

MINUTES
Education, Community, & Human Development Curriculum Committee
Friday, December 8, 2023
9:00 AM, Conducted Electronically

Chair of the FECHD Curriculum Committee: Curtis Magnuson (SWHS)

Present:

Amea Wilbur (ADED)
Barbara Salingré (TED)
Carolyn MacLaren (CE)
Carre Paproski (CE, guest)
Christine Slavik (CYFS, guest)
Helen Butner (UUP)
Karen Sharkey (IS)
Mary Saudelli (Dean's Office)
Monique Goerzen (CYFS)
Rilla Apostolakis (Advising)

Regrets/Absent:

Allyson Jule (Dean's Office)
Christine Nehring (ABT)

Recorder: Angie Reid*

* Indicates Non-Voting Member

1. Call to Order

1.1. Approval of Agenda – December 8, 2023

MOTION:

That the agenda of December 8, 2023 be approved as presented.
Carolyn MacLaren / Karen Sharkey
CARRIED.

1.2. Approval of Minutes – November 10, 2023

MOTION:

That the minutes of November 10, 2023 be approved as presented.
Amea Wilbur / Carolyn MacLaren
CARRIED.

2. For Approval

3. For Recommendation to Faculty Council

3.1. CYC 760 Special Topics in Child Life and Community Health – New Course – *Monique Goerzen*

MOTION:

That the new course CYC 760 Special Topics in Child Life and Community Health be accepted and recommended to ECHD Faculty Council with the following amendments:

- Under Prior Learning Assessment and Recognition, correct “practice.”
- Under Learning Outcomes, remove the first three sentences that remain from the template.
- Under Learning Outcomes, correct “critically”.

Monique Goerzen / Carolyn MacLaren

CARRIED.

3.2. Legal Administrative Assistant Certificate – Major Revisions – *Carolyn MacLaren*

MOTION:

That the major revisions to the Legal Administrative Assistant Certificate be accepted and recommended to ECHD Faculty Council with the following amendments:

- In the memo under #1, remove mention of “both programs”.
- In the memo under #5, remove mention of “three programs”.
- In the memo under #7, revise to “optional course and...”
- Throughout the calendar copy, “modules” and “units” is used interchangeably. Recommend revising to use only one word throughout.

Carolyn MacLaren / Monique Goerzen

CARRIED.

3.3. Nursing Unit Clerk Certificate – Major Revisions – *Carolyn MacLaren*

MOTION:

That the major revisions to the Nursing Unit Clerk Certificate be accepted and recommended to ECHD Faculty Council with the following amendments:

- In the memo under #1, remove mention of “both programs”.
- In the memo under #6, remove mention of “three programs”.
- In the memo under #8, revise to “optional course and...”

Carolyn MacLaren / Barbara Salingré

CARRIED.

3.4. Paralegal Certificate – Major Revisions – *Carolyn MacLaren*

MOTION:

That the major revisions to the Paralegal Certificate be accepted and recommended to ECHD Faculty Council as presented.

Carolyn MacLaren / Rilla Apostolakis

CARRIED.

3.5. Paralegal Diploma – Major Revisions – *Carolyn MacLaren*

MOTION:

That the major revisions to the Paralegal Diploma be accepted and recommended to ECHD Faculty Council as presented.

Carolyn MacLaren / Mary Saudelli

CARRIED.

4. Discussion Items

4.1. Open Discussion

5. Information Items

5.1. FECHDCC Submission Companion and Revising Courses and Programs Guides – Welcome to share with your areas

6. Adjournment