

MINUTES
Education, Community, & Human Development Faculty Council
Friday, December 12, 2025
9:00 AM, Conducted Electronically

Chair of the Faculty Council Meeting: Allyson Jule

Present:

Allyson Jule	Catherine McLean	Kari Gustafson	Raji Balagopal
Amanda Spooner	Colleen Bell*	Kelly Guiaya	Sameena Karim
Amea Wilbur	Curtis Magnuson	Kirsten Hargreaves	Jamal
Andrea Sator	Darrell Fox	Kristina Kopp	Sarine Sadhra
Beth Watters	Declan Roshea*	Leah Douglas	Sharnelle Matthew
Brianna Strumm	Gena Hamilton	Lisa Moy	Smitty Miller
Candice McPherson*	Greg St. Hilaire	Lynn Kleinveldt	Tannaz Zargarian
Carmen Herman*	Hannah Sanvido	Mark Littlefield	Thais Amorim
Carol Suhr*	Helen Butner	Natasha Marriette	
Carolyn MacLaren	Jonathan Ferris	Nikki Yee	

Regrets:

Allison Kilgannon	Evan Taylor	Joanne Robertson	Sheryl MacMath
Amrit Cojocar	Genevieve Balderston	Judy Larsen	Stefania Pizzirani*
Beverly Jones	Gunita Gupta	Kim Daley*	Tim Dueck
Bobby Jaswal	Heather Compeau	Mark Friesen	Tracy Ryder Glass*
Crystal Sylvester	Inaam Charaf	Monique Goerzen	Vandy Britton
Chuck Charles*	James Mandigo	Rita Dhungel	
David Johnston*	Jas Uppal	RoseAnne Timbrell	
Elizabeth McWilliams	Jeff Wood*	Rosey Singh	
Hewitt*	Jenn Van der Gulik*	Shameela Zaman*	

Recorder: Angie Reid*

* Indicates Non-Voting Member

1. Call to Order

1.1. Territorial Acknowledgement

1.2. Voting Process for Electronic Meeting

- Call for all opposed to the motion.
- Call for all abstentions to the motion.
- Those remaining will be deemed in favour of the motion.

1.3. Announcements

2. Presentations

3. Items for Adoption

3.1. Agenda – December 12, 2025

MOTION:

That the agenda of December 12, 2025 be approved with the following amendment:

- Addition of 5.10. Master of Social Work Delivery Method

Christine Nehring / Beth Watters

CARRIED.

3.2. Minutes – November 14, 2025

MOTION:

That the minutes of November 14, 2025 be approved as presented.

Christine Nehring / Curtis Magnuson

CARRIED.

4. FECHD News

4.1. Dean's News

- Christine Nehring was thanked for accepting the role of Chair.
- The Dean's Office is holding those affected by the flood in their thoughts.
- The 2026-27 budget has been submitted. The Senior Resource Allocation Committee (SRAC) is reviewing all budgets and will make decisions in the new year.
- The deadline for submitting Voluntary Departure Program applications is 4 pm on December 16.
- UFV has created a Financial Sustainability webpage and weekly mini-blog. They can be accessed at ufv.ca/budgets/financial-sustainability.
- The Dean's Office hopes FECHD members are enjoying the weekly Making Spirits Bright activities organized by Angie. The activities list was included in the agenda package under 10.2. Upcoming Events/Important Dates.

4.2. Associate Dean's News

- All were reminded that the revised Instructional Responsibilities (46) policy takes effect January 1. Links to the policy and upcoming information sessions were included in the agenda package under 10. Information Items.

4.3. Department and School News

- No updates to report.

5. For Decision

5.1. Legal Administrative Assistant Certificate – Major Revisions – *Curtis Magnuson*

MOTION:

That the major revisions to the Legal Administrative Assistant Certificate be approved as presented.

Curtis Magnuson / Allyson Jule

CARRIED.

5.2. LAA 01 Legal Office Procedures – New Course – *Curtis Magnuson*

MOTION:

That the new course LAA 01 Legal Office Procedures be approved as presented.

Curtis Magnuson / Helen Butner

CARRIED.

5.3. LAA 02 Litigation – New Course – *Curtis Magnuson*

MOTION:

That the new course LAA 01 Legal Office Procedures be approved as presented.

Curtis Magnuson / Kari Gustafson

CARRIED.

5.4. LAA 03 Corporate Law – New Course – *Curtis Magnuson*

MOTION:

That the new course LAA 03 Corporate Law be approved as presented.

Curtis Magnuson / Carolyn MacLaren

CARRIED.

5.5. LAA 04 Conveyancing – New Course – *Curtis Magnuson*

MOTION:

That the new course LAA 04 Conveyancing be approved as presented.

Curtis Magnuson / Smitty Miller

CARRIED.

5.6. LAA 05 Family Law – New Course – *Curtis Magnuson*

MOTION:

That the new course LAA 05 Family Law be approved as presented.

Curtis Magnuson / Kari Gustafson

CARRIED.

5.7. LAA 06 Wills and Estates – New Course – *Curtis Magnuson*

MOTION:

That the new course LAA 06 Wills and Estates be approved as presented.
Curtis Magnuson / Andrea Sator
CARRIED.

