

MINUTES
Education, Community, & Human Development Curriculum Committee
Friday, September 15, 2023
9:00 AM, Conducted Electronically

Chair of the FECHD Curriculum Committee: Curtis Magnuson (SWHS)

Present:

Allyson Jule (Dean's Office)
Amea Wilbur (ADED)
Barbara Salingré (TED)
Carolyn MacLaren (CE)
Helen Butner (UUP)
Karen Sharkey (IS)
Karun Karki (guest, SWHS)
Mary Saudelli (Dean's Office)
Monique Goerzen (CYFS)
Rilla Apostolakis (Advising)

Regrets/Absent:

Christine Nehring (ABT)

Recorder: Angie Reid*

* Indicates Non-Voting Member

1. Call to Order

1.1. Approval of Agenda – September 15, 2023

MOTION:

That the agenda of September 15, 2023 be approved as presented.
Helen Butner / Amea Wilbur
CARRIED.

1.2. Approval of Minutes – June 2, 2023

MOTION:

That the minutes of June 2, 2023 be approved as presented.
Karen Sharkey / Mary Saudelli
CARRIED.
1 abstained.

2. For Approval

2.1. Selection of FECHDCC Vice-Chair for 2023-24

MOTION:

Motion: That Barbara Salingré be appointed as Vice-Chair of the FECHD Curriculum Committee.

Curtis Magnuson / Barbara Salingré

CARRIED.

1 abstained.

2.2. CYC 203 Perspectives on Mental Health and Substance Misuse – Minor Revisions – *Monique Goerzen*

MOTION:

That the minor revisions to CYC 203 Perspectives on Mental Health and Substance Misuse be approved with the following amendments:

- Complete the date section of the memo.
- Revise the header of the table under #3 of the memo to “Met by CYC 203”.
- Capitalize “Indigenous” throughout the memo and OCO.
- In #6 of the memo and LO 4 of the OCO, revise “Indigenous First Nations Authority” to “First Nations Health Authority”.
- Revise the Calendar Description to “inclusive practices, and...”
- Complete the Transfer Credit section.
- Investigate if the Department will agree to removing “1 repeat for credit” from the Course Details section.
- Complete the Typical Instructional Methods section.
- Complete the Scheduled Laboratory Hours section.
- Under Texts and Resource Materials, add the first initial of the second author.
- Under Texts and Resource Materials, revise to “or exceptional”.
- Under Course Content and Topics, revise to “models to understand...”

Monique Goerzen / Helen Butner

CARRIED.

3. For Recommendation to Faculty Council

3.1. HSER 130 Social Service Worker Practicum I – Major Revisions – *Curtis Magnuson*

MOTION:

That the major revisions to HSER 130, Social Service Worker Practicum I be accepted and recommended to the ECHD Faculty Council as presented.

Curtis Magnuson / Barbara Salingré

CARRIED.

3.2. HSER 131 Education Assistant/Community Support Worker Practicum – Major Revisions – *Curtis Magnuson*

MOTION:

That the major revisions to HSER 131 Education Assistant/Community Support Worker Practicum be accepted and recommended to the ECHD Faculty Council with the following amendments:

- Complete #8 of the memo with an explanation of the class size change.
- Revise the Calendar Description to “seminars that are grounded in social justice, equity, diversity, and inclusion.”

Curtis Magnuson / Mary Saudelli
CARRIED.

3.3. HSER 230 Social Service Worker Practicum II – Major Revisions – *Curtis Magnuson*

MOTION:

That the major revisions to HSER 230 Social Service Worker Practicum II be accepted and recommended to the ECHD Faculty Council with the following amendments:

- Add an explanation to #2 of the memo regarding the changes to the pre- and corequisites.
- Revise LO1 to “as they relate...”
- Remove the uncategorized 10% from the Recommended Evaluation Methods and Weighting section.

Curtis Magnuson / Anea Wilbur
CARRIED.

4. Discussion Items

4.1. Mindfulness-Based Teaching and Learning Graduate Certificate – Program Suspension – *Allyson Jule*

- Allyson introduced the suspension proposal and identified some grammatical errors which will be corrected before it moves forward.

4.2. Dental Office Receptionist Course Grading – Update – *Carolyn MacLaren*

- UEC has recommended that the Dental Office Receptionist course prerequisites list 80% rather than A-. Due to limitations and concerns with Banner's data system, FECHDCC had recommended listing the letter grade rather than the percentage when the courses were approved.
- The Committee supports continuing to advocate for a letter grade to be listed. However if the courses will not pass without this change, they understand and support the revision to a percentage.

4.3. FECHD Course Outline Review Database – *Angie Reid*

- The Course Outline Review Database was included in the agenda package to assist areas with planning the upcoming year's revision work.

4.4. Open Discussion

5. Information Items

5.1. 2023-24 FECHD Meeting Schedule

5.2. FECHDCC Membership

6. Adjournment