

2026

SEPTEMBER

Medical Office Assistant

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	01	02	03	04	05
		Orientation				
06	07	08	09	10	11	12
	LABOUR DAY CLOSURE	COMMUNICATION SKILLS (MOA01) SYNCHRONOUS 6:00-8:30 PM	MOA01 ASYNCHRONOUS	MOA01 SYNCHRONOUS 6:00-8:30 PM	MOA01 ASYNCHRONOUS	
13	14	15	16	17	18	19
	MOA01 ASYNCHRONOUS	MOA01 SYNCHRONOUS 6:00-8:30 PM	MOA01 ASYNCHRONOUS	MOA01 SYNCHRONOUS 6:00-8:30 PM	MOA01 ASYNCHRONOUS	
20	21	22	23	24	25	26
	MOA01 ASYNCHRONOUS	MEDICAL TERMINOLOGY (MOA02) SYNCHRONOUS 6:00-8:30 PM	MOA02 ASYNCHRONOUS	MOA02 SYNCHRONOUS 6:00-8:30 PM	MOA02 ASYNCHRONOUS	
27	28	29	30	01	02	03
	MOA02 ASYNCHRONOUS	MOA02 SYNCHRONOUS 6:00-8:30 PM	NATIONAL DAY FOR TRUTH AND RECONCILIATION CLOSURE			

ASYNCHRONOUS: Coursework completed online independently. Student office hours are posted by the instructor for support on these days.

SYNCHRONOUS: Instructor facilitates online in the Zoom classroom Tuesday & Thursday evenings from 6:00-8:30 PM

2026

OCTOBER

Medical Office Assistant

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	01	02	03
				MOA02 SYNCHRONOUS 6:00-8:30 PM	MOA02 ASYNCHRONOUS	
04	05	06	07	08	09	10
	MOA02 ASYNCHRONOUS	MOA02 SYNCHRONOUS 6:00-8:30 PM	MOA02 ASYNCHRONOUS	MOA02 SYNCHRONOUS 6:00-8:30 PM	MOA02 ASYNCHRONOUS	
11	12	13	14	15	16	17
	THANKSGIVING CLOSURE	MOA02 SYNCHRONOUS 6:00-8:30 PM	MOA02 ASYNCHRONOUS	PHARMACOLOGY (MOA03) SYNCHRONOUS 6:00-8:30 PM	PRACTICUM PREPARATION (MOA09) ASYNCHRONOUS	
18	19	20	21	22	23	24
	MOA03 ASYNCHRONOUS	MOA03 SYNCHRONOUS 6:00-8:30 PM	MOA03 ASYNCHRONOUS	MOA03 SYNCHRONOUS 6:00-8:30 PM	MOA03 ASYNCHRONOUS	
25	26	27	28	29	30	31
	MOA03 ASYNCHRONOUS	MOA03 SYNCHRONOUS 6:00-8:30 PM	MOA03 ASYNCHRONOUS	MOA03 SYNCHRONOUS 6:00-8:30 PM	MEDICAL OFFICE PROCEDURES (MOA04) ASYNCHRONOUS	

2026

NOVEMBER

Medical Office Assistant

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
01	02	03	04	05	06	07
	MOA04 ASYNCHRONOUS	MOA04 SYNCHRONOUS 6:00-8:30 PM	MOA04 ASYNCHRONOUS	MOA04 SYNCHRONOUS 6:00-8:30 PM	MOA04 ASYNCHRONOUS	
08	09	10	11	12	13	14
	MOA04 ASYNCHRONOUS	MOA04 SYNCHRONOUS 6:00-8:30 PM	REMEMBRANCE DAY CLOSURE	MOA04 SYNCHRONOUS 6:00-8:30 PM	MOA04 ASYNCHRONOUS	
15	16	17	18	19	20	21
	MOA04 ASYNCHRONOUS	MOA04 SYNCHRONOUS 6:00-8:30 PM	MOA04 ASYNCHRONOUS	MOA04 SYNCHRONOUS 6:00-8:30 PM	MOA04 ASYNCHRONOUS	
22	23	24	25	26	27	28
	MEDICAL BILLING (MOA05) ASYNCHRONOUS	MOA05 SYNCHRONOUS 6:00-8:30 PM	MOA05 ASYNCHRONOUS	MOA05 SYNCHRONOUS 6:00-8:30 PM	MOA05 ASYNCHRONOUS	
29	30	01	02	03	04	05
	MOA05 ASYNCHRONOUS					

