

MINUTES
Faculty of Education, Community, & Human Development Curriculum Committee
Friday, September 16, 2022
9:00 AM, Conducted Electronically

Chair of the FECHD Curriculum Committee Meeting: Allyson Jule (Dean's Office)

Present:

Amea Wilbur (ADED)
Barbara Salingré (TED)
Candice McPherson (guest)
Carolyn MacLaren (CE)
Christine Nehring (ABT)
Curtis Magnuson (SWHS)
Helen Butner (ELS)
Karen Sharkey (IS)
Mark Friesen (UUP)
Mark Littlefield (CYFS)
Mary Saudelli (Dean's Office)
Rilla Apostolakis (Advising)

Recorder: Angie Reid* (Dean's Office)

* Indicates Non-Voting Member

1. Call to Order

1.1. Approval of Agenda – September 16, 2022

MOTION:

That the agenda of September 16, 2022 be approved as presented.
Allyson Jule / Mark Friesen
CARRIED.

1.2. Approval of Minutes – March 10, 2022

MOTION:

That the minutes of March 10, 2022 be approved as presented.
Allyson Jule / Mary Saudelli
CARRIED.
1 abstained.

2. For Approval

2.1. Selection of FECHDCC Chair for 2022-24

MOTION:

That Curtis Magnuson be appointed as Chair of the FECHD Curriculum Committee.

Allyson Jule / Mary Saudelli

CARRIED.

1 abstained.

2.2. Selection of FECHDCC Vice-Chair for 2022-23

MOTION:

That Barbara Salingré be appointed as Vice-Chair of the FECHD Curriculum Committee.

Allyson Jule / Mark Littlefield

CARRIED.

1 abstained.

3. For Recommendation to Faculty Council

4. Discussion Items

4.1. Membership and Membership Forms – *Angie Reid*

- Due to restructuring, all FECHDCC members must submit updated membership forms to FECHD.Committees@ufv.ca. These forms were circulated with the agenda and are also available [online](#).

4.2. [iCompass Accounts](#) and FECHD Faculty Council Team – *Angie Reid*

- All Faculty Council and Curriculum Committee members were set up with iCompass CivicWeb accounts. This allows members to access meeting materials from all iCompass-supported committees across the university anywhere through their browser. Visit ufv.civicweb.net/portal to access the portal.
- A Curriculum Committee channel exists in the FECHD Faculty Council Team. This channel is only accessible to FECHDCC members and can be used for announcements, questions, and collaboration. The Files section of this channel holds the current year's agenda packages, the Terms of Reference, and other resources as well.
- Agendas without the attachments and approved minutes are publicly available on the [FECHDCC website](#). This helps staff and other committees know where items are in the approval process.

4.3. Course Outline Review Database – *Angie Reid*

- The updated Course Outline Review Dates database was shared to assist schools and departments with planning the new academic year.
- A copy is available in the Curriculum Committee Team channel and can also be requested from Angie.

5. Information Items

5.1. FECHDCC Terms of Reference

5.2. 2022-2023 FECHD Meeting Schedule

6. Adjournment