

**MINUTES**  
**Education, Community, & Human Development Curriculum Committee**  
Friday, September 26, 2025  
9:00 AM, Conducted Electronically

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**Chair of the FECHD Curriculum Committee:** Curtis Magnuson (SWHS)

**Present:**

Allyson Jule (Dean's Office)  
Amea Wilbur (guest, ADED)  
Andrea Sator (ABT)  
Carolyn MacLaren (CE)  
Gena Hamilton (SOE)  
Helen Butner (UUP)  
Inaam Charaf (DIS)  
Leanne Joe (TLC)  
Rilla Apostolakis (Advising)  
Tannaz Zargarian (guest, ADED)  
Thais Amorim (CYFS)

**Regrets/Absent:**

Carol Suhr (ADED)  
Lisa Moy (Dean's Office)

**Recorder:** Angie Reid\*

\* Indicates Non-Voting Member

**1. Call to Order**

**1.1. Introduction of FECHDCC Members**

**1.2. Approval of Agenda – September 26, 2025**

**MOTION:**

That the agenda of September 26, 2025 be approved as presented.  
Curtis Magnuson / Carolyn MacLaren  
CARRIED.

**2. For Approval**

**2.1. Selection of FECHDCC Vice-Chair for 2025-26**

**MOTION:**

That Carolyn MacLaren be appointed as Vice-Chair of the FECHD Curriculum Committee.  
Curtis Magnuson / Helen Butner  
CARRIED.  
1 abstained.

### 3. For Recommendation to Faculty Council

#### 3.1. Adult Education for Equity, Workplace, and Community Transformation Certificate – Program Proposal – *Carol Suhr*

##### **MOTION:**

That the Adult Education for Equity, Workplace, and Community Transformation Certificate program proposal be accepted and recommended to ECHD Faculty Council with the following amendments:

- Make “certificate” lowercase throughout the document. Examples of the inconsistent capitalization can be found in the second and third paragraphs of page 4.
- Throughout the document, revise the wording to clarify that the program and all courses are online, not hybrid or a mix. For example, page 16 mentions online and page 30 states “the majority of courses are offered online.”
- Throughout the document, make punctuation, particularly the use of periods, consistent.
- Throughout the document, make capitalization consistent. Examples include the list on page 5, “trauma-informed practice,” and “adult education” when not referring to the department.
- Throughout the document, replace contractions.
- Throughout the document, revise “wellbeing” to “well-being”.
- On page 11, “UFV Equity, Diversity, and Inclusion Action Plan” is repeated in the link.
- On page 13, add space between the paragraph and System Coordination / Program Duplication”.
- On page 13, align the bullets.
- Revise page 30 to “two elective courses.”
- On page 30, make the font used consistent in the Elective Courses table.
- Suggest revising the third paragraph of page 5 to “with its blended online delivery, featuring synchronous and asynchronous components, the program increases accessibility for students in both urban and rural areas, particularly those balancing work and family commitments.”
- Suggest revising #7 on page 5 to “reflect on praxis in key areas of Adult Education, including trauma-informed practice, well-being, Indigenous worldviews and pedagogies, and social change”.
- Suggest revising page 5 to “recognize how representation and language continue to impact equity-deserving and marginalized groups.”
- Suggest revising page 12 to “these findings support clear student interest and the relevance of the certificate to current learners.”
- Suggest revising page 13 to “our enrollment data shows strong interest in relevant courses from across disciplines, including arts, science, integrated studies, kinesiology, and criminal justice, among others.”

Thais Amorim / Inaam Charaf

CARRIED.

**4. Discussion Items**

**4.1. Open Discussion**

- It was suggested that when FECHDCC has short agendas, we have discussions on best-practices or other learning topics.
- A conversation was held about what to expect when attending a UEC meeting.

**5. Information Items**

**5.1. June 2025 Electronic Voting Results**

**5.2. 2025-2026 FECHDCC Membership**

**6. Adjournment**