

AGENDA

Education, Community, & Human Development Faculty Council

Friday, December 12, 2025 9:00 AM
Conducted Electronically

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1. **Call to Order**
 - 1.1. **Territorial Acknowledgement**
 - 1.2. **Voting Process for Electronic Meeting**
 - Call for all opposed to the motion.
 - Call for all abstentions to the motion.
 - Those remaining will be deemed in favour of the motion.
 - 1.3. **Announcements**
2. **Presentations**
3. **Items for Adoption**
 - 3.1. **Agenda – December 12, 2025**

Motion: That the agenda of December 12, 2025 be approved as presented.
 - 3.2. **Minutes – November 14, 2025**

Motion: That the minutes of November 14, 2025 be approved as presented.
4. **FECHD News**
 - 4.1. **Dean's News**
 - 4.2. **Associate Dean's News**
 - 4.3. **Department and School News**
5. **For Decision**
 - 5.1. **Legal Administrative Assistant Certificate – Major Revisions – Curtis Magnuson**

Motion: That the major revisions to the Legal Administrative Assistant Certificate be approved as presented.
 - 5.2. **LAA 01 Legal Office Procedures – New Course – Curtis Magnuson**

Motion: That the new course LAA 01 Legal Office Procedures be approved as presented.

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| 28 - 33 | <p>5.3. LAA 02 Litigation – New Course – <i>Curtis Magnuson</i>
Motion: That the new course LAA 02 Litigation be approved as presented.</p> |
| 34 - 38 | <p>5.4. LAA 03 Corporate Law – New Course – <i>Curtis Magnuson</i>
Motion: That the new course LAA 03 Corporate Law be approved as presented.</p> |
| 39 - 43 | <p>5.5. LAA 04 Conveyancing – New Course – <i>Curtis Magnuson</i>
Motion: That the new course LAA 04 Conveyancing be approved as presented.</p> |
| 44 - 49 | <p>5.6. LAA 05 Family Law – New Course – <i>Curtis Magnuson</i>
Motion: That the new course LAA 05 Family Law be approved as presented.</p> |
| 50 - 54 | <p>5.7. LAA 06 Wills and Estates – New Course – <i>Curtis Magnuson</i>
Motion: That the new course LAA 06 Wills and Estates be approved as presented.</p> |
| 55 - 59 | <p>5.8. LAA 07 Practicum Preparation & Career Planning – New Course – <i>Curtis Magnuson</i>
Motion: That the new course LAA 07 Practicum Preparation & Career Planning be approved as presented.</p> |
| 60 - 64 | <p>5.9. LAA 08 Practicum – New Course – <i>Curtis Magnuson</i>
Motion: That the new course LAA 08 Practicum be approved as presented.</p> |
| | <p>6. For Discussion</p> |
| 65 - 67 | <p>6.1. Mindfulness-Based Teaching and Learning Graduate Certificate – Discontinuation – <i>Allyson Jule</i></p> |
| | <p>7. Standing Committees</p> |
| | <p>7.1. FECHD Curriculum Committee (FECHDCC) – <i>Curtis Magnuson</i></p> |
| | <p>7.2. Equity, Diversity, and Inclusivity Committee (EDI) – <i>Tannaz Zargarian</i></p> |
| | <p>7.3. Indigenization Committee</p> |
| | <p>8. Reports</p> |
| | <p>8.1. Accessibility Advisory Committee (AAC) – <i>Raji Balagopal</i></p> |
| | <p>8.2. Library Advisory Committee (LAC) – <i>Kirsten Hargreaves</i></p> |
| 68 | <p>8.3. Research Advisory Committee (RAC) – <i>Rita Dhungel</i></p> |
| 69 | <p>8.4. Teaching & Learning Advisory Council (TLAC) – <i>Rita Dhungel</i></p> |
| | <p>8.5. Field Placement Committee – <i>Lynn Kleinveldt</i></p> |
| | <p>8.6. Representative Reports</p> |
| | <p>8.6.1. Advising – <i>Bobby Jaswal</i></p> |

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8.6.2. Library – *Colleen Bell*

8.6.3. Faculty of Applied & Technical Studies – *Greg St. Hilaire & Carmen Herman*

8.6.4. College of Arts

8.6.5. Faculty of Business and Computing – *Raji Balagopal*

8.6.6. Faculty of Health Sciences – *Natasha Marriette & Jenn Van der Gulik*

8.6.7. Faculty of Science – *Declan Roshea & Stefania Pizzirani*

9. Faculty Connections

Share a holiday tradition that is meaningful to you with your group. Happy Holidays!

10. Information Items

10.1. Council and Committee Vacancies

Members interested in any of these vacancies should contact FECHD.Committees@ufv.ca.

- Education, Community, & Human Development Faculty Council has the following vacancies:
 - 2 Student Representatives
 - 1 Sessional Representative
 - Representative to the [College of Arts](#)
 - Representative to the [Faculty of Science](#)
 - Representative from the College of Arts
 - Representative from the Faculty of Business and Computing

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10.2. Upcoming Events/Important Dates

- Making Spirits Bright – FECHD December Weekly Activities
- [Safety & Security Annual Clothing Drive](#)
- [Policy 46 Information Sessions](#) – Multiple Dates
- [VP Holiday Social](#) – December 9 (Chilliwack) & December 11 (Abbotsford)
- [UFV Honorary Doctorate](#) – Nominations Due December 15
- [TLC Workshop Series: Designing for Academic Integrity in the Age of AI](#) – December 15
- Seasonal Campus Closure – UFV will close on noon on December 24 and reopen on January 2
- [Day ONE: Welcome to Campus](#) – Student Orientation – January 2
- A variety of digital pedagogy and teaching strategies workshops are being hosted by the [Teaching & Learning Centre](#).
- Learning and development workshops are being hosted by [Human Resources](#) to help employees improve their technical skills, physical and mental well-being, interpersonal communications, and more.

10.3. [Policy Revisions](#)

- Instructional Responsibilities (46) – Approved and Effective

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January 1, 2026

- **Process and Procedures for Student Non-Academic Conduct (204) – Approved**

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10.4. ECHD Faculty Council Terms of Reference – Approved by Senate

10.5. Useful Links

- [Campus Closure/Severe Weather Notices](#)
- [Campus Construction Notices](#)
- [UEC](#) and [GSC](#) Resources
- [UFV News](#)

10.6. The next Faculty Council Meeting is January 23, 2026. Agenda deadline is January 8. Send submissions to FECHD.Committees@ufv.ca.