

**MINUTES**  
**Education, Community, & Human Development Faculty Council**  
Friday, May 26, 2023  
9:00 AM, Conducted Electronically

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**Chair of the Faculty Council Meeting:** Christine Nehring

**Present:**

Amea Wilbur	Christine Slavik	Kelly Guiaya	Rita Dhungel
Beverly Jones	Curtis Magnuson	Kim Daley*	Robert Harding
Brianna Strumm	Georg Melzer	Leah Douglas	RoseAnne Timbrell
Candice McPherson*	Greg St. Hilaire	Leonne Beebe	Tim Dueck
Carolyn MacLaren	Helen Butner	Mary Saudelli	Valerie Franklin
Carrie Paproski	Karen Sharkey	Michelle Vandepol	Vandy Britton
Chris Campbell	Karun Karki	Raji Balagopal	

**Regrets:**

Allyson Jule	Cindy Rammage	Joanne MacLean	Monique Goerzen
Allison Kilgannon	Darrell Fox	Joanne Robertson	Nikki Yee
Alyson Seale	David Johnston*	Jonathan Ferris	Parveen Aujla-Sidhu*
Amy Tucker*	Deirdre DeGagne	Judy Larsen	Ruwan Karunanayaka*
Anastasia Anderson*	Elizabeth McWilliams-	Julia Dodge	Selena Karli*
Anna Kuczynska	Hewitt*	Karamjit Dhande	Seonaigh MacPherson
Barbara Salingré	Evan Taylor	Lisa Moy	Sheryl MacMath
Barnabe Assogba	Gilmour Jope	Mark Friesen	
Bobby Jaswal	Heather Compeau	Mark Littlefield	
Chuck Charles*	James Mandigo*	Mary Higgins	

**Recorder:** Angie Reid\*

\* Indicates Non-Voting Member

**1. Call to Order**

**1.1. Territorial Acknowledgement**

**1.2. Voting Process for Electronic Meeting**

- Call for all opposed to the motion.
- Call for all abstentions to the motion.
- Those remaining will be deemed in favour of the motion.

**1.3. Announcements**

**2. Presentations**

**2.1. Introduction to Sonia Harding, Advancement Officer Assigned to FECHD  
– Deanna McIntyre, Manager, Donor Relations**

**2.2. Digital Badging – Carolyn MacLaren**

**2.3. Department Feature – Teacher Education**

**2.4. Department Feature – Upgrading and University Preparation**

**3. Items for Adoption**

**3.1. Agenda – May 26, 2023**

**MOTION:**

That the agenda of May 26, 2023 be approved as presented.  
Christine Nehring / Leonne Beebe  
CARRIED.

**3.2. Minutes – April 28, 2023**

**MOTION:**

That the minutes of April 28, 2023 be approved as presented.  
Christine Nehring / Chris Campbell  
CARRIED.

**4. FECHD News**

**4.1. Dean's News**

- No update to report.

**4.2. Department and School News**

- A written report was included in the agenda package.

**5. For Decision**

**5.1. DOR 01 Introduction to Administrative Dentistry – New Course – *Curtis Magnuson***

**MOTION:**

That the new course DOR 01 Introduction to Administrative Dentistry be approved as presented.  
Curtis Magnuson / Christine Nehring  
CARRIED.

**5.2. DOR 02 Office Communications – New Course – *Curtis Magnuson***

**MOTION:**

That the new course DOR 02 Office Communications be approved as presented.  
Curtis Magnuson / Christine Nehring  
CARRIED.

**5.3. DOR 03 Introduction to Clinical Dentistry – New Course – *Curtis Magnuson***

**MOTION:**

That the new course DOR 03 Introduction to Clinical Dentistry be approved as presented.

Curtis Magnuson / Christine Nehring  
CARRIED.

**5.4. DOR 04 Dental Treatment Coordination – New Course – *Curtis Magnuson***

**MOTION:**

That the new course DOR 04 Dental Treatment Coordination be approved as presented.

Curtis Magnuson / Christine Nehring  
CARRIED.

**5.5. DOR 05 Dental Office Accounting – New Course – *Curtis Magnuson***

**MOTION:**

That the new course DOR 05 Dental Office Accounting be approved as presented.

Curtis Magnuson / Christine Nehring  
CARRIED.

**5.6. DOR 06 Career Planning – New Course – *Curtis Magnuson***

**MOTION:**

That the new course DOR 06 Career Planning be approved as presented.

Curtis Magnuson / Christine Nehring  
CARRIED.

**5.7. DOR 07 Dental Office Receptionist Practicum – New Course – *Curtis Magnuson***

**MOTION:**

That the new course DOR 07 Dental Office Receptionist Practicum be approved as presented.

