31	01
	SPECIALTY NURSING (NC09) ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	01
02	03	04	05	06	07	08
	(NC09) ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	ONLINE 9:00-14:30	ONLINE INDEPENDENT	
09	10	11	12	13	14	15
PRACTICUM (NC10)	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM
16	17	18	19	20	21	22
PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM
23	24	25	26	27	28	29
PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	01	02	03	04	05	06
(NC10) PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM	PRACTICUM
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	01	02	03