5.8. LAA 07 Practicum Preparation & Career Planning – New Course – *Curtis Magnuson*

MOTION:

That the new course LAA 07 Practicum Preparation & Career Planning be approved as presented.
Curtis Magnuson / Allyson Jule
CARRIED.

5.9. LAA 08 Practicum – New Course – *Curtis Magnuson*

MOTION:

That the new course LAA 08 Practicum be approved as presented.
Curtis Magnuson / Allyson Jule
CARRIED.

5.10. Master of Social Work Delivery Method – *Curtis Magnuson*

- Due to approval being needed from the Degree Quality Assessment Board (DQAB) and tight timelines, the item was not reviewed by the FECHD Curriculum Committee and was a late addition to the ECHD Faculty Council agenda.
- Consultation has occurred with the Master of Social Work Committee, the School of Social Work and Human Services, the Registrar, the Program Development and Quality Assurance Office, and the Graduate Studies Committee.
- The relevant documents were shared in the Zoom chat for members to read.

MOTION:

That the Master of Social Work degree shift in-person Saturday classes to online, synchronous classes, commencing September 2026.
Curtis Magnuson / Leah Douglas
CARRIED.

6. For Discussion

6.1. Mindfulness-Based Teaching and Learning Graduate Certificate – Discontinuation – *Allyson Jule*

- The program was suspended two years ago and will now be moving forward for discontinuation.

7. Standing Committees

7.1. FECHD Curriculum Committee (FECHDCC) – *Curtis Magnuson*

- No update to report.

7.2. Equity, Diversity, and Inclusivity Committee (EDI) – *Tannaz Zargarian*

- The Navigating the Big Divides workshop attendees were thanked.
- The next event is being scheduled for February and will focus on decolonization.

7.3. Indigenization Committee

- No update to report.

8. Reports

8.1. Accessibility Advisory Committee (AAC) – *Raji Balagopal*

- No update to report.

8.2. Library Advisory Committee (LAC) – *Kirsten Hargreaves*

- No update to report.

8.3. Research Advisory Committee (RAC) – *Rita Dhungel*

- A written report was included in the agenda package.

8.4. Teaching & Learning Advisory Council (TLAC) – *Rita Dhungel*

- A written report was included in the agenda package.

8.5. Field Placement Committee – *Lynn Kleinveldt*

- No update to report.

8.6. Representative Reports

8.6.1. Advising – *Bobby Jaswal*

- No update to report.

8.6.2. Library – *Colleen Bell*

- No update to report.

8.6.3. Faculty of Applied & Technical Studies – *Greg St. Hilaire & Carmen Herman*

- No update to report.

8.6.4. College of Arts

- No update to report.

8.6.5. Faculty of Business and Computing – *Raji Balagopal*

- No update to report.

8.6.6. Faculty of Health Sciences – *Natasha Marriette & Jenn Van der Gulik*

- No update to report.

8.6.7. Faculty of Science – *Declan Roshea & Stefania Pizzirani*

- No update to report.

9. Faculty Connections

Share a holiday tradition that is meaningful to you with your group. Happy Holidays!

10. Information Items

10.1. Council and Committee Vacancies

Members interested in any of these vacancies should contact FECHD.Committees@ufv.ca.

- Education, Community, & Human Development Faculty Council has the following vacancies:
 - 2 Student Representatives
 - 1 Sessional Representative
 - Representative to the [College of Arts](#)
 - Representative to the [Faculty of Science](#)
 - Representative from the College of Arts
 - Representative from the Faculty of Business and Computing

10.2. Upcoming Events/Important Dates

- Making Spirits Bright – FECHD December Weekly Activities
- [Safety & Security Annual Clothing Drive](#)
- [Policy 46 Information Sessions](#) – Multiple Dates
- [VP Holiday Social](#) – December 9 (Chilliwack) & December 11 (Abbotsford)
- [UFV Honorary Doctorate](#) – Nominations Due December 15
- [TLC Workshop Series: Designing for Academic Integrity in the Age of AI](#) – December 15
- Seasonal Campus Closure – UFV will close on noon on December 24 and reopen on January 2
- [Day ONE: Welcome to Campus](#) – Student Orientation – January 2
- A variety of digital pedagogy and teaching strategies workshops are being hosted by the [Teaching & Learning Centre](#).
- Learning and development workshops are being hosted by [Human Resources](#) to help employees improve their technical skills, physical and mental well-being, interpersonal communications, and more.

- 10.3. [Policy Revisions](#)
- **Instructional Responsibilities (46) – Approved and Effective January 1, 2026**
 - **Process and Procedures for Student Non-Academic Conduct (204) – Approved**
- 10.4. **ECHD Faculty Council Terms of Reference – Approved by Senate**
- 10.5. **Useful Links**
- [Campus Closure/Severe Weather Notices](#)
 - [Campus Construction Notices](#)
 - [UEC](#) and [GSC](#) Resources
 - [UFV News](#)
- 10.6. **The next Faculty Council Meeting is January 23, 2026. Agenda deadline is January 8. Send submissions to FECHD.Committees@ufv.ca.**