Curtis Magnuson / Christine Nehring  
CARRIED.

**5.8. Dental Office Receptionist Certificate – Major Revisions – *Curtis Magnuson***

**MOTION:**

That the major revisions to the Dental Office Receptionist program be approved as presented.

Curtis Magnuson / Christine Nehring  
CARRIED.

**6. For Discussion**

**6.1. Institutional Learning Outcomes Update – *Brianna Strumm, Curtis Magnuson, Judy Larsen, Lisa Moy, Nikki Yee, RoseAnne Timbrell***

- The group met in May to review the revised draft and give feedback. It will go through the university approval process in the Fall.

**7. Standing Committees**

**7.1. FECHD Curriculum Committee (FECHDCC) – *Curtis Magnuson***

- No update to report.

**7.2. Equity, Diversity, and Inclusivity Committee (EDI) – *Amea Wilbur & Rita Dhungel***

- No update to report.

**7.2.1 Accessibility Plans at UFV – *Raji Balagopal***

**7.3. Indigenization Committee – *Sheryl MacMath***

- A written report was included in the agenda package.

**8. Reports**

**8.1. Accessibility Advisory Committee (AAC) – *Raji Balagopal***

- No update to report.

**8.2. Library Advisory Committee (LAC) – *Cindy Rammage***

- No update to report.

**8.3. Research Advisory Committee (RAC) – *Barnabe Assogba & Mary Higgins***

- No update to report.

**8.4. Teaching & Learning Advisory Council (TLAC) – *Anna Kuczynska, Christine Nehring, & Rita Dhungel***

- No update to report.

**8.5. Field Placement Committee – *Karen Sharkey***

- No update to report.

## **8.6. Representative Reports**

### **8.6.1. Advising – *Bobby Jaswal***

- No update to report.

### **8.6.2. Library – *Selena Karli***

- No update to report.

### **8.6.3. Faculty of Applied & Technical Studies – *Mark Littlefield***

- No update to report.

### **8.6.4. College of Arts – *Rita Dhungel***

- No update to report.

### **8.6.5. Faculty of Business and Computing – *Allison Kilgannon***

- No update to report.

### **8.6.6. Faculty of Health Sciences– *Jo Sheppard & Mark Friesen***

- No update to report.

### **8.6.7. Faculty of Science – *Anna Kuczynska & Ruwan Karunanayaka***

- No update to report.

## **9. Faculty Connections**

How do you build community in your synchronous and asynchronous online courses?  
Please share any tips, tricks, strategies, and best practices [in the Padlet](#).

- Members are encouraged to continue contributing to the [Padlet](#).
- Christine shared two books with free online access, [Designing for Care](#) and [Humanizing Online Teaching and Learning](#).

## **10. Information Items**

### **10.1. Course & Program Approvals from Curriculum Committee**

- **CIVI 202 Civic Governance in British Columbia – Minor Revisions**

### **10.2. Council and Committee Vacancies**

Members interested in any of these vacancies should contact  
[FECHD.Committees@ufv.ca](mailto:FECHD.Committees@ufv.ca).

- **Education, Community, & Human Development Faculty Council has the following vacancies:**
  - **2 Student Representatives – Please communicate this opportunity to your students**
  - **Representative from the Faculty of Business and Computing**
  - **Representative from the Faculty of Applied and Technical Studies**

**10.3. Upcoming Events/Important Dates**

- FECHD Coffee Socials – May 31, 2:00 – 3:30 pm, CEP A2428
- [Accessibility Awareness Event](#) – June 1
- [Convocation](#) – FECHD Ceremony is on June 14
- FECHD Year End Event – June 19, 11am – 1 pm, K170
- Faculty Vacation Period – June 22 to August 18
- A variety of digital pedagogy and teaching strategies workshops are being hosted by the [Teaching & Learning Centre](#).
- Learning and development workshops are being hosted by [Human Resources](#) to help employees improve their technical skills, physical and mental well-being, interpersonal communications, and more.

**10.4. 2023-24 FECHD Meeting Schedule**

**10.5. [Policy Revisions](#)**

- Course Repeat (86) – Feedback Due June 21
- English Language Requirement (99) – Feedback Due June 21

**10.6. Useful Links**

- [COVID-19 Return to Campus Information](#)
- [Campus Closure/Severe Weather Notices](#)
- [UEC](#) and [GSC](#) Resources
- [UFV News](#)

**10.7. The next Faculty Council Meeting is September 8, 2023. Agenda deadline is August 24. Send submissions to [FECHD.Committees@ufv.ca](mailto:FECHD.Committees@ufv.ca).**