

**MINUTES**  
**Education, Community, & Human Development Curriculum Committee**  
Friday, May 23, 2025  
9:00 AM, Conducted Electronically

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**Chair of the FECHD Curriculum Committee:** Curtis Magnuson (SWHS)

**Present:**

Beth Watters (guest, SWHS)  
Carolyn MacLaren (CE)  
Christine Nehring (ABT)  
Inaam Charaf (DIS)  
Julie Croft (SOE)  
Leanne Joe (TLC)  
Raji Balagopal (UUP)  
Rilla Apostolakis (Advising)

**Regrets/Absent:**

Allyson Jule (Dean's Office)  
Gena Hamilton (SOE)  
Helen Butner (UUP)  
Lisa Moy (Dean's Office)  
Tannaz Zargarian (ADED)  
Thais Amorim (CYFS)

**Recorder:** Angie Reid\*

\* Indicates Non-Voting Member

**1. Call to Order**

**1.1. Approval of Agenda – May 23, 2025**

**MOTION:**

That the agenda of May 23, 2025 be approved as presented.  
Christine Nehring / Raji Balagopal  
CARRIED.

**1.2. Approval of Minutes – March 28, 2025**

**MOTION:**

That the minutes of March 28, 2025 be approved as presented.  
Rilla Apostolakis / Christine Nehring  
CARRIED.

**2. For Approval**

**3. For Recommendation to Faculty Council**

**3.1. Social Service Worker Certificate (Formerly the School and Community Support Worker Certificate) – Major Revisions – *Curtis Magnuson***

**MOTION:**

That the major revisions to the Social Service Worker Certificate (formerly the School and Community Support Worker Certificate) be accepted and recommended to the ECHD Faculty Council with the following amendments:

- In Table 1 of the memo under SSW Certificate Semester II Credits, correct the number of credits to 16.
- In the memo under #10, add a statement clarifying the budget implications.

Curtis Magnuson / Carolyn MacLaren

CARRIED.

**4. Discussion Items**

**4.1. FECHDCC Membership for 2025-26 – *Angie Reid***

- One term is expiring this Summer. Angie will connect with Tannaz Zargarian to determine if she intends to renew her term or if a new representative from Adult Education is required.

**4.2. Open Discussion**

- With the new School of Access, Information, and Lifespan Learning anticipated to come into effect April 2026, the FECHDCC Terms of Reference will need to be revised in the new academic year.
  - The Chair questioned whether one representative from the new School (SAIL) would be able to adequately represent the five program areas. The Committee agreed that other representative options should be explored.
  - Angie will research other Curriculum Committees' terms of references over the Summer.

**5. Information Items**

**5.1. 2025-26 FECHD Meeting Schedule – Please place holds in your calendar. Outlook invitations will not be sent until the membership list is finalized in August or September.**

**6. Adjournment**