

**MINUTES**  
**Faculty of Education, Community, & Human Development Curriculum Committee**  
Friday, November 18, 2022  
9:00 AM, Conducted Electronically

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**Chair of the FECHD Curriculum Committee Meeting:** Carolyn MacLaren (CE)

**Present:**

Amea Wilbur (ADED)  
Christine Slavik (guest, CYFS)  
Helen Butner (ELS)  
Karen Sharkey (IS)  
Mark Littlefield (CYFS)  
Mary Saudelli (Dean's Office)  
Raji Balagopal (UUP)  
Rilla Apostolakis (Advising)

**Regrets/Absent:**

Allyson Jule (Dean's Office)  
Barbara Salingré (TED)  
Christine Nehring (ABT)  
Curtis Magnuson (SWHS)

**Recorder:** Angie Reid\*

\* Indicates Non-Voting Member

**1. Call to Order**

**1.1. Approval of Agenda – November 18, 2022**

**MOTION:**

That the agenda of November 18, 2022 be approved as presented.  
Carolyn MacLaren / Helen Butner  
CARRIED.

**1.2. Approval of Minutes – October 14, 2022**

**MOTION:**

That the minutes of October 14, 2022 be approved as presented.  
Carolyn MacLaren / Helen Butner  
CARRIED.

**2. For Recommendation to Faculty Council**

**2.1. EDUC 437A Investigations into Secondary Science – Major Revisions –  
*Sheryl MacMath***

**MOTION:**

That the major revisions to EDUC 437A Investigations into Secondary Science be accepted and recommended to ECHD Faculty Council with the following amendments:

- In the memo, complete the From section.
- Answer #8 in the memo with “N/A.”

Carolyn MacLaren / Anea Wilbur  
CARRIED.

**2.2. EDUC 437B Investigations into Secondary Mathematics – Major  
Revisions – *Sheryl MacMath***

**MOTION:**

That the major revisions to EDUC 437B Investigations into Secondary Mathematics be accepted and recommended to ECHD Faculty Council with the following amendments:

Memo

- Complete the From section.
- Under #2, revise the second bullet of the second page to “one course”.
- In the final paragraph under #2, revise the final sentence to “Investigations into Secondary Mathematics.”

Course Outline

- Revise the PLAR section to “connected to practicum.”
- Remove the answer to the Required Additional Supplies section.

Carolyn MacLaren / Karen Sharkey  
CARRIED.

**2.3. EDUC 441 Online Teaching and Learning – Discontinuation – *Sheryl  
MacMath***

**MOTION:**

That the discontinuation of EDUC 441 Online Teaching and Learning be accepted and recommended to ECHD Faculty Council with the following amendment:

- In the memo, complete the From section.

Carolyn MacLaren / Rilla Apostolakis  
CARRIED.

**2.4. EDUC 443 Creating Positive Environments for Learning in Secondary Classrooms – New Course – *Sheryl MacMath***

**MOTION:**

That the new course EDUC 443 Creating Positive Environments for Learning in Secondary Classrooms be approved with the following amendments:

- Under #6 in the memo, revise to “action 62 and 63...”
- Revise the prerequisite to “Admission to the Bachelor of Education.”
- Complete the Scheduled Laboratory Hours section.
- Complete the Transfer Credit section.
- Add the course code in the header of page 2 of the OCO.
- Revise Learning Outcome 5 to “describe how to create...”

Carolyn MacLaren / Sheryl MacMath  
CARRIED.

**2.5. EDUC 453 Literacy Across the Curriculum – Discontinuation – *Sheryl MacMath***

**MOTION:**

That the discontinuation of EDUC 453 Literacy Across the Curriculum be accepted and recommended to ECHD Faculty Council with the following amendment:

- In the memo, complete the From section.

Carolyn MacLaren / Mary Saudelli  
CARRIED.

**2.6. EDUC 492 Integration of Knowledge and Practice – Major Revisions – *Sheryl MacMath***

**MOTION:**

That the major revisions to EDUC 492 Integration of Knowledge and Practice be accepted and recommended to ECHD Faculty Council with the following amendments:

- In the memo, complete the From section.
- Under #2 of the memo, revise the first paragraph to “Spring calendar, but students...”
- Under #2 of the memo, revise the second paragraph to “12 credits and EDUC 492A and EDUC 492B...”
- Under #2 of the memo, revise the last sentence to “there are no changes in...”

Carolyn MacLaren / Raji Balagopal  
CARRIED.

**2.7. Bachelor of Education – Major Revisions – *Sheryl MacMath***

**MOTION:**

That the major revisions to the Bachelor of Education be accepted and recommended to ECHD Faculty Council with the following amendments:

- Replace the bullets throughout the memo to remove the question mark ones.
- Under the first bullet in #2 of the memo, revise to “ready to teach...”
- Under the Secondary Program heading of #2 of the memo, revise the second bullet to “increasing time for...” and “443: Creating positive...”
- Revise the heading under #2 of the memo to “For both Elementary and Secondary Programs”.
- Under the For both Elementary and Secondary Programs heading of #2 of the memo, revise the first sentence of the first bullet to “2 credits) by 1 credit.”
- Revise #6 of the memo to “tuition fees spread...” and “these changes will...”
- Revise #10 of the memo to “will occur, we remain...”

Carolyn MacLaren / Sheryl MacMath  
CARRIED.

**2.8. CYC 425 Data Analysis in Child and Youth Care – Major Revisions – *Mark Littlefield***

**MOTION:**

That the major revisions to CYC 425 Data Analysis in Child and Youth Care be accepted and recommended to ECHD Faculty Council with the following amendments:

- Confirm the maximum enrolment change with the Department Head and Dean before submitting to ECHDFC.
- Make the font consist throughout the documents.
- Complete the Scheduled Laboratory Hours section.
- Complete the Transfer Credit section.
- Remove the typo from the Department Approval Date.
- Add the course code in the header of page 2-3 of the OCO.
- Accept the formatting comments in the right-hand bar.

Carolyn MacLaren / Raji Balagopal  
CARRIED.

**3. For Approval**

**3.1. Bachelor of Social Work – Minor Revisions – *Curtis Magnuson***

**MOTION:**

That the minor revisions to the Bachelor of Social Work be approved as presented.

Carolyn MacLaren / Rilla Apostolakis  
CARRIED.

**3.2. CYC 325 Research in Child and Youth Care – Minor Revisions – *Mark Littlefield***

**MOTION:**

That the minor revisions to CYC 325 Research in Child and Youth Care be approved with the following amendments:

- Make the font consist throughout the documents.
- Add a space in “CYC 325” in the Calendar Description note and Antirequisite section.
- Complete the Scheduled Laboratory Hours section.
- Complete the Transfer Credit section.
- Add the Department Approval Date.
- Add the course code in the header of page 2-3 of the OCO.
- Mention Indigenous knowledge systems in the Course Content and Topics section, similar to the Learning Outcomes.
- Accept the formatting comments in the right-hand bar.

Carolyn MacLaren / Karen Sharkey  
CARRIED.

**3.3. CYC 470 Play, Expressive and Nature-Based Practices – Minor Revisions – *Mark Littlefield***

**MOTION:**

That the minor revisions to CYC 470 Play, Expressive and Nature-Based Practices be approved with the following amendments:

- Revise #6 of the memo to “create innovative techniques...”
- Add a space in “CYC 470” in the Course Code and Number, Calendar Description note, and Antirequisite section.
- Complete the Faculty section.
- Complete the Department section.
- Revise the Calendar Description to “contexts are examined.”
- Revise the Scheduled Laboratory Hours section to use the check box.
- Add the Department Approval Date.
- Add the course code in the header of page 2-4 of the OCO as well as on the Supplemental Texts form.
- Add the Course Content and Topics header back.
- Add bullets to the list in Course Content and Topics.
- Under Course Content and Topics, revise the types of play to be lowercase to keep consistency.
- Accept the formatting comments in the right-hand bar.

Carolyn MacLaren / Karen Sharkey  
CARRIED.

**4. Discussion Items**

**4.1. Course and Program Revision Companion**

- Angie created this resource as a quick reminder about the course and program revision and approval process.
- The resource has also been shared with staff members as well as faculty who have reached out for assistance.

**5. Information Items**

**6. Adjournment**