

MINUTES
Education, Community, & Human Development Curriculum Committee
Friday, June 2, 2023
9:00 AM, Conducted Electronically

Chair of the FECHD Curriculum Committee: Curtis Magnuson (SWHS)

Present:

Carolyn MacLaren (CE)
Chris Campbell (ADED)
Christine Nehring (ABT)
Helen Butner (ELS)
Karen Sharkey (IS)
Mark Littlefield (CYFS)
Mary Saudelli (Dean's Office)
Raji Balagopal (UUP)
Rilla Apostolakis (Advising)

Regrets/Absent:

Allyson Jule (Dean's Office)
Amea Wilbur (ADED)
Barbara Salingré (TED)

Recorder: Angie Reid*

* Indicates Non-Voting Member

1. Call to Order

1.1. Approval of Agenda – June 2, 2023

MOTION:

That the agenda of June 2, 2023 be approved as presented.
Carolyn MacLaren / Christine Nehring
CARRIED.

1.2. Approval of Minutes – May 5, 2023

MOTION:

That the minutes of May 5, 2023 be approved as presented.
Mark Littlefield / Mary Saudelli
CARRIED.

2. For Approval

2.1. ADED 215 Foundations of e-Learning – Minor Revisions – *Chris Campbell*

MOTION:

That the minor revisions to ADED 215 Foundations of e-Learning be approved with the following amendments:

- Revise LO5 to “of adult learning to...”
- Under Recommended Evaluation Methods and Weightings, revise Assignment 4 to “Why?”
- Recommend replacing the Texts and Resource Materials’ publication years with “current.”
- Recommend removing the ISBNs from the Texts and Resource Materials.

Chris Campbell / Karen Sharkey
CARRIED.

3. For Recommendation to Faculty Council

3.1. ADED 340 Program Planning and Evaluation – Major Revisions – *Chris Campbell*

MOTION:

That the major revisions to ADED 340 Program Planning and Evaluation be accepted and recommended to ECHD Faculty Council with the following amendments:

- In the memo under #3, clarify that the changes are not substantial.
- Under Course Content and Topics, add a question mark to the end of the first bullet.
- Under Course Content and Topics, remove “projects posted & responses required this week” from bullets 4 and 10.
- Recommend replacing the Texts and Resource Materials’ publication years with “current.”

Chris Campbell / Carolyn MacLaren
CARRIED.

3.2. ADED 407 Organizational & Workplace Learning – Major Revisions – *Chris Campbell*

MOTION:

That the major revisions to ADED 407 Organizational & Workplace Learning be accepted and recommended to ECHD Faculty Council with the following amendments:

- In the memo under #3, clarify that the changes are not substantial.
- Recommend replacing the Texts and Resource Materials’ publication years with “current”.

Chris Campbell / Carolyn MacLaren
CARRIED.

**3.3. ADED 420 Adult Education in the Global Context – Major Revisions –
*Chris Campbell***

MOTION:

That the major revisions to ADED 420 Adult Education in the Global Context be accepted and recommended to ECHD Faculty Council with the following amendments:

- In the memo under #3, clarify that the changes are not substantial.
- In the memo under #7e., revise to “features”.
- In LO3, remove “including Canada and the developing world.”
- Under Course Content and Topics, make the capitalization consistent throughout.
- Complete the Texts and Resource Materials section.

Chris Campbell / Mark Littlefield
CARRIED.

3.4. Workplace Education Associate Certificate – Major Revisions – *Chris Campbell*

MOTION:

That the major revisions to the Workplace Education Associate Certificate be accepted and recommended to ECHD Faculty Council with the following amendments:

- Include the calendar copy with track changes in the submission for ECHD Faculty Council.
- Make the use of periods within the bulleted lists consistent throughout the document.
- Under Option A, revise the “Grades emails the Program Advisor and student...”
- Under Option C, “DECLARATION” should be moved to a new bullet and bolded.
- Under Graduation in Option C, unbold the final sentence and revise to “completion for other UFV majors.”
- In the first bullets of Option 1 and 2, revise to wording similar to that found in the Integrated Learning Design certificate.
- In the second bullet under Option 2, explain what potential students need to provide with their application, similar to the School and Community Support Worker certificate.
- Remove “What say you?” from the end of the document.

Chris Campbell / Rilla Apostolakis
CARRIED.

4. Discussion Items

4.1. Open Discussion

5. Information Items

5.1. 2023-24 FECHD Meeting Schedule

6. Adjournment