2026

DECEMBER

Medical Office Assistant

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	01	02	03	04	05
		MOA05 SYNCHRONOUS 6:00-8:30 PM	MOA05 ASYNCHRONOUS	MOA05 SYNCHRONOUS 6:00-8:30 PM	MOA05 ASYNCHRONOUS	
06	07	08	09	10	11	12
	MOA05 ASYNCHRONOUS	MOA05 SYNCHRONOUS 6:00-8:30 PM	MOA05 ASYNCHRONOUS	MOA05 SYNCHRONOUS 6:00-8:30 PM	MOA05 ASYNCHRONOUS	
13	14	15	16	17	18	19
	MOA05 ASYNCHRONOUS	MOA05 SYNCHRONOUS 6:00-8:30 PM	MOA05 ASYNCHRONOUS	MOA05 SYNCHRONOUS 6:00-8:30 PM	MOA05 ASYNCHRONOUS	
20	21	22	23	24	25	26
	HOLIDAY BREAK	HOLIDAY BREAK	HOLIDAY BREAK	HOLIDAY BREAK	HOLIDAY BREAK	
27	28	29	30	31	01	02
	HOLIDAY BREAK	HOLIDAY BREAK	HOLIDAY BREAK	HOLIDAY BREAK		

2027

JANUARY

Medical Office Assistant

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	01	02
				HOLIDAY BREAK	HOLIDAY BREAK	
03	04	05	06	07	08	09
	PRACTICUM PREP (MOA09) CONTINUED ASYNCHRONOUS	MOA09 SYNCHRONOUS 6:00-8:30 PM	CLINICAL PROCEDURES (MOA06) ASYNCHRONOUS	MOA06 SYNCHRONOUS 6:00-8:30 PM	MOA06 ASYNCHRONOUS	
10	11	12	13	14	15	16
	MOA06 ASYNCHRONOUS	MOA06 SYNCHRONOUS 6:00-8:30 PM	MOA06 ASYNCHRONOUS	MOA06 SYNCHRONOUS 6:00-8:30 PM	MOA06 ASYNCHRONOUS	
17	18	19	20	21	22	23
	MOA06 ASYNCHRONOUS	MOA06 SYNCHRONOUS 6:00-8:30 PM	MOA06 ASYNCHRONOUS	MOA06 SYNCHRONOUS 6:00-8:30 PM	MOA06 ASYNCHRONOUS	
24	25	26	27	28	29	30
	MOA06 ASYNCHRONOUS	MOA06 SYNCHRONOUS 6:00-8:30 PM	MOA09 ASYNCHRONOUS	MOA09 SYNCHRONOUS 6:00-8:30 PM	EMPLOYMENT PREP (MOA08) ASYNCHRONOUS	

2027

FEBRUARY

Medical Office Assistant

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	01	02	03	04	05	06
PRACTICUM (MOA07) Student follows medical setting hours Min 30 - Max 40 hrs/week	MOA07	MOA07	MOA07	MOA07	MOA07	MOA07
07	08	09	10	11	12	13
MOA07	MOA07	MOA07	MOA07	MOA07	MOA07	MOA07
14	15	16	17	18	19	20
	FAMILY DAY CLOSURE	EMPLOYMENT PREP (MOA08) CONTINUED SYNCHRONOUS 6:00-8:30PM	MOA08 ASYNCHRONOUS	MOA08 SYNCHRONOUS 6:00-8:30PM	MOA08 ASYNCHRONOUS	
21	22	23	24	25	26	27
28	01	02	03	04	05	06

The actual dates and times of the practicum shifts will reflect the schedule of the MOA preceptor you are paired with. Some MOAs work part-time hours and varying shift schedules, so **your practicum may run longer than the proposed end date to meet the required hours**. Your actual practicum schedule will not be known until closer to the practicum start